

Nether Alderley Parish Council, Meeting Monday 8th April 2019

- A meeting between the Parish Hall Refurbishment Group and LEP will take place on Wednesday 24th April 2019 to discuss the preferred heating installation and review the latest design of the Parish Hall.

8.2 Neighbourhood Plan Update

- The grant application has been completed and will be recommended for approval of the Parish Council at the next meeting in May 2019.
- The working group suggest the Neighbourhood Plan should include a 'green corridor' (A34 Bypass) to protect against any future development. Councillors suggested Cllr. Howick contact Alderley Edge Parish Council to establish if they have included a 'green corridor' as part of their Neighbourhood Plan.
- Marc Asquith confirmed Macclesfield's Local Plan included no 'ribbon' development as part of the A34 Bypass.

8.3 Planting of the commemorative oak tree in the New Burial Ground – Cllr. Shufflebottom thanked all those who had been involved in the organisation and catering of the event which was a great success and thoroughly enjoyed by everyone who attended, particularly Norman Moore, our Groundsman. Cllr. Walton officiated the planting of the tree and spoke kindly of Norman's contribution to the Parish. Wendy Sinfield attended on behalf of Manchester Airport who had donated the oak tree/time capsule. The Headteacher, Mr. Craven, Head Boy, Head Girl and winners of the time capsule competition represented the local school. Barry and Sue Smith took some wonderful photographs of this memorable occasion and a local mason donated the plaque for the tree which David Nixon had prepared the ground and for which the Parish Council are extremely grateful to each and every one.

8.4 Alderley News update – The Rector, Jon Hale has invited Cllr. Shufflebottom and Farrell to a meeting on Wednesday 22nd May 2019 to discuss taking the project forward which involves several other stakeholders. Information gathered will be reported back to the Parish Council at the Parish Council meeting in June.

8.5 May Elections update – Nomination papers have been accepted and a statement as to 'persons nominated' can be viewed on by Cheshire East Council [website](#)

8.6 Great British Spring Clean (A34 Bypass Litter pick) – As part of the Great British Spring Clean, several Councillors have volunteered to join forces with Alderley Edge Parish Council to litter pick along the A34 Bypass on Saturday 13th April 2019.

8.7 Manchester Airport Update Meeting for Clerks and Councillors (March 2019) – The Community Relations team at the airport have now concluded their six-monthly Councillor meetings for Trafford/Stockport/Cheshire East Borough and Parish/Town Councillor. These meetings keep Councillors informed of HM Government consultations, Outreach Programmes, future developments etc. The Parish Council is grateful for the information they provide which can be shared with the community.

9. New Matters

To consider and agree actions relating to new matters as follows:

9.1 Chairman/Vice Chairman – Cllr. Shufflebottom reminded Councillors that her term of office as Chairman will end at the next meeting and Cllr. Howick proposes to stand for election. It was noted that although it is not vital to have a Vice Chair, it is an important role which would support the Chairman during his/her term of office. Councillors were asked to consider standing for Vice Chair and to contact Cllr. Shufflebottom directly should they need further clarification of the role.

9.2 Police Surgery and March 2019 Report – Councillors noted the forthcoming dates of the police surgeries and the March Incident Report. The Clerk confirmed the police surgery dates will be added to the Parish Council website.

Marc Asquith left the meeting

9.3 Appoint a working group to review the Internal Audit, Internal Systems of Control, the Annual Governance and Accountability Return (AGAR) for External Audit 2018/19, the Statement of Accounts for 2018/19 and VAT reclaim for 2018/19 – Cllrs. Shufflebottom, Bentley, Farrell and Joseph, volunteered and a provisional date was set, subject to receiving the Internal Audit Report (Wednesday 1st May 2019 at 2.00 p.m.)

9.4 Speed Gun – Councillors considered and discussed the feasibility of combining resources with other small Parish Councils in the Chelford Ward. It was suggested that each Parish Council involved would need 5-6 volunteers. Cllr. Shufflebottom will raise this issue at the next Ward Cluster group meeting and report back.

9.5 Proposed Social Housing on the Rector's field – Councillors discussed the proposal and noted it is very early days.

Cllr. G.Walton left the meeting

10. Policies and Procedures

10.1 To receive a report on the quarterly inspection of Highways Assets which is due to be carried out in March 2019 and reported at the Parish Council meeting in April 2019 – Deferred to the next Parish Council meeting as Cllr. Lewis was not present.

10.2 Review and consider the annual report for Other Listed Assets - The Clerk had carried out an asset check and reported the findings to the Parish Council.

RESOLVED: The Parish Council resolved to approve the report of Other Listed Assets as a record of ownership and condition of Parish Council property.

Proposed: Cllr. Farrell

Seconded: Cllr. Bentley

10.3 Review and consider the Employer Pension Discretions Policy

RESOLVED: The Parish Council resolved to approve the Pensions Discretion Policy without amendment.

Proposed: Cllr. Joseph

Seconded: Cllr. Howick

10.4 Review and consider the storage of documents at the National Westminster Bank and associated fee

RESOLVED: The Parish Council resolved to approve to continue storing documents at the National Westminster bank and payment of the annual associated fee for 2019/20.

Proposed: Cllr. Clarke

Seconded: Cllr. Shufflebottom

10.5 Review and consider an increase of charges for waste collection from 1st April 2019 – The Parish Council considered and discussed the latest increase in charges and whether the service was required due to a decline in the number of bookings to hire the hall. Cllr. Farrell suggested dispensing with the waste collection service which would achieve a saving.

RESOLVED: The Parish Council resolved to approve to cancel the contract with Henshaws Envirocare Ltd. with effect from 1st May 2019.

Proposed: Cllr. Farrell

Seconded: Cllr. Shufflebottom

10.6 Review and consider payroll provision for 2019/20 (Shires Pay Services Ltd.) - Councillors noted the additional monthly charge to comply with GDPR and that all other charges for processing payroll remain unchanged for 2019/20.

RESOLVED: The Parish Council resolved to approve to continue using Shires Pay Services Ltd. for payroll provision for 2019/20.

Proposed: Cllr. Shufflebottom

Seconded: Cllr. Howick

10.7 The National Joint Council for Local Government Services (NJC) new pay scales for 2019/20 from 1st April 2019

RESOLVED: The Parish Council resolved to approve the NJC pay scales for 2019/20 with effect from 1st April 2019.

Proposed: Cllr. Shufflebottom

Seconded: Cllr. Bentley

10.8 Review and consider the Clerk's pension contributions for 2019/20 and renewal of Ill Health Liability Insurance and associated premium from 1st April 2019

RESOLVED: The Parish Council resolved to approve the required employer percentage contribution to the Cheshire Pension Fund, incorporating a percentage to the Legal and General Ill Health scheme for 2019/20.

Proposed: Cllr. Clarke

Seconded: Cllr. Joseph

10.9 Appointment of Internal Auditors 2018/19: JDH Business Services Ltd.

RESOLVED: The Parish Council resolved to approve to appoint JDH Business Services Ltd. as internal auditors for 2018/19, including associated costs.

Proposed: Cllr. Bentley

Seconded: Cllr. Joseph

10.10 Notification of Smaller Authorities External Audit for 2018/19: PKF Littlejohn LLP – Under powers set out in Regulation 3 of the Local Audit (Smaller Authorities) Regulations 2015, Smaller Authorities Audit Appointments Ltd. (SAAA) was appointed by the Secretary of State for Communities. Under the Regulations, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. An external auditor has been appointed for Cheshire Council (PKF Littlejohn LLP) for the 5 year period commencing with the financial year 2017/18.

Councillors noted there are various changes to the legislation taking effect from 2017/18, most notably the potential for authorities where the higher of income or expenditure for the year was £25,000 or less, to declare themselves as 'exempt' from a limited assurance review by an external auditor if they meet certain qualifying criteria. However, all authorities, even if they declare themselves 'exempt', will still need to fully complete and publish an annual return and must still have a named appointed auditor to deal with questions or objections from local electors about the accounts.

Councillors considered and discussed if it would be necessary to engage an external auditor or to declare the Parish Council exempt if the higher of income/expenditure was <£25,000.

RESOLVED: The Parish Council resolved to approve to appoint PKF Littlejohn LLP, including associated costs, to perform a limited assurance review for the financial year 2018/19 due to the renovation of the Parish Hall which may require additional grant funding.

Proposed: Cllr. Howick

Seconded: Cllr. Shufflebottom

10.11 Councillors' declaration of conflict of interest:

10.11.1 Internal Auditor - All Councillors present confirmed they had no conflict of interests with JDH Business Services Ltd.

10.11.2 External Auditor - All Councillors present confirmed they had no conflict of interests with PKF Littlejohn LLP

Those Councillors who were not at the meeting were contacted by the Clerk to confirm they had no conflict of interest with either auditor.

11. Finance: Finance Schedule (Appendix A)

11.1 To note receipt of income, as listed in schedule (A1) – Noted

11.2 To consider and approve items for payment as listed in schedule (A2)

RESOLVED: The Parish Council resolved to approve payments as listed in Appendix (A2)

Proposed: Cllr. S.Joseph

Seconded: Cllr. N.Howick

11.3 To consider and approve direct debits/standing orders as listed in schedule (A3)

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix (A3)

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. N.Howick

11.4 To consider and approve administration and expenses costs as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. N.Howick

11.5 To consider and approve the bank reconciliation to 31st March 2019 – Deferred to the Extra-ordinary Parish Council meeting on Friday 12th April 2019 at 11.30 a.m. due to Cllr. Wilkinson's absence.

11.6 To consider and approve comparison of receipts/expenditure against budgeted amounts to 31st March 2019 – Deferred to the Extra-ordinary Parish Council meeting on Friday 12th April 2019 at 11.30 a.m. due to Cllr. Wilkinson's absence.

11.7 To consider and approve cash book entries for 2018/19 – Deferred to the Extra-ordinary Parish Council meeting on Friday 12th April 2019 at 11.30 a.m. due to Cllr. Wilkinson's absence.

11.8 To consider and approve accounts for 2018/19 – Deferred to the Extra-ordinary Parish Council meeting on Friday 12th April 2019 at 11.30 a.m. due to Cllr. Wilkinson's absence.

12. Correspondence

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

12.1 Manchester Airport Community News – Noted

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 18/5047W

Proposal: It is proposed to import clean inert soil to infill several historical depressions within two linked fields for agricultural improvement. The works will be carried out under an exemption due to the above and under a separate Standard Environmental Permit to be issued by the Environment Agency, which allows for a maximum of 75,000 tonnes to be imported. Site access roads will be constructed of imported crushed demolition materials and highway planings - which will be excavated and removed off site on completion of the proposed works. A supporting document, including an ecological report will be submitted as part of this application - Ref: OE/1702/914/R1, dated September 2018

Location: YARWOODS FARM, BOLLINGTON LANE, NETHER ALDERLEY, CHESHIRE, SK10 4TB

National Grid Ref: 383593 375021

This application has been referred to CEC Strategic Committee in June 2019. Cllrs. Shufflebottom and Howick attended a meeting in Crewe with the Planning Officer, Highways Officer, Environmental Officer, residents (and their representatives) and reported their findings to the Parish Council. After due consideration the following comment was made:

NAPC Comment: The Parish Council urge the Committee to consider the following:

- 1. The land is in Green Belt and is subject and protected by the Green Belt Policy and we do not consider this application "appropriate development" in this location. Residential amenity is protected by the Green Belt Policy and we are in no doubt that the residential amenity of all the residents at Heawood Hall and in the surrounding areas would be compromised. There inevitably will be noise, dust and other pollutants arising from an operation of this nature and we wholeheartedly share the concerns of local residents. The land has been successfully farmed historically and we do not believe that the future agricultural needs are such that it depends on this development. Although we understand that you can only take each**

application on merit, we are in no doubt that there is future planning intent for this land which will bear no resemblance to farming.

- 2. The Parish Council is very concerned about the environmental aspect and who would be responsible for the inspection of contaminates. Our understanding is that the applicant would be responsible for implementing any required testing and this can only be self serving. For example, importing of certain contaminates would have an impact of neighbouring land i.e. should Japanese Knotweed be imported, the potential spread to neighbouring land is very much a concern.**
- 3. The size of Frog Lane roundabout is inadequate to take the capacity of HGVs. Whilst we understand that the Highways Officer has a different view, the reality is that this is potentially very dangerous. Not only does the access road to the proposed site have complicated rights of way, it is simply not suitable for HGVs accessing and exiting on the frequency anticipated. The fact that the Bypass has the capacity to take the vehicle movements is a different matter and there is no doubt at all that the residents of Heawood Hall will be affected by the proposed access to the site. Even if the access gate is enlarged, it remains an awkward turn in and it can only lead to large wagons backing up onto the roundabout whilst vehicles access and exit. There will be too many vehicle movements for the roundabout to accommodate. The access gate being offset is in itself a hazard and will complicate all movements.**
- 4. Existing 'Nether Alderley Roundabout' signage does not reference access/egress to Heawood Hall.**

We are very much aware of a similar site and development of this nature on the Knutsford Road at Ollerton where there is constantly mud on the road which we envisage could become an issue. With the proposed application in our Parish, assuming wheel washers are used to mitigate this, again this brings its own issues.

In conclusion, Nether Alderley Parish Council requests the Committee take cognisance of the issues above and urge you to refuse this application on the grounds that the impact of the development would be more detrimental than beneficial to the Parish and local residents. It is an inappropriate development in this particular location.

Application No: 19/1296M
Proposal: Full planning application for external building alterations to facilitate the conversion of Block 26 to residential use (Use Class C3)
Location: BLOCK 26, Alderley Park, CONGLETON ROAD, NETHER ALDERLEY, SK10 4UN
National Grid Ref: 384756 375642.2

NAPC Comment: No comment

Application No: 19/1363M
Proposal: Part two storey, part single storey and enhancements to elevations
Location: LITTLE ORCHARD, WELSH ROW, NETHER ALDERLEY, MACCLESFIELD, CHESHIRE, SK10 4TY
National Grid Ref: 384002 376947

NAPC Comment: No objection

Application No: 19/1548M
Proposal: Outline application for construction of two two-storey, detached infill dwellings with shared access
Location: HOLME ACRE, CONGLETON ROAD, ALDERLEY EDGE, SK9 7AL
National Grid Ref: 384583 377403

NAPC Comment: The Parish Council note there is no brownfield previously developed land element what so ever to support this application and as such consider it would set a precedent for other dwellings to apply for planning in their grounds which we do not welcome. The Greenbelt Policy is in place to protect against such development.

Our understanding is that Holme Acre has already had the benefit of planning in its grounds with the building of Charnwood Cottage. The proposed 2 large dwellings have not substantiation at all.

With regard to highways, the Parish Council note that there will only be one access gate onto Congleton Road but 2 further dwellings will create a significant increase in vehicle movements and the particular section of road that the access gate is on, does not benefit from the best visibility which is a concern for the Parish Council.

The Parish Council's policy is to protect the Green Belt and as such cannot support this application and we would urge you to refuse it.

Should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

Application No: 19/1616M
Proposal: Installation of domestic sewage treatment tank
Location: SNOWDROP, BOLLINGTON LANE, NETHER ALDERLEY, SK10 4TB
National Grid Ref: 383734 374842

NAPC Comment: No objection

13.2 To consider any other Planning matters including decisions to Planning Applications: None

14. Burial Board

To consider communication and issues relating to the Burial Ground: None

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

- Mr. Keith Farrell is currently opening and closing the Parish Hall.
- The JMC's Terms and Conditions are currently being reviewed.
- Cllr. Farrell is looking into additional signage for the Parish Hall
- The National Trust have permission to use the toilets in the Parish Hall for staff but it appears the toilets are being unlocked when Alderley Mill is open to the public. Cllr. Farrell confirmed she will contact the National Trust to establish who is using the toilets.

15.2 To consider any other matters relating to the Parish Hall:

- Cllrs. Farrell and Howick will collaborate to design a leaflet to market the Parish Hall which can be displayed in local businesses .

16 Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making)

17 Next Parish Council meeting:

To confirm the next Extra-ordinary Parish Council meeting on Friday 12th April 2019

Minutes taken by: the Clerk

Signed..... Date.....
Chairman of the Meeting

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 8th April 2019 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

18.03.19	BACS	£60.00	BB - Additional Inscription (NBG Plot 248)
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A2. Invoices for payment

1416	Mrs. B.Thorpe	£808.13	<i>Salary and expenses, April 2019</i>	H
1417	Came & Company	£1,110.29	<i>Annual insurance premium 2019-20</i>	H
1418	Cheshire Community Action	£20.00	<i>Annual fee 2019-20</i>	H
1419	Henshaws Envirocare Ltd.	£42.58	<i>(£35.48 plus £7.10 VAT) 2 x waste collections –March 2019</i>	E,F,G
1420	Legal & General Assurance Society Ltd.	£66.10	<i>Ill Health Liability Insurance premium 2019-20</i>	H
1421	HMRC	£18.29	<i>Tax and NI, April 2019</i>	H

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£362.90	March 2019 pension contribution (incl. end of year correction of under payment £156.59 + £206.31) Debited on or after 15 th March 2019	H
Utility Warehouse	£456.14	Parish Hall Electricity for February 2018 debited on or after 29 th March 2019 (£380.12 plus £76.02 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£376.28	H
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Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £7.57 per elector in 2017/18. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P