

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 9th August 2021 at 7.00 p.m. Nether Alderley Parish Hall

In the Chair: Cllr. N.Howick

Parish Councillors present: Cllrs. Y.Bentley, D..Clarke, A.Farrell, S.Joseph, J.Shufflebottom and J.Wilkinson

Also present Cllr. M.Asquith and the Parish Council Clerk

1. To receive apologies for absence – Cllr. S.Lewis
2. To receive Declarations of Interests
 - 2.1 To Declare Disclosable pecuniary interests – None
 - 2.2 To Declare interests conflicting with Nolan principles/non-pecuniary interests: None
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary interest forms – No amendments were made.
3. To consider and approve Applications for Dispensations – None
4. **RESOLVED: The Parish Council resolved to approve the minutes of the Parish Council Meeting held on 5th July 2021 are a true and accurate record.**

Proposed: Cllr. N.Howick **Seconded: Cllr. Y.Bentley**
5. **7.05 p.m. Public presentation** – Two members of the public attended the meeting to make a representation re: Planning application (21/3945M).

Cllr. S.Joseph left the meeting

6. Meeting resumed
7. To exclude the public and press in the public interest for consideration of the following items:
 - a. Personal issues
 - b. Legal Issues
8. Current Matters
To consider and agree actions relating to ongoing matters as follows:
 - 8.1 Cheshire East update by Ward Councillor –
 - 8.1.1 **20's Plenty for Cheshire East update** – Cllr. Asquith confirmed this item is in abeyance, pending the process and will keep the Parish Council updated.
 - 8.1.2 **Directional Pole (Welsh Row/Macclesfield Road) update** – There has been no response from Members' Enquiries at Cheshire East Council.

- 8.1.3 Engagement session with CEC re: Proposed approach to Service Contribution mechanism update** – Cllr. Asquith agreed to follow this up with Cheshire East Council (CEC).
- 8.1.4 New CEC initiative: Local Highways Funding** – Cllr. Asquith confirmed there is a form available to apply for highways' funding and will forward a copy to the Clerk.

Cllr. M.Asquith left the meeting

- 8.2 Parish Hall renovation update** – Cllr. Howick is waiting to hear from the Quantity Surveyor in order to progress the renovation.
- 8.3 Neighbourhood Plan update:**
- 8.3.1** Cllr. Howick confirmed the application for part 2 of the funding has been submitted.
- 8.3.2** David Proudlove of URBME, the Neighbourhood Plan consultant, is waiting for a date to be confirmed for a meeting with Tom Evans at Cheshire East Council, for a full status update of Nether Alderley Parish Council's Neighbourhood Plan.
- 8.4 Highways Issues:**
- 8.4.1 Highways Working Group update** – The Clerk was asked to arrange a meeting with a representative from Cheshire East Highways to discuss the issues in Nether Alderley.
- 8.4.2 Surface dressing works on A34/Congleton Road** – Cheshire East Highways programmed the surface dressing works between 9.00 - 16.00 on the following dates:
- **20th and 21st July 2021**
 - **27th and 28th July 2021**
- Although works have allegedly been completed, Councillors noted there remains some pot holes on A34 and intend to raise this at the proposed meeting with Cheshire East Highways (date TBC).
- 8.4.3 Police Commissioner to call a public meeting to discuss A34 issues** – A public meeting had been scheduled for Thursday 2nd September 2021 (6.30 – 8.00 p.m.) at the Festival Hall. However, due to local elections, the meeting had been cancelled and will be rescheduled.
- 8.5 130 Bus service update** – Cllr. Craig Brown (Deputy Leader of CEC) confirmed the additional 2 bus stops to Wythenshawe Hospital and Manchester Airport had been added at the request of Handforth Parish Council. As the explanation was acceptable to the Parish Council, Cllr. Howick recommended the proposed contribution (£2,000) should be made available to Cheshire East Council.

RESOLVED: The Parish Council resolved to subsidise the 130 bus service, at a cost of £2,000 should be made available to Cheshire East Council.

Proposed: Cllr. J.Wilkinson

Seconded: Cllr. J.Shufflebottom

9. New Matters

To consider and agree actions relating to new matters as follows:

- 9.1 Community Emergency Plan** – Deferred to the Parish Council meeting in September.
- 9.2 Cheshire Wildlife Trust 'Go Wild for Wildflower Campaign'** – Noted
- 9.3 Councillor email addresses (gov.uk)** – The Parish Council has been advised to provide secure emails for all members of the Parish Council, including the Clerk re: JPAG - Governance and Accountability 2021. The Clerk will make further enquiries on how to proceed and will report back at the next Parish Council meeting.

RESOLVED: The Parish Council resolved to provide secure email addresses (.gov.uk) for all Councillors and the Clerk.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. J.Wilkinson

- 9.4 Police Report for July 2021 and mobile police surgeries** – Noted
- 9.5 The Queen's Platinum Jubilee Central Weekend 2022** – Councillors noted the information which had been forward to the Parish Council and suggested Cheshire East Council would make representations.

10. Policies and Procedures

- 10.1** To receive a report on the quarterly inspection of Highways Assets due at the end of September 2021
- 10.2** Review and consider NAPC Standing Orders (Adopted: 02.07.18) – The Parish Council removed the addendum which was temporarily imposed on Parish Councils due to the COVID-19 pandemic i.e. COVID-19 Modification of Meetings and which ceased on 7th May 2021.

RESOLVED: The Parish Council resolved to approve the amendment to the Standing Orders (Adopted: 02.07.18) to remove the addendum which had been temporarily imposed on Parish Councils due to the COVID-19 pandemic.

Proposed: Cllr. N.Howick

Seconded: Cllr. D.Clarke

- 10.3** Review and consider NAPC Financial Regulations (Adopted: 14.10.19 and amended **13th July 2020**) and bound by the Transparency Code for Smaller Authorities

RESOLVED: The Parish Council resolved to approve the Financial Regulations (Adopted: 14.10.19 and amended 13th July 2020) and bound by the Transparency Code for Smaller Authorities without amendment.

Proposed: Cllr. N.Howick

Seconded: Cllr. D.Clarke

- 10.4** Review and consider GDPR/Data Protection annual fee for 2021/22

RESOLVED: The Parish Council resolved to approve the GDPR/Data Protection annual payment of £40 for 2021/22.

Proposed: Cllr. J.Shufflebottom

Seconded: Cllr. D.Clarke

- 10.5** Review and consider CCA: Community Buildings annual fee for 2021/22

RESOLVED: The Parish Council resolved to approve the Community Buildings annual payment of £50 for 2021/22.

Proposed: Cllr. D.Clarke

Seconded: Cllr. J.Wilkinson

- 10.6** Review and consider CCA: Parish & Town Councils annual fee for 2021/22

RESOLVED: The Parish Council resolved to approve the Parish & Town Council annual payment of £10 for 2021/22 (including a £10 discount)

Proposed: Cllr. N.Howick

Seconded: Cllr. J.Shufflebottom

- 10.7** Review inspection of fire equipment and fee for 2021/22 (Fire Queen) - The annual inspection of the fire equipment in the Stanley Mausoleum took place in April and the following service parts were replaced:

2 x Tamper proof seals
2 x Gauge patch
2 x Discharge hose rings

RESOLVED: The Parish Council resolved to approve the annual inspection and replacement parts of the fire equipment in the Stanley Mausoleum (£49.35 plus £9.87 VAT).

Proposed: Cllr. D.Clarke

Seconded: Cllr. J.Wilkinson

- 10.8** Review and consider annual Ill Health Liability Insurance premium for 2021/22 – Councillors noted the current rate (1.25%) will remain until March 2022 when it will be reviewed.

- 10.9** VAT Reclaim 2020/21 – Councillors noted the VAT reclaim for 2020/21 had been received from HMRC (see Appendix A)

10.10 To consider opening an account with Print It North West Ltd. for large volumes of photocopying i.e. NAPC newsletter

RESOLVED: *The Parish Council resolved to approve that an account with Print It North West should be opened so that the Parish Council can be invoiced for large volumes of photocopying in future.*

Proposed: *Cllr. D.Clarke*

Seconded: *Cllr. J.Shufflebottom*

10.11 SLCC Virtual Training Session: The Clerk's Year Calendar (Wednesday 8th September 2021) –
The Clerk expressed a wish to attend the virtual training session which cost £45.00.

10.12 SLCC Cheshire Branch Conference 2021 (Wednesday 29th September 2021) – The Clerk expressed a wish to attend the conference which cost £30 for SLCC members.

11. Finance: Finance Schedule (Appendix A)

11.1 The Parish Council noted receipts of income as listed in schedule (A1)

11.2 To approve items for payment as listed in schedule (A2)

RESOLVED: *The Parish Council considered and resolved to approve payments as listed in Appendix A2*

Proposed: *Cllr. D.Clarke*

Seconded: *Cllr. J.Shufflebottom*

11.3 To approve direct debit/standing order as listed in schedule (A3)

RESOLVED: *The Parish Council resolved to approve direct debit/standing order as listed in Appendix A3*

Proposed: *Cllr. D.Clarke*

Seconded: *Cllr. J.Shufflebottom*

11.4 To consider and approve Clerk's expenses as listed in schedule (A4)

RESOLVED: *The Parish Council approved the Clerk's administration and expense amounts to send to the Payroll Provider for inclusion in the Clerk's payroll report.*

Proposed: *Cllr. N.Howick*

Seconded: *Cllr. J.Wilkinson*

11.5 To consider and approve the bank reconciliation to 30th June 2021 – The Clerk presented the bank reconciliation to 30th June 2021 together with analysis of receipts and payments to the current account and the bank statement for current and reserve accounts at 30th June 2021. The Clerk confirmed Cllr. Wilkinson's independent analysis of the bank reconciliation in conjunction with assessment of bank statements and the cash book and her confirmation of the accuracy of the figures recorded.

RESOLVED: *The Parish Council considered and resolved to approve the bank reconciliation to 30th June 2021*

Proposed: *Cllr. N.Howick*

Seconded: *Cllr. J.Wilkinson*

11.6 To consider and approve the comparison of budget headings to receipts and expenditure at 30th June 2021 – The Clerk confirmed Cllr. Wilkinson's independent analysis of receipts/expenditure amounts and accuracy of the figures recorded in comparison with the cash book.

RESOLVED: *The Parish Council considered and resolved to approve the comparison of receipts and expenditure to budgeted amounts at 30th June 2021.*

Proposed: *Cllr. N.Howick*

Seconded: *Cllr. J.Wilkinson*

12 Correspondence:

To receive and consider new correspondence sent to the Parish Council and agree actions to take in response to the following communication:

- 12.1 Cheshire Constabulary Stakeholder Update and Crime Plan for 2021-24 (July 2021) – Noted
- 12.2 Came & Company newsletter – Noted
- 12.3 CEC Draft Asset Transfer Policy – Noted

13. Planning

13.1 To consider and approve responses to new planning applications:

Application No: 21/3558M
Proposal: New site access, side & rear extensions
Location: BROOK COTTAGE, CHELFORD ROAD, GREAT WARFORD, CHESHIRE, SK9 7TL
National Grid Ref: 382442.985 376780.2904

NAPC Comment: Nether Alderley Parish Council appreciates that this property lies within Great Warford. That said, and with due respect to neighbouring properties potentially affected by this development which lie within our parish i.e. Jennings Farm, we ask that any neighbours concerns be taken into consideration when determining this application.

The Parish Council also appreciate the applicant has taken on board the comments regarding proposed materials to be used in the previous application and suggest the inclusion of more brick and a slate roof is much more suitable for this location.

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

Application No: 21/3594M
Proposal: S106 - Release from legal obligation on planning permission 82291P
Location: JENNINGS FARM, CHELFORD ROAD, SOSS MOSS, NETHER ALDERLEY, CHESHIRE, SK10 4TU
National Grid Ref: 382358.28 376783.38

NAPC Comment: Nether Alderley Parish Council have no objections to this planning application

Application No: 21/3728M
Proposal: Proposed demolition of flat roof garage and the construction of a two-storey side extension to form new garage with bedroom above. Erection of domestic oil tank in rear garden.
Location: The Lodge, Heawood Hall, Congleton Road, Nether Alderley, SK10 4TN
National Grid Ref: 384122.5267 375400.971

NAPC Comment: Nether Alderley Parish Council have no objections to this planning application.

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

Application No: 21/3927M
Proposal: Proposed two-storey link extension between the main dwelling and ancillary outbuilding to provide additional living accommodation
Location: CAUDEBEC, CONGLETON ROAD, ALDERLEY EDGE, WILMSLOW, CHESHIRE, SK9 7AL
National Grid Ref: 384466.0894 377018.6333

NAPC Comment: Nether Alderley Parish Council have no objections to this planning application.

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

Application No: 21/3945M
Proposal: Proposed conversion of 3 existing barns to 2 dwellings with garaging and associated works
Location: CROSS FARM BARNs, WELSH ROW, NETHER ALDERLEY, MACCLESFIELD, SK10 4TY
National Grid Ref: 384329.61 376929.87

NAPC Comment: Whilst the Parish Council appreciates there is a presumption in favour of development of derelict barns, this particular application is very sensitive and the Parish Council would like to make the following comments:

1. The application states that it would be barn conversions when in fact the barns are derelict so basically they will be new developments using only the footprints.
2. The 2 dwellings lie within the curtilage of a historic listed farmhouse and any development in such close proximity needs to be sensitive and give due respect to the listing. Within the curtilage there has already been a barn converted into a dwelling which has to consider the listing element when applying for any changes. Therefore, the Parish Council would ask that the same consideration be compulsory with this new application. To that end, should a permission be granted we would ask that all permitted development rights be removed so that any future development requires due consideration to protect neighbouring properties.
3. The proposed dwellings are in very close proximity to existing properties and the Parish Council request that special attention be paid to boundary treatments to ensure privacy, so as not to remove any residential amenity that these properties currently enjoy.
4. In addition, the Parish Council ask that special consideration be given to external lighting to minimise light pollution which could adversely affect existing dwellings.

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

Application No: 21/3946M
Proposal: Listed Building Consent for conversion of 3 existing barns to 2 dwellings with garaging and associated works
Location: CROSS FARM BARNs, WELSH ROW, NETHER ALDERLEY, MACCLESFIELD, SK10 4TY
National Grid Ref: 384269.7387 376895.4892

NAPC Comment: The Parish Council would defer to the Listed Buildings Officer judgement.

Application No: 21/3951M
Proposal: Application for Permission in Principle for erection of 2 dwellings with associated works
Location: LAND ADJACENT TO NETHINS AND THE STABLES, WELSH ROW, NETHER ALDERLEY, CHESHIRE, SK10 4TY
National Grid Ref: 383854.6 376913.1

NAPC Comment: Nether Alderley Parish Council strongly objects to this application which cannot be supported for the following reasons:

1. At present it is a green field in the Greenbelt on a lane steeped in history.
2. It cannot be classed as ribbon development
3. There is no planning policy that can support development on this land.
4. There is no brownfield element and there are no special circumstances.

In addition, the plot has recently had a significant old oak tree removed without permission which angered and saddened both local residents and the Parish Council.

Nether Alderley Parish Council ask that this application be **REFUSED**.

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

Application No: 21/4096M
Proposal: Proposed two storey extension to the side of the existing detached dwelling
Location: 1, OVAL PLACE, NETHER ALDERLEY, SK10 4YT
National Grid Ref: 384468.7903 374609.5315

NAPC Comment: Nether Alderley Parish Council have no objections to this planning application.

However, should Cheshire East Council Development Management/Planning Department be minded to approve this planning application, the Parish Council requests that a condition is imposed that all contractors and visitors to the site, during the time of construction, park within the confines of the development and not on surrounding highways or verges, to prevent the inconveniencing of neighbouring properties and the damage to highways and verges. Should any damage be caused either directly or indirectly as a result of the building works, the developer or landowner should repair the damage before works are completed.

13.2 To consider any other Planning matters including decisions to Planning Applications:

13.2.1 Loco-shed, Bollington Lane update (20/5638M) – The Environmental Agency confirmed a visit to the site would be scheduled by the Environment Management Team and the Parish Council will be kept informed of any outcome.

13.2.2 Land North-West of Mereside update (21/0630M) update – This planning application will be considered and discussed at CEC Northern Planning Committee (date TBC). A representative from the Parish Council will attend the meeting when it is listed.

13.2.3 Land adjacent to Hill House, Nursery Lane, Nether Alderley (21/00475E) – There has been no update from the Enforcement Team at CEC.

13.2.4 Resident's concern to planning changes – A local resident had concerns about the proposed amendments to permitted development rights that mobile network operators can use to install, alter and replace electronic communication infrastructure in England. Under these proposals, through permitted development rights, masts up to a maximum height of 30 metres in unprotected areas and 25 metres in protected area will be permitted.

The proposed planning changes in the technical consultation aim to strike an appropriate balance between providing local control and delivering improved connectivity. The Government will consider the responses to the consultation before deciding how to take the proposals forward. Implementing any changes will require amendments to existing planning legislation.

The Parish Council supports the residents views and concerns and will monitor the outcome of the proposals following the consultation which closed on 14th June 2021.

- 13.2.5 Serpentine Bridge, Alderley Park** – Cllr. Clarke informed the Parish Council that a gate was to be installed on the Serpentine Bridge. Councillors suggested this item should be referred to the Alderley Park Liaison Committee.

14. Burial Board

To consider communication and issues relating to the Burial Ground: None

15 Parish Hall

15.1 To receive reports from members of the Parish Hall Joint Management Committee (JMC):

- 15.1.1 Parish Hall Insurance update** – Cllr. Farrell's has requested a claim form from the insurance company, Came & Co. re: Interrupted business

15.2 To consider any other matters relating to the Parish Hall:

- 15.2.1 Government guidelines (COVID-19) update** – The Parish Council continues to adhere to Government guidelines which are updated on a regular basis.

- 15.2.2 Re-opening of the Parish Hall (re: ACRE advice v.11)** – Noted

- 15.2.3 Parish Hall bookings** – There have been several enquiries to book the hall in the coming months.

15.2.4 Future events:

- Afternoon teas in the parish hall each Sunday during August (2.00 – 4.00 p.m.)
- Quiz Night, including fish and chip supper (Friday 17th September 2021 at 7.00 p.m.)
- Curry Night at Tiger Lily (Wednesday 13th October 2021 at 7.00 p.m.)

16 Councillor's reports and items for future agenda: None

17 Next Parish Council meeting:

To confirm the next Parish Council Meeting on Monday 13th September 2021 at 7.00 p.m. in Nether Alderley Parish Hall.

Minutes taken by: The Clerk

Signed.....
Chairman of the Meeting

Date: 13th September 2021

**Nether Alderley Parish Council Meeting
Monday 9th August 2021 at 7.00 p.m.
Nether Alderley Parish Hall**

Schedule of Receipts and Payments

A1. Receipt of Income

09.06.21	BACS	£599.79	HMRC – VAT Reclaim 2020/21
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A2. Invoices for payment

1560	Mrs. B.Thorpe	£1,082.82	Salary and expenses, August 2021	H
1561	HMRC	£91.60	Tax/NI, August 2021	H
1562	N.Moore	£760.00	BB Grounds Maintenance	A
1563	Fire Queen Ltd.	£59.22	Annual Insp. of Fire Equipment (£49.35 plus £9.87 VAT)	K
1564	Legal & General Assurance Society Ltd.	£80.54	Annual Ill Health Liability Insurance 2021/22	H
1565	Print It North West Ltd.	£75.52	NAPC Newsletter	H

A3. Direct Debits/Standing Orders for approval

Cheshire Pension Fund	£285.00	June 2021 pension contribution Debited on or after 15th July 2021	H
Utility Warehouse	£16.90	Parish Hall Electricity for April 2021 debited on or after 30 th July 2021 (£15.80 plus £1.10 VAT)	E,F,G

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary:

Additional Hours, Travel and Administration/Stationery Costs:	£316.64		H
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Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S