

## NETHER ALDERLEY PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Tuesday 6<sup>th</sup> December 2016 at 7.00 pm at Nether Alderley Parish Hall

**In the Chair:** Cllr. J Shufflebottom

**Parish Councillors present:** S. Lewis, C. McKeown, S. Shorland, and C. Walker  
**Also present:** \*Cheshire East Councillor G. Walton and The Parish Council Clerk

**1. To receive apologies for absence**

The Parish Council received apologies for absence from Nether Alderley Parish Councillors: Y. Bentley, D. Colgan, and J. Wilkinson

**2. To receive Declarations of Interests – No declarations were made.**

**2.1 To Declare Disclosable pecuniary interests - No declarations were made.**

**2.2 To Declare interests conflicting with Nolan principles/non- pecuniary interests - No declarations were made.**

**2.3 To all Councillors to consider amendments required to their Declaration of Pecuniary interest forms - No amendments were made.**

**3. To consider and approve Applications for Dispensations - No applications for dispensation were submitted.**

**4. RESOLVED: *The Parish Council resolved to approve that the Minutes of the Nether Alderley Parish Council meetings held on 2<sup>nd</sup> November 2016 and the Planning/Burial Board meeting on 28<sup>th</sup> November 2016 are a true and accurate record.***

*Proposed: Cllr. J. Shufflebottom*

*Seconded: Cllr. S. Lewis*

**5. Public presentation**

To adjourn for representation from residents of the Nether Alderley Parish - No residents represented.

**6. Meeting resumed**

**7. To exclude the public and press in the public interest for consideration of the following items:**

**a. Personal issues**

**b. Legal issues**

**8. Current Matters**

To consider and agree actions relating to ongoing matters:

### 8.1 Parish Hall Renovation

Cllr. Walker is provisionally chairing the Parish Hall Renovation Group and reported there had been a sub-group meeting on 29<sup>th</sup> November and a further sub-group meeting was planned for 9<sup>th</sup> December followed by a full meeting on 16<sup>th</sup> December. There is no decision making as yet, as up to date surveys and preliminary drawings will be required to take the project forward. The group is currently forming a strategy with three options:

- i) Renovate the existing Parish Hall
- ii) A basic upgrade and a small extension (store)
- iii) A basic upgrade, a small extension (store) and a small entrance extension.

Whilst option i) and ii) may possibly come within budget, option iii) would need considerable additional funding.

It was agreed the Parish Council has a duty of care to bring the hall up to date for the safety and benefit of the community but any proposals must be justified. Preliminary drawings should be available by the end of February 2017 and the cost will be met by the Parish Council.

### 8.2 Operation Shield update

There are eight Selecta DNA packs. The Parish Council discussed the option to distribute any packs which are unsold to vulnerable residents in the Parish.

***RESOLVED: The Parish Council agreed to distribute any unsold Selecta DNA packs to any vulnerable residents in the Parish.***

***Proposed: Cllr. J.Shufflebottom***

***Seconded: Cllr. C.Walker***

### 8.3 Defibrillator training

Deferred until March 2017 – Date to be confirmed.

### 8.4 Highways – Speed camera outcome

Cllr. Shufflebottom, Cllr. Walton and Martyn Bale had met on site with Nat Maltese (Highways) and Robin Johnson (Police Highways) earlier in the day, to discuss the proposed road markings on Congleton Road, near Nether Alderley Primary School. Several suggestions were discussed and it was agreed the drawings would be available to the Parish Council before their next meeting for due consideration. It was suggested providing the Parish Council agreed to the draft proposals and it was in budget, the markings could be in place by March 2017.

### 8.5 Presentation re: Draft plans for the site from a representative of P.J.Livesey, one of the developers at Alderley Park

The Parish Council noted that the concept of the proposed dwellings were not as traditional as those presented by the other developer, P.H.Holdings and they had some reservations. A Parish Council Planning meeting was held on 28<sup>th</sup> November to discuss Councillor's concerns and Mr Adrian Crowther, the Planning Officer for Cheshire East, kindly attended the meeting. Mr. Crowther reassured the Parish Council that the drawings which had been presented by P.J.Livesey were not final and there was still some details outstanding which would be required before submitting the application for planning approval.

## 9. New Matters

### 9.1 Update from the Quarry Liaison meeting (Tuesday 15<sup>th</sup> November 2016)

Cllr. Shufflebottom reported the site was all clear but nothing more would be happening until the better weather in Spring 2017.

### 9.2 Vice Chair position for Nether Alderley Parish Council.

Cllr. Shufflebottom (Chair) and Cllr. McKeown (Vice Chair) are due to step down from their term of office in May 2017. Cllr. Shufflebottom informed the Parish Council that she is willing to continue as Chair for a further year, providing the vacancy for Vice Chair is filled in May 2017 with a view to them taking over the role of Chair in May 2018. She urged those Councillors who have not previously served as Vice Chair/Chair to volunteer and asked them to contact her directly to discuss the matter further.

### **9.3 Neighbourhood Plan (in conjunction with Great Warford Parish Council)**

A preliminary meeting had taken place with Great Warford Parish Council on Wednesday 23<sup>rd</sup> November and it had been agreed to hold a presentation evening on Wednesday 18<sup>th</sup> January 2017. Chairmen of both Parishes, Parish Councillors and Ward Councillors will be present as will the Chairman of Brereton, as they have just completed their Neighbourhood Plan. Invitations will be sent to residents of both Parishes in early January and advertised on the notice boards, websites and where possible emailed to residents.

Unlike the Parish Plan, the Neighbourhood Plan is Parish lead and there are grants currently available, although the Parish Council had recently received a letter from Cllr. Ainsley Arnold proposing that the grant be reduce by 30%.

## **10. Policies and Procedures**

### **10.1 To receive a report on the quarterly inspection of Highways Assets**

Cllr. D.Colgan reported the highways assets in general were in a good state of repair and appeared to be in good working order with the exception of the following:

- i) Circular tree bench (Congleton Road/Sand Lane) – Overgrown with vegetation making it unusable. The wood appeared to be in satisfactory condition but could do with a coat of paint/wood protector.
- ii) Brick bus shelter (Alderley Park entrance) – The gutters were blocked and overgrown with ivy.
- iii) Brick bus shelter (Congleton Road/Artists Lane) – The gutters were blocked with debris.

It was agreed they required minimal intervention and Cllrs. S.Lewis, C.Walker and J.Shufflebottom volunteered to do what was necessary and report back.

The next quarterly highways inspection is due in March 2017.

## **11. Finance**

### **11.1 To consider and approve Receipts**

**RESOLVED: The Parish Council resolved to approve receipts as listed in Appendix (A1)**

### **11.2 To consider and approve Payments**

**RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)**

### **11.3 To approve Direct Debits**

**RESOLVED: The Parish Council resolved to approve direct debit as listed in Appendix (A3)**

### **11.4 To approve administration and expenses costs as listed in schedule (A4)**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. C.Walker**

## **12. Correspondence**

### **12.1 George Osborne Letter**

Councillors discussed the proposed changes to the Tatton/Knutsford boundaries.

**RESOLVED: The Parish Council agreed not to comment on any of the proposed changes.**

**Proposed: Cllr. J.Shufflebottom**

**Seconded: Cllr. S.Lewis**

### **12.2 Decommissioning of BT telephone boxes Re: Monks Heath, Chelford Road, Nether Alderley**

A further opportunity has arisen for the Parish Council to purchase a decommissioned telephone box at Monks Heath. Councillors agreed that a letter should be sent to residents in the immediate vicinity informing them and asking for their views. Any comments will be reported back at the next Parish Council meeting.

### 13. Planning

#### 13.1 To consider and approve responses to new planning applications:

**16/5453M**

**Demolition of the existing buildings and the erection of a single dwelling and other assoc. works.**

**FORMER HORTICULTURAL PACKING SHED, BOLLINGTON LANE, NETHER ALDERLEY**

The Parish Council discussed the application and the following comment was submitted to Cheshire East Planning Department:

***The Parish Council note there is no garaging within this application and assume that should the applicant wish to add garaging in the future, a full planning application would be required rather than permitted development.***

#### 13.2 To consider any other planning matters:

### 14. Burial Board

#### 14.1 Enquiry relating to the Burial Ground

**RESOLVED: *To exclude the public and press in the public interest for discussion of an enquiry due to the consideration of personal information as detailed in 06.12.16 Appendix B.***

### 15. Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Committee – There had not been a meeting.

15.2 To consider any other matters relating to the Parish Hall

#### 15.2.1 JMC – Chairman position for May 2017

Cllr. Walker informed the Parish Council that the JMC policy for the role of Chairman rotates between St. Mary's Church and the Parish Council. As the position is currently filled by a representative of the church, the role will fall to a member of the Parish Council in May 2017. Cllrs. Shorland and Colgan currently represent the Parish Council however, as Cllr. Colgan was not present at the meeting, this item will be moved to the agenda in January 2017.

15.2.2 **Disabled parking spaces** - It was acknowledged that painted lines would be placed on the tarmac for 2 disabled bays in line with normal procedure.

### 16. Councillor's reports and items for future agenda

16.1 **Cheshire East Precept (2017/18)** – The Precept will need approval at the next meeting in January 2017. Councillors were asked to inform the Chair of any additional budget items which will need to be considered before the next meeting.

### 17. Next Parish Council Meeting

The Parish Council confirmed that the next Parish Council meeting will be held on:  
**Monday 9<sup>th</sup> January 2017.**

Minutes taken by: the Clerk.

Signed..... Date.....

**APPENDIX A**

**Nether Alderley Parish Council Meeting  
Tuesday 6<sup>th</sup> December 2016 at 7.00 pm.  
Nether Alderley Parish Hall.**

**Schedule of Receipts and Payments**

**A1. Receipt of Income**

08.11.16	100512	Residents	£105.60	12 x Selecta DNA Kits
14.11.16	100513	J.A.Whiston	£600.00	Burial income
28.11.16	-	Residents	£17.60	2 x Selecta DNA Kits

**A2. Invoices for payment**

1260	Henshaws Envirocare Ltd.	£40.66	(£33.88 plus £6.78 VAT)	
			2 x Waste collections, October 2016	
		£60.99	(£50.82 plus £10.17 VAT)	
			3 x Waste collection, November 2016	
		<u>£101.65</u>		<b>E,F,G</b>
	<i>Waste collection review and approval 10/8/15 Minute Ref 8.5</i>			
	<i>Service ordered 11/6/2009. Minuted approval 21/5/2009 ref 5.10</i>			
1261	Mrs. B.Thorpe	<b>£722.55</b>	Salary and expenses, December 2016	<b>H</b>
	<i>Minute reference 10.08.16 Pt. 6.3</i>			
1262	Cheshire Pension Fund	<b>£160.66</b>	Pension contributions for December 2016	<b>H</b>
	<i>Minute reference 06.10.16 Pt. 8.7</i>			
1263	HMRC	<b>£5.14</b>	National Insurance due (HMRC)	<b>H</b>
1264	Nether Alderley Parish Hall JMC	<b>£15.00</b>	Hire of Parish Hall for Operation Shield event	<b>Q</b>
1265	D.Whyatt	<b>£145.00</b>	Signwriting – Honours Board	<b>N</b>

**A3. Direct Debits for approval**

Utility Warehouse	<b>£188.51</b>	Parish Hall Electricity for November 2016 debited on or after 30 <sup>th</sup> November 2016 (£157.09 plus £31.42 VAT)	<b>E,F,G</b>
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*Service approved Minute reference 23.11.06 p256, Service ordered 23.11.06, Service last reviewed for continued use Minute reference 10.08.15 8.3 and 8.4*

<b>A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:</b>			
Additional Hours, Travel and Administration/Stationery Costs:	<b>£311.86</b>		<b>H</b>

**Signed.....**  
**Chairman of Meeting**

**Signed.....**  
**Clerk and Responsible Financial Officer**

## **Parish Council Powers for expenditure and activity**

### **Audit**

Audit Regulations 1996 I

### **Benches**

Power to provide and maintain roadside seats and shelters Parish Councils Act 1957, s.1 K

### **Burial Grounds, Cemeteries and Crematoria**

Power to acquire, provide and maintain A

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries C

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

### **Bus Shelters**

Power to provide and maintain shelters D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

**Crime prevention** *Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000 Q*

### **Community Centres**

Power to provide and equip community buildings E

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities G

Local Government (Misc Provisions) Act 1975 s19

### **General Administration/Running Costs**

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions

LGA 1972 s111 H

### **Parish Hall – public meetings K**

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

### **Litter bins** Provision of litter bins L

Litter Act 1983, ss 5, 6

### **Research and collection of information Power to carry out research**

LGA 1972 S 141 M

**Parish Plans S141** LGA 1972 J

### **Section 137**

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.36 per elector in 2015/16. Expenditure must be commensurate with the benefit N

**Websites** Local Government Act 1972 s142 P