

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.00 pm on Wednesday 12th March 2014 at Nether Alderley Parish Hall.

In the Chair: Mr. Clarke

Also present: Mr. Lewis, Mrs. McKeown, Mrs. Reynolds, Mrs. Shufflebottom, Mrs. Walker, Cheshire East Councillor George Walton and Mrs. Langham (the Clerk)

Prior to the meeting, members of the Nether Alderley Rural Protection Association met with Parish Councillors to express NARPA's views and representations regarding the Cheshire East Core Strategy: Submission version.

1. Apologies

Apologies were received from Mr. Colgan and Mrs. Worthington.

2. Approval of Minutes.

The Minutes of the Parish Councils meeting held on Monday 10th February 2014 and Friday 28th February 2014, were confirmed as a true and accurate record and approved **by resolution of the Parish Council.**

3. Declarations of Disclosable Pecuniary Interests

No declarations were made.

4. Declarations of Interests Conflicting with the Nolan Principles.

No declarations were made.

5. Matters Arising.

5.1 Cheshire East Core Strategy: Submission version.

The Parish Council considered the views expressed by members of NARPA regarding development at Alderley Park and confirmed that views expressed were in line with the Parish Council's position and also connected with points made in the Parish Plan.

The Clerk has received a copy of the final Alderley Park prospectus.

The Submission version of the Core Strategy is due to be published this weekend the consultation will run from 14th March to 25th April 2013.

5.2 Speed, Congleton Road

Confirmation has been received regarding the installation and timing of speed devices on Congleton Road near to Bradford Lane.

Information has been received confirming that there are no intentions to reposition speed cameras. ***The Parish Council resolved that the Clerk should question whether the instatement of the Nether Alderley roundabout would provide justification for consideration of relocation of the Congleton Road speed camera to a position near the Primary School.***

5.3 A537 Route Management Survey

The Parish Council considered a further proposal regarding the right turn at Monks Heath and ***approved a response to send to Cheshire East Council including a request for reduction of the speed limit on Bollington Lane.***

5.4 Nether Alderley Parish Plan.

Mrs. Shufflebottom reported that the Parish Plan has now been printed and is being distributed to all homes in Nether Alderley.

The Road Safety and Security Working Group has requested a meeting with Mr. Clarke and Cllr. Walton.

Mrs. Shufflebottom explained other issues that are being considered by the Parish Plan Working Groups.

5.5 Soss Moss Units.

A tour of the established Units cannot be arranged, however a tour of the new Unit, once it has been completed and prior to occupancy, will be organised around August/September and combined with a meeting.

5.6 Cheshire Association of Local Councils Local Meeting.

The Clerk attended the local meeting. The Cheshire East Core Strategy was discussed, including forthcoming consultations.

The issue of s106's was raised, with advice from a Cheshire East parish that enquiries should be made by Parish Councils at the earliest stage of a planning/development process, otherwise an agreement could be instated without local involvement.

The Parish Council discussed the issue and resolved to write to Cheshire East Council to request assurance that it is included at the early stage of any s106 discussion relating to development in the local area.

5.7 War memorial grant fund.

The Parish Council considered the scheme, appraised the WW1 memorial pictures and resolved that it was not appropriate to pursue further.

5.8 Highways matters

The Clerk confirmed that a litter bin is now in place at the Monks Heath bus shelter.

The Clerk confirmed that sweeping of the A34 pavements has now been completed.

The Clerk reported a response from Planning Enforcement regarding the green container situated in a field adjacent to Sand Lane.

The Parish Council discussed the matter and resolved to send a response querying why its installation had not previously been followed up previously.

6. Correspondence.

6.1 St. Mary's Family History event.

Mrs. Youatt will attend the next Parish Council meeting to pass on further information about this event, planned for September. The Parish Council briefly discussed possible ways of being involved in the event.

6.2 Manchester Airport meeting.

Cllr Colgan plans to represent the Parish Council at a forthcoming airport information meeting held for local Parish Councils

7. Policies and Procedures.

7.1 Annual Review of Assets

The Parish Council considered and confirmed the annual asset report for state of repair and health and safety of Parish Council assets, further to the recent inspection of all assets except those in the burial ground which will be inspected in April.

The following issues were noted:

- Small holes on the roof of the Welsh Row wooden bus shelter
- Some deterioration of the Sand Lane bench
- Bench at the Parish Hall may require treatment

The Parish Council resolved that the Clerk should make enquiries about costs for re-felting of the bus shelter roof and arrange for work up to a value of £150. The Parish Council resolved to monitor the Sand Lane bench. The Parish Council resolved to consider the Parish Hall bench at the inspection of the burial ground in April.

7.2 Annual Review of Parish Council Insurance

The Clerk presented details received of the proposed insurance cover and premium offered by the Parish Council's current insurance provider, Aviva through Came and Company. The Clerk confirmed that the Parish Council had entered in to a 3 year agreement last year.

After consideration of renewal information including coverage, Public liability, Employer's liability, Fidelity guarantee and level of asset cover, terms and conditions and premium required and the 3 year agreement approved in 2013, the Parish Council resolved to approve that Aviva through Came and Company continue to provide insurance cover for Nether Alderley Parish Council during the financial year 2014/15.

7.3 Annual Review of Clerk's employment terms and remunerations.

The Parish Council considered and resolved to approve the following terms for the Clerk's employment in the financial year 2014/15:

Pay banding range of LC1 SCP 23-25, with a current banding level of SCP 25 (as approved at the Nether Alderley Parish Council meeting 13th June 2013) at the National Joint Council for Local Services, 2009-10, agreed pay level of £11.296 per hour (as approved at the Nether Alderley Parish Council meeting on 14th October 2013).

The Clerk will work an average of 11 hours per week.

25 days annual leave together with official Bank holidays.

Business travel expenses at the rate agreed by the National Joint Council for Local Government Services, as from 1.4.08 of 58.7p per mile

A contribution towards telephone line rental, landline telephone calls, mobile telephone calls and broadband/e-mail of 2/5 of each bill received by the Clerk; reflective of hours worked and set against each monthly bill.

A pension contribution, as calculated by the Cheshire Pension fund triennial valuation, to the Cheshire Pension Fund and Hymans Robertson (Legal and General), an aggregate amount of:

Payable from 1 April 2014	Payable from 1 April 2015	Payable from 1 April 2016
19.3%	19.8%	20.3%

7.4 Annual Review of Payroll Provider

The Parish Council considered and resolved to approve the continued arrangement with CVS Cheshire East to undertake Payroll Services for the Parish Council in respect of the Clerk. The Parish Council approved the charges of £8 per month for the service, payable at the beginning of the financial year.

7.5 Payroll communication with HMRC

The Parish Council considered and resolved to approve that the Clerk complete updates forms to send to CVS Cheshire East, Payroll provider, to confirm that CVS Cheshire East may act on its behalf with HMRC with regards to Tax and National Insurance queries.

7.6 Internal Audit

The Parish Council considered and resolved to approve to request that JDH Business Services undertakes the Parish Council's Internal audit for 2013/14 and approved the payment for audit services of 2012/13 fees incremented for inflation.

7.7 Standing Orders

The Parish Council considered and resolved to approve that a Working Group of Parish Councillors could meet to review and devise updated Standing Orders, if required, prior to the next meeting, for consideration and approval by the Parish Council at its meeting in April.

7.8 Nether Alderley Parish Hall JMC Accounts

The Clerk explained that the Parish Hall JMC accounts have had an annual independent review and a confirmation has been received that no matter has come to attention which gives reasonable cause to believe that in any material respect proper accounting records have not been kept or that the accounts presented are not in accord with the accounting records.

7.9 Storage of Documents at NatWest Bank – annual review.

The Parish Council resolved to approve continued storage of documents at NatWest Bank and approved the direct debit payment of £25.00 for this facility.

The Parish Council resolved that the Clerk could access documents at NatWest, if required.

8. Finance.

8.1 Receipts

None

8.2 Payments to make

1076 Mrs. P. Langham Clerk's March salary and expenses £942.51, comprising Salary: £538.46 **H**

Expenses costs approved at meeting 10/2/14: £88.00 100 stamps and printer cartridge; £251.38 Broadband and telephone costs for 13 month period; £116.93 travel costs for 5 month period

Deductions made for National Insurance contributions and pension of £52.26

1077	Cheshire West and Chester, Cheshire Pension Fund Clerk's March Pension H	£129.77
1078	HM Revenue and Customs National Insurance (Clerk) H	£37.80
1079	Henshaws Waste Collection February 2014 (£31.18 plus £6.24 VAT) A,C,E,F,G	£37.42
1080	John Harding and Son Ltd Nether Alderley roundabout grass cutting (£120 plus £24.00 VAT)	£144.00
1081	Broker Network Ltd. Annual Parish Council Insurance H	£956.67
1082	Cheshire Community Action Annual Membership H	£20.00
1083	Mr. S. Lewis Equipment for notice board repairs	£216.28

8.3 Direct debits for approval:

Utility Warehouse Parish Hall electricity, January 2014 Direct Debit	£275.66
(£229.72 plus £45.94 VAT) E,F,G	
NatWest Bank Annual Bank safe charges H	£25.00

Payments were proposed by Mrs. McKeown, seconded by Mrs. Shufflebottom and approved by resolution of the Parish Council.

7.4 Expenses approval to send to CVS Cheshire East for inclusion in payroll

Broadband and telephone	£21.01
Administration/stationery	£74.58

The Parish Council considered and resolved to approve the payments being submitted to the payroll company.

8.4 Charges for waste collection from 1st April 2014

Notification has been received that there will be an increase in Henshaw's waste collection services of 5% per bin, from 1st April 2014.

The Parish Council considered the charge increase and resolved to approve payment of the new charges and continued use of Henshaws for the waste collection service.

9. Planning.

The following planning applications were considered and discussed by the Parish Council:

8.1 Application 13/5103M

Erection of a replacement dwelling
Manorfield, Chelford Road, Great Warford, Alderley Edge, SK9 7TL.

Approved response: No objection

8.2 Application 14/0865M

Replacement dwelling and detached garage amendment to previously approved 13/0105M
Willow Spring, Sand Lane, Nether Alderley, Macclesfield, SK10 4TS.

Approved response:

The Parish Council objects to the proposed plans, as it has done with other applications on Sand Lane where a proposal is made to instate a garage anterior to the building line of the property, as this alters the visual presentation and anterior visual continuity of the houses along the ribbon development.

The Parish Council wishes to comment that it feels that it is incomprehensible that an application was approved for the original development at Willow Spring without inclusion of a garage.

8.3 Application 14/0918M

Two storey front extension to form new glazed hallway along with two dormers to the front of the property and one dormer to the rear
Crossfield, Congleton Road, Nether Alderley, Macclesfield, SK10 4TP.

Approved response: No objection

Responses to Planning applications were proposed by Mr. Clarke, seconded by Mrs. Reynolds and approved by resolution of the Parish Council

Next Meeting: Monday 7th April 2014

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting on Monday 7th April 2014

Signed..... Date.....

Parish Council Powers:

Burial Grounds, Cemeteries and Crematoria
Power to acquire, provide and maintain **A**

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials **B**
Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and Power to contribute towards expenses of cemeteries **C**
Local Government Act 1972, s.214

Bus Shelters

Power to provide and maintain shelters **D**
Local Government (Miscellaneous Provisions) Act 1953, s.4
Parish Councils Act 1957, s.1

Community Centres

Power to provide and equip community buildings **E**
Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives **F**
Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities **G**
Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

LGA 1972 s111 **H**

Audit

Audit Regulations 1996 **I**

Parish Plans S141 LGA 1972 **J**

Benches

Power to provide roadside seats and shelters Parish Councils Act 1957, s.1 **K**

Litter bins

Provision of litter bins **L**
Litter Act 1983, ss 5, 6

Section 137

Local Government Act 1972. Power to do something that will benefit the community where there is no other specific power covering the action; it cannot be used retrospectively. Can spend up to £6.44 per elector in 2011 and 2012. Expenditure must be commensurate with the benefit