

NETHER ALDERLEY PARISH COUNCIL

Minutes of the Meeting held at 7.00pm on Monday 14th October 2013 at Nether Alderley Parish Hall.

In the Chair: Mr. Clarke

Also present: Mr. Lewis, Mrs. McKeown, *Mrs. Reynolds, Mrs. Shufflebottom, Mrs. Walker, Mrs. Worthington, Cheshire East Councillor George Walton and Mrs. P. Langham (Clerk)

Prior to commencement of the business meeting, representation was made by a local resident regarding a potential planning application.

PCSO Lindsey Whitehead attended to present a local crime update. The Parish Council raised concerns over speeding along Congleton Road and the A34 Bypass. Following discussion, the Parish Council agreed to write to Inspector Mitchell to request a meeting with her and a Traffic Officer to discuss concerns further. PCSO Whitehead will hold another Police Surgery at the Monks Heath Garage on 7th December 2013.

PCSO Whitehead and the local resident left prior to commencement of the full meeting.

Attendance by one member of the public during the business section of the meeting.

1. Apologies

Apologies were received from Mrs. Walker

2. Approval of Minutes.

The Minutes of the Parish Council meeting held on Wednesday 11th September 2013 were confirmed as a true and accurate record and approved **by resolution of the Parish Council.**

3. Declarations of Disclosable Pecuniary Interests

No declarations were made.

4. Declarations of Interests Conflicting with the Nolan Principles.

No declarations were made.

5. Matters Arising.

6.1 Parish Plan

Mr. Clarke summarized the meeting held on 1st October with members of the Parish Plan Group, where results of the Parish Plan survey were presented to the Parish Council. Mr. Clarke identified that the survey had been undertaken prior to the announcement of changes at the Alderley Park Astra Zeneca site and emphasised the need to take account of local views with regards the future of the site. The Parish Council discussed the Parish Plan meeting.

6.2 Christmas Tree in Nether Alderley

The Parish Council considered and discussed options for the location and operation of a Christmas tree in the Parish.

6.3 Excavation of Grass verges alongside Highways in Nether Alderley.

The Clerk is awaiting a quotation for the siding out of the pavement alongside the B5359.

The Parish Council approved that the Clerk also requests a quotation for grass cutting on the Nether Alderley roundabout.

6.4 Burial Ground Access

It was agreed to continue to access the Burial Ground along the current route. The Parish Council is awaiting a response to recent communication.

6.4 Speed A34 and local Roads

Speed of traffic along local lanes was discussed in detail, including previous Parish Council requests to reduce speed limits.

The Parish Council approved that the Clerk should write to Cllr. Walton with a request to the Knutsford LAP Minor Works programme for a reduction in speed limit along the A34 in the vicinity of the Primary School to 20 mph at school start and end times, creating a school speed zone as has been established in Alderley Edge.

6.5 Community Pride Awards

Mrs. Shufflebottom attended the Awards evening on behalf of the Parish Council and gave feedback about the evening.

6.6 Parish Councillor Vacancy

The Clerk has been given instruction on the process of addressing the Parish Councillor vacancy by the Cheshire East Elections Department and explained the process to the Parish Council. A notice of vacancy has been posted on notice boards and the Parish website. The Elections Office will contact the Parish Council after the required period of time to report whether an election should be called or whether the Parish Council can look to filling the vacancy by co-opting.

The Parish Council approved that the Clerk should advertise the Parish Councillor vacancy as soon as she receives contact from the Elections Department, should an election not be required.

6.7 Additions to Parish Council website

The Parish Council approved the following amendments to the Parish website: a link to the Parish Hall booking form on the home page and a local events section with link on the homepage The Parish Council approved the additions of a local events calendar page.

7 Correspondence.

7.1 Highway Satisfaction Survey.

Parish Councillors agreed to send completed responses to the Clerk, who will correlate and complete the online survey.

7.2 Correspondence from Great Warford Parish Chairman.

Mr. Clarke has received correspondence and arranged to attend a meeting with a number of local Chairmen to consider local issues.

8 Parish Hall Joint Management Committee (JMC)

8.1 Parish Hall Caretaker

The JMC is continuing to advertise for a new Caretaker to the Parish Hall.

8.2 Parish Hall Lintel.

Mrs. Reynolds reported that the lintel has been inspected by a local builder. The JMC is awaiting a report from the original architect/engineer. A recommendation has been made verbally about a method for repair by the architect. The Parish Council discussed the funding for the project.

8.3 Parish Councillor representative JMC Vacancy.

Further to the resignation of Mr. Dick, a vacancy has arisen on the JMC.

Further to discussion and approval at the last Parish Council meeting, the Parish Council resolved to confirm that Mrs. Worthington becomes a Parish Council representative on the JMC

9 Finance.

9.1 Receipts

489 £600.00 Andrew Smith Funeral Services Purchase of Grave 257

BACS payment Albert R Slack Interment Grave 76

9.2 Payments to make

1055 Clerk's salary, October 2013 £533.13 plus travel expenses (approved at Parish Council meeting September 2013) £135.95 less employee pension £135.95 Total £634.43
H

1054 Cheshire West and Chester – Cheshire Pension Fund Pension contribution
October 2013 £128.48 H

1053 Henshaws Waste collection for September 2013 £37.42 (£31.18 plus £6.24
VAT) A,C,E,F,G

9.3 Direct Debits to approve

Utility Warehouse Parish Hall electricity August 2013 £20.41 (£19.15 plus £1.26 VAT)
To be debited on or after 30/9/13 E,F,G

Utility Warehouse Parish Hall electricity September 2013 £65.59 (£62.18 plus £3.41 VAT)
To be debited on or after 31/10/13 E,F,G

9.4 Bank Reconciliation to 30th September 2013

The Parish Council considered and resolved to approve the bank reconciliation to 30th September 2013, together with Bank printout statements at 30th September 2013.

9.5 Comparison of receipts/expenditure to budget headings at 30th September 2013

The Parish Council considered and resolved to approve the analysis of receipts and expenditure in comparison with budget headings to 30th September 2013.

Payments were proposed by Mrs. Reynolds, seconded by Mrs. Shufflebottom and approved by resolution of the Parish Council.

10. Planning.

New Application:

Application 13/4062M

Change of use of outbuilding to single dwelling.

Jennings Farm, Sossmoss Lane, Nether Alderley, Alderley Edge, Cheshire, SK10 4TU.

Parish Council approved response:

The Parish Council requests assurance that any planning conditions that relate to the original planning consent for the original barn to be converted to a dental surgery are taken in consideration and adhered to.

Provided that the original planning conditions are adhered to, the Parish Council has no objections to the proposed plans.

Responses to Planning applications were proposed by Mrs. Shufflebottom, seconded by Mrs. McKeown and approved by resolution of the Parish Council.

*Mrs. Reynolds left the meeting

10 Policies and Procedures.

10.1 Salary Awards 2013-14

The Parish Council resolved to approve that the National salary award increase that was approved at the September Parish Council meeting, for the Clerk's salary, is backdated to 1st April 2013.

10.2 Review of Model Publication Scheme

The Parish Council considered the requirements of the Freedom of Information Act and Model Publication Scheme for Parish Councils.

The Parish Council reviewed its observance of the Model Publication scheme ***and resolved that:***

- it has identified information that it holds and has incorporated this into its Guide to Information
- it has decided whether any of the information can be legitimately withheld from publication, with reasons
- members of the public can find out what information is made available and the model Guide to information has been completed
- members of the public have been made aware of the Model Publication Scheme and Guide to Information through a permanent announcement on the Parish Council's notice boards and on its website
- Members of the public have access to the Information Guide, and therefore details of the information held by the Parish Council, through the Parish Council's website
- Staff (the Clerk) are aware of the scheme and the authorities obligations
- The clerk is the named person for routinely providing information

- There is an annual review in place to update information and consider new information

The Parish Council resolved to approve an updated Guide to Information.

12. Burial Board

12.1 Burial Board Reviews meeting

To be arranged

12.2 Burial Board Vacancy.

Further to the resignation of Mr. Dick, the Burial Board has a member vacancy.

The Parish Council resolved to approve that Mrs. McKeown becomes a member of the Burial Board.

12.1 Signing of Deed to Grave 257.

Members for the Burial Board signed the deed to Grave 257

Next Meeting: Tuesday 12th November 2013.

Minutes taken by: the Clerk.

Minutes confirmed and approved at the Nether Alderley Parish Council meeting on Monday 14th October 2013.

Signed..... Date.....

Parish Council Powers:

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain **A**

Open Spaces Act 1906, ss9 and 10

Power to agree to maintain monuments and memorials **B**

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to contribute towards expenses of cemeteries **C**

Local Government Act 1972, s.214

Bus Shelters

Power to provide and maintain shelters **D**

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Community Centres

Power to provide and equip community buildings **E**

Local Government Act 1972, s.133

Power to provide buildings for clubs having athletic, social or educational objectives **F**

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities **G**

Local Government (Misc Provisions) Act 1975 s19

General Administration/Running Costs

LGA 1972 s111 [H](#)

Audit

Audit Regulations 1996 [I](#)

Parish Plans

S141 LGA 1972 [J](#)

Benches

Power to provide roadside seats and shelters Parish Councils Act 1957, s.1 [K](#)

Section 137

Local Government Act 1972. Power to do something that will benefit the community where there is no other specific power covering the action; it cannot be used retrospectively. Can spend up to £6.44 per elector in 2011 and 2012. Expenditure must be commensurate with the benefit to the community [L](#)