

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 14th October 2025 Schedule of Receipts and Payments

A1. Receipt of Income - Month of September for October

Bank Interest

Current Account Interest Nil

Unity Trust Bank at the end of September (interest Paid Quarterly) £128.15

Reserve Account. end of September £0.48

Vat Claim Reclaim for August £331.55

A2. Invoices for payment Now all on line by NatWest BankLine

On-line Payments	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
						
Oct. Clerks Salary & Expenses	D. Naylor Parish Clerk	£1,067.19	£1,017.45	Salary and Expenses see A4 below for a detailed breakdown	£49.74	H
Oct. Clerk Refund of payment to Hall Cleaner	D. Naylor	£75.00	£75.00	Test of on line payment to Clerk having paid cleaner.	£0.00	H
Oct. HMRC	HMRC	£512.23	£512.23	Clerk's Tax £418.00 & NI £94.23	£0.00	H
Oct. V. Hall Caretaker.	David Fairbotham	£228.000	£228.00	Village Hall Caretaking 1 st Oct Invoice	£0.00	H
Oct. Audit Fees	PKF Littlejohn LLP	£2,016. 00	£1,680.00	External Audit Fees	£336.00	H
Oct. Autumn Newsletter	Print IT (Northwest) Ltd.	£373.54	£373.54	Set up and Print Autumn Newsletter	£0.00	H
Oct. Payroll	Shires Accountants	£145.80	£121.50	Oct 25 – April 26 Fees	£24.30	H

Oct. Village Hall Hire Refund	J Taylor	£36.00	£36.00	Village Hall overpayment by Hirer of £36.00	£0.00	H
Oct. TV Licence	Tvlicensing.co.uk	£174.50	£174.50	TV Licence for Village Hall (Exempt from VAT)	£0.00	H
Bank Transfer	From Current Account to Unity Trust Bank to keep within the £85.000 Financial Services Protection Guarantee Limit Total in NatWest Current and Reserve Accounts and £111,096.01 and £519.95 respectively = £111,615.96. £27,000 to transfer.					

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
BT	£65.94	£54.95	September Broadband and Cloud Voice	£10.99	H
BT	£65.94	£54.95	Octoberr Broadband and Cloud Voice	£10.99	H
Scribe Accounts	£27.60	£23.00	Scribe Accounts Monthly	£4.60	H
Gas Invoice Crown Gas & Power	£197.48	£188.08	Sept (Oct bill)	£9.40@ 5%	H
Gas Invoice Crown Gas & Power	£97.17	£92.54	August (Sept bill)	£4.63@ 5%	H
Gas Invoice Crown Gas & Power	£98.87	£94.16	July (August I)	£4.17@ 5%	H
Electricity Invoice	No October bill yet for September				
Electricity Invoice Crown Gas & Power	£72.81	£69.34	August (Sept bill)	£3.47@ 5%	H
Electricity Invoice Crown Gas & Power	£77.25	£73.57	July (August bill)	£3.68@ 5%	H
NatWest Bank Line	£20.00	£20.00	Bank Charges	£0.00	H

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 148 Miles @ 45 pence per mile = **£66.60**

Phone Sim monthly £13.19 plus £2.64 VAT = **£15.83**

Cleaning Maid Easy 12th September Payment = **£75.00** (No VsAT)

1TB External Storage Drive £62.49 plus 12.50 VAT = **£74.99**

Poppy Factory Wreaths £151.33 plus £30.27 VAT = **£181.60**

Cartridge Discount £15.39 plus £3.08 VAT = **£18.47**

Printing Paper £6.25 plus 1.25 VAT = **£7.50**

Total Expenses £390.25 + £49.74 = £439.99

Plus, Salary - Contracted 65 hours @ 16.08 per hour = £1,045.20 (Gross)

Total Gross including expenses = £1,435.45 plus £49.74 VAT = £1,485.19

Less £418.00 Tax = £1017.45 plus £49.74 = **£1,067.19**

Signed.....
Chairman of Meeting


Signed.....
Clerk and Responsible Financial Officer