

NETHER ALDERLEY PARISH COUNCIL

<p style="text-align: center;">Minutes of the Parish Council Meeting held on Monday 8th November 2021 at 8.00 p.m. Nether Alderley Parish Hall</p>
--

In the Chair: Cllr. N.Howick

Parish Councillors present: Cllrs. Y.Bentley, D.Clark, A.Farrell, S.Joseph, J.Shufflebottom and J.Wilkinson

Also present The Parish Council Clerk

1. **To receive apologies for absence** – Cllrs. S.Lewis and M.Asquith
2. **To receive Declarations of Interests**
 - 2.1 **To Declare Disclosable pecuniary interests** – None
 - 2.2 **To Declare interests conflicting with Nolan principles/non-pecuniary interests:** Cllr. Howick declared a non-pecuniary interest re: Planning Application 21/0946M
 - 2.3 **To allow Councillors to consider amendments required to their Declaration of Pecuniary interest forms** – Cllr. Lewis declared an amendment to his Register of Member's Interests

3. **To consider and approve Applications for Dispensations** – None

4. ***RESOLVED: The Parish Council resolved to approve the minutes of the Parish Council Meeting held on 11th October 2021 are a true and accurate record.***

Proposed: Cllr. A.Farrell

Seconded: Cllr. Y.Bentley

5. **7.05 p.m. Public presentation** – None

6. **Meeting resumed**

7. **To exclude the public and press in the public interest for consideration of the following items:**

- a. Personal issues
- b. Legal Issues

8. **Current Matters**

To consider and agree actions relating to ongoing matters as follows:

8.1 **Cheshire East update by Ward Councillor**

- 8.1.1 **Directional Pole (Welsh Row/Macclesfield Road) update** – There was no update due to Cllr. Asquith's absence
- 8.1.2 **Planning application: 21/4858M re: Planning List 2138** – The Clerk confirmed the Parish Council had not been contacted for their comments as CEC Planning had considered it is a non-material amendment. However, Councillors considered this application and recommended it should be re-registered as a full planning application for transparency. Cllr. Shufflebottom,

Chair of the Planning Committee, agreed to contact Matthew Keen, the Planning Officer at CEC, to inform him of the Parish Council's concerns and recommendation.

8.2 Parish Hall renovation update – A very positive meeting with Richard Briggs, the Quantity Surveyor (QS), had taken place since the last Parish Council meeting. The QS had suggested the Parish Council should devise a plan to establish the following which will enable him to provide an estimated cost for each element:

- Urgent/necessary remedial structural work
- Additional work which would enhance the building and its future use for the community
- An all-encompassing vision of the parish hall

Cllr. Howick suggested all members of the Parish Hall Council should be included and a meeting will be scheduled as soon as possible to discuss this in more detail.

A member of the Parochial Church Council (PCC) asked if the Parish Council could contribute to the remedial work to Ladies Lane. After careful consideration, Councillors agreed as the Lane is privately owned it is the responsibility of the owner and not the Parish Council.

8.3 Neighbourhood Plan update:

8.3.1 Meeting update with Consultant and Cheshire East Council – Cllr Howick reported on the Working Group meeting with Tom Evans (CEC) and Dave Proudlove (Neighbourhood Plan Consultant). It had been decided to hold the first public consultation on 6th November 2021 which was subsequently postponed as it was considered insufficient time to prepare and will be rescheduled early in 2022. The content of the draft plan template against the consultancy fees had been queried and Cllr. Howick will circulate to the Working Group the scope of work completed and that yet to come. In addition, Cllr. Howick confirmed the proposal for the presentation content will initially be circulated to the Working Group for familiarisation and examination and the full Parish Council will be updated before the public consultation.

8.3.2 Approval to pay Print It Invoice 21331 (£62.44) – The Clerk confirmed the invoice was for printing which notified residents of the proposed public consultation which was subsequently postponed (see 8.3.1).

RESOLVED: The Parish Council resolved to pay Invoice 21331 (£62.44) for printing relating to the Neighbourhood Plan.

Proposed: Cllr. A.Farrell

Seconded: Cllr. J.Wilkinson

8.3.3 To consider the draft report produced by the Neighbourhood Plan Consultant – An updated draft report of the Neighbour Plan is expected and will be reviewed by the working group before the next Parish Council meeting in December.

8.4 Highways Issues:

8.4.1 Meeting with representatives from Cheshire Highways – The Clerk confirmed the meeting will take place on 18th November 2021 in the Parish Hall.

8.4.2 Update re: Convex mirror on Congleton Road – Cheshire East Council (CEC) confirmed mirrors for driveways or any other reason on the public highway are not allowed and suggested if there is not good visibility from the driveway/road, alternative solutions should be considered to improve the sight lines i.e. cutting back vegetation, moving fences, widening gateways.

8.5 Draft Funding Agreement between Cheshire East Borough Council and Nether Alderley Parish Council update – Cllr. Howick confirmed he has contacted Cllr. Craig Brown and is still waiting for a response.

8.6 130 Bus Subsidy from Nether Alderley Parish Council to Cheshire East Council

RESOLVED: The Parish Council resolved to allocate the 130 bus subsidy which has been approved, to the Highways Budget and defer the replacement of the parish sign until 2022/23.

Proposed: Cllr. N.Howick

Seconded: Cllr. S.Joseph

- 8.7 Manchester Airport Future Airspace project – Stage 2 ‘Develop and Assess’ (Phase 1)** – Cllrs. Clarke and Joseph will represent the Parish Council at the forthcoming virtual meeting and update Councillors at the next meeting.

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 Review dates and times of future Parish Council meetings** – Due to a request to hire the parish hall each Monday evening, Councillors considered moving the monthly Parish Council's meeting to an alternative date in order to generate much needed income.

RESOLVED: The Parish Council unanimously agreed to hold monthly Parish Council meetings on the second Tuesday of the month at 1.00 p.m. in the Parish Hall with effect from Tuesday 14th December 2021.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

- 9.2 Formal response to ownership of the Parish Hall** – Cllr. Howick agreed to contact the Parrochial Church Council (PCC) of St. Mary's Church for an update as there has been no recent contact.

- 9.3 Free trees for UK tree planting projects** – Noted

- 9.4 Report of increased air traffic from a local resident** – Cllrs. Clarke and Joseph will raise this issue at the forthcoming meeting with Manchester Airport but suggested it is possibly due to the increase in air traffic coming out of COVID-19 restrictions and wind direction.

- 9.5 Police Report for October 2021 and future dates of police surgeries** – Noted

10. Policies and Procedures

- 10.1** To receive a report on the quarterly inspection of Highways Assets due at the end of December 2021 – Councillor's report due at the meeting in January 2022.

- 10.2** CCA offer of free online training sessions re: Neighbourhood Planning – Noted

- 10.3** CCA free Volunteering Support training session (Wednesday 24th November 2021) – Noted

- 10.4** Annual General Meeting – Cheshire Community Action – Noted

- 10.5** Review of the electricity supplier and proposed price increase from 1st November 2021 – Councillor's considered and discussed the second increase in electricity costs within the last four weeks. Cllr. Farrell suggested electricity costs should be reviewed in December as planned and should be considered in line with the cost to hire the parish hall.

- 10.6** Parish Precept and Taxbase arrangements for 2022/23 – Councillors noted Cheshire East Council is due to fix its Taxbase for the financial year 2022/23 by Resolution of the Council on the 15th December 2021. The Taxbase for Nether Alderley Parish Council is likely to be 606.68 compared to the current amount of 588.64.

11. Finance: Finance Schedule (Appendix A)

- 11.1 The Parish Council noted receipts of income as listed in schedule (A1)** – Noted

- 11.2 To approve items for payment as listed in schedule (A2)**

RESOLVED: The Parish Council considered and resolved to approve payments as listed in Appendix A2

Proposed: Cllr. D.Clarke

Seconded: Cllr. J.Wilkinson

- 11.3 To approve direct debit/standing order as listed in schedule (A3)**

RESOLVED: The Parish Council resolved to approve direct debit/standing order as listed in Appendix A3

Proposed: Cllr. D.Clarke

Seconded: Cllr. J.Wilkinson

11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

RESOLVED: The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Wilkinson

12 Correspondence:

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 12.1 The Queen's Platinum Jubilee Beacons 2nd June 2022 – Noted
- 12.2 CEC Consultation on Community Governance – Noted
- 12.3 CE Local Plan – Draft Environmental Protection Supplementary Planning Document Consultation – Noted
- 12.4 CE Local Plan – Draft RoFFI Costs Supplementary Planning Document Consultation – Noted
- 12.5 Cheshire Fire Authority Draft 2022-23 Annual Action Plan Consultation – Noted
- 12.6 Cheshire Pension Fund Consultation – Pension Administration Strategy – Noted
- 12.7 NALC Policy Consultation Briefing (PC7-21) Environmental Permitting Regulations – Noted
- 12.8 ANSA Parks Strategy Review – Noted
- 12.9 Launch of Police and Crime Plan 2021-24 – Noted
- 12.10 Review of CEC Taxi Policy – Public Consultation – Noted
- 12.11 Cheshire Constabulary Stakeholder Special (November 2021) – Noted

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 21/5463M

Proposal: Construction of a single storey rear extension and single storey garage extension. All windows to be replaced with new and external landscaping added.

Location: Earlswood, Congleton Road, ALDERLEY EDGE, Alderley Edge, SK9 7AL

National Grid Ref: 384520.119 377440.975

Comment: Nether Alderley Parish Council considered and discussed this application at the Parish Council meeting on Monday 8th November 2021 and has no objections. However, should any neighbouring properties have any concerns, the Parish Council ask that they are taken into consideration when determining this application.

Additionally, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

13.2 To consider any other Planning matters including decisions to Planning Applications:

13.2.1 Land North-West of Mereside update (21/0630M) – This application is to be determined by Cheshire East Council's Northern Planning Committee (date to be confirmed).

13.2.2 APPEAL: Sandleheath Farm, Bollington Lane, Nether Alderley (21/2628M) –

Nether Alderley Parish Council stands by its original comment: Whilst the Parish Council were in full support of the recent planning application for a replacement dwelling, associated works and landscaping, there has been a significant increase in the development from the original property. Therefore, we would ask that Condition 4 (permitted development rights) remains in place to protect

Nether Alderley Parish Council, Meeting Monday 8th November 2021

neighbouring properties and the surrounding environment in the future. The area is Greenbelt and all future development on this property should be subject to a planning application to allow neighbouring properties to be informed, comment if required and be assessed on its own merit.

The Parish Council strongly recommends this application is refused.

- 13.2.3 1 Maisterson Drive, Nether Alderley, SK10 4HN (21/4682M)** –The Parish Council have been informed that the building works have commenced and the gazebo element of the application is fully built before the proposed planning application has been determined. Cllr. Shufflebottom, Chair of the Planning Committee, will contact Adrian Crowther, Planning Officer at CEC for an update and report back.
- 13.2.4 Sales Office at Alderley Park Development, Congleton Road, Nether Alderley (19/1440M) [Now known as 1 Vale Crescent]** - The building of the garage is not allegedly in accordance with the approved planning permission which has been reported to the Enforcement Officer at CEC (21/00933E). Cllr. Shufflebottom will contact Adrian Crowther (Planning Officer at CEC) and Derek Ward (Enforcement Officer) for an update and report back at the next meeting.
- 13.2.5 Netherfield House, Nursery Lane, Nether Alderley, SK10 4TX (21/5334M – Planning List 2143) – Certificate of lawful proposed development of a detached single storey annexe to be ancillary to main house** - Councillors noted this application on a recent Planning List and considered that due to the significant and substantial size of the proposed development, the application should be determined by a full planning application and resubmitted as a reserved matters application. The Clerk will report back at the next meeting.

14. Burial Board

To consider communication and issues relating to the Burial Ground: None

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

15.1.1 Parish Hall Insurance update – A claim for interrupted business during 2020/21 has been submitted to the insurance company, Came & Co. for their consideration. Cllr. Farrell confirmed Hiscox have requested further information but there is no further updates to report.

15.2 To consider any other matters relating to the Parish Hall:

15.2.1 Government guidelines (COVID-19) update – The Parish Council continues to adhere to Government guidelines which are updated on a regular basis and endeavours to maintain a safe environment.

15.2.2 Parish Hall bookings – Bookings to hire the parish hall continue to increase from both individuals and groups i.e. Parties, christenings, weddings etc. Cllr. Farrell suggested the Parish Council will need to agree a closing date subject to the commencement of the renovation of the Parish Hall re: future bookings.

15.2.3 Events: Cllr. Farrell confirmed the following events are to take place in the Parish Hall (unless otherwise stated):

- NAPC Christmas Fair (20th November 2021)
- Carol Singing (17th December 2021)
- Table top sale (26th February 2022)

16 Councillor's reports and items for future agenda: None

Nether Alderley Parish Council, Meeting Monday 8th November 2021

17 Next Parish Council meeting:

To confirm the next Parish Council Meeting on Tuesday 14th December 2021 at 1.00 p.m. in Nether Alderley Parish Hall. **PLEASE NOTE, AS FROM DECEMBER 2021, ALL PARISH COUNCIL MEETINGS WILL TAKE PLACE ON THE SECOND TUESDAY OF THE MONTH AT 1.00 P.M. IN THE PARISH HALL**

Minutes taken by: The Clerk

Signed.....
Chairman of the Meeting

Date: 14th December 2021

APPENDIX A

**Nether Alderley Parish Council Meeting
Monday 8th November 2021 at 8.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

01.10.21	100540	£30.00 BB: Transfer of Deed	
18.10.21	100541	£100.00 NAPC Newsletter (advertising)	
29.10.21	BACS	£15,020.72 CEC Remittance Advice (queried as unexpected)	

A2. Invoices for payment

1573	Mrs. B.Thorpe	£1,016.04 Salary and expenses, November 2021	H
1574	HMRC	£124.87 Tax/NI, November 2021	H
1575	Print It (NW) Ltd.	£75.52 Newsletter	H
1576	Print It (NW) Ltd.	£62.44 Neighbourhood Plan Flyer (Public meeting)	R
1577	Print It (NW) Ltd.	£37.49 Newsletter: Xmas Fayre Flyer (£31.24 plus £6.25 VAT)	H

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£285.00	September 2021 pension contribution Debited on or after 15th October 2021	H
Utility Warehouse	£29.98	Parish Hall Elec. for September 2021 debited on or after 29 th October 2021 (£28.26 plus £1.72 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£191.95	H
---	----------------	----------

Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S