

Nether Alderley Parish Council

Clerk: Mr D Naylor
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Macclesfield,
Cheshire
SK10 2TZ
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Tel: 07717 244 537
September 2025

9th October 2025

Meeting Summons

Dear Councillors

I hereby give notice that the Parish Council Meeting will be held at the Nether Alderley Village Hall.

Tuesday 14th October 2025
at 6.30pm

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.



David Naylor
Clerk to Nether Alderley Parish Council

Nether Alderley Parish Council Meeting

Tuesday 14th October 2025

AGENDA

1. To receive apologies for absence.
2. To receive Declarations of Interests
 - 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
 - 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.
3. **To consider and approve Applications for Dispensations**
4. **To RESOLVE to approve that the Minutes of the Parish Council Meeting** held on 9th September 2025 as a correct record.
5. **Public Presentation**

To *adjourn* the meeting to receive representation from members of the Nether Alderley Parish.

To resume the meeting.
6. **Filling the Vacancy for the Parish Clerk.** Interviews were held on the 16th September. The interview panel recommended the appointment of Gill Ayres. Gill will commence work on the on Monday 20th October. The Clerk is on holiday the 20th, 21st and 22nd October and will meet her at the Village Hall 1.30pm on the 23rd to start the process of bringing her up to speed on NAPC issues and systems. In the meantime he will send her the October Agenda and papers, Standing Orders and Financial Regulation and her Job Contract, the latter following member approval. The Clerk will work with her until the November Council meeting and will remain available to assist her with any issues in the future.
7. **Neighbourhood Plan Progress**

This is currently in the Section 12 consultation period organised by Cheshire East Council until 20th October. Following this, any amendments will be considered before the Plan, Design Codes and Guidance, Basic Conditions and Consultation Statements are sent to the independent inspector. The latter step will be the forerunner of the Local Referendum.
8. **Net Budget Provision 01/04/25 to 31/10/25 and Bank Reconciliation** **Enclosure 1 in the Agenda Documents Pack.** This is an accurate budget position statement up to the end of October because all payments and receipts will have been approved up to that date at this Council meeting. The report continue to show a very health budget situation which will allow the Council to fulfill its program of capital works and also keep within its revenue spending budget and achieve a surplus to populate next year's ear marked and general reserves.

In terms of Village Hall Hire income the Clerk will provide a forecast at the meeting regarding the period November 2025 to March 2026 to add to the actual income shown in the above Net Budget Position Report.
9. **Approval of the VAT Claim for the month of August** **Enclosure 2 in the Agenda Documents Pack.**

10. Annual Governance and Accountability Review (AGAR)

The external auditor has reported a clean audit and the Exercise of Public Rights from 30th September is displayed on our three notice boards and the website. **Enclosure 3 the Agenda Documents Pack** provides this evidence which will be required for the Internal Audit submission in April/May next year.

11. Finance Schedule (Appendix A)

- 11.1 To note receipt of income, as listed in schedule (A1)
- 11.2 To approve items for payments as listed in schedule (A2)
- 11.3 To approve direct debit/standing order as listed in schedule (A3)
- 11.4 To consider and approve the Clerk's expenses as listed in schedule (A4)

12. Broadband at the Village Hall.

The full-fibre Broadband and the Cloud Voice phone system at the Village Hall are both working well. The Clerk will report on progress in purchase of a basic smart phone for the Caretaker and the potential to have a pop up display for guest users of the broadband regarding its acceptable use and perhaps a blocking of adult sites.

13. Planning Applications Click on the links in **Blue** to Access the Application Docs

Application No:	25/3701/HOUS
Proposal	Ground and first floor side extension with internal reconfiguration to provide an additional ensuite bedroom and open-plan kitchen, dining and family area as well as a break-out games room located within the existing garage.
Location	Gardeners Cottage, 4 Pavilion Drive, Nether Alderley, Macclesfield, Cheshire East, SK10 4YU
Response Deadline	05-11-2025

Application No:	25/3589/PIP
Proposal:	Permission in principal for the erection of 2no. dwelling houses with associated external works, car parking and landscaping.
Location:	Land Adjacent To Cross Cottage, Chelford Road, Nether Alderley, Macclesfield, SK10 4SY
Response Deadline	15-10-2025

Application No:	25/3534/HOUS
Proposal:	Provision of a car port for two vehicles to replace a former detached garage.
Location:	Langdale Congleton Road, Alderley Edge, Cheshire East, SK9 7AD
Response Deadline	22-10-2025

Application No:	25/3513/CLPUD
Proposal:	Certificate of Lawful Use / Development - Proposed
Location:	Wyche Farm Soss Moss, Nether Alderley, Macclesfield, Cheshire East, SK10 4TU
Response Deadline	07-10-2025

Application No:	25/3423/FUL
Proposal:	Construction of two detached dwellings with new access (renewal of 20/1390M & 23/1864M).
Location:	Holme Acre Congleton Road, Alderley Edge, Cheshire East, SK9 7AL
Response Deadline	14-10-2025

14. To consider any other Planning matters including decisions on Planning Applications:

[25/2289/FUL](#) - Refused

Proposal: Storage Building

Location: Field Southwest Of Bollington Lane, Nether Alderley, Cheshire East,

Decision Date: 25th September 2025

[25/3419/PRIOR-6](#) – Prior Approval Not Required

Proposal: Prior Approval: Agricultural and Forestry Development

Prior approval for new agricultural road.

Location: Land South Of Artists Lane, Nether Alderley, Cheshire East, SK10 4UA

Decision Date: 30th September 2025

15. The Scribe Hall Booking System Diary

The Clerk will provide an update on progress and a potential go live date. All customer codes with their discounts, venues and fees are now in the system and have been approved by Scribe following a request by the Clerk for them to log and confirm.

The system is very automated with a customer booking form which will populate the booking system and when approved will update Scribe Accounts and generate an invoice by email.

Scribe uses "Stripe Payments" which is fully integrated into their system and when payments have been made the booking system and scribe accounts will be updated as paid making bank reconciliation more easy. Stripe is very similar to Sum up and other payments systems in incurring a transaction fee 1.5% + 20p for standard UK cards and requires an account to be set up in Stripe. Payments would be made into this account and funds would be transferred to the Parish Council account within 7-10 days There is no upfront fee only the transaction fee.

16. Village Hall Marketing Group. A progress report will be provided at the meeting including feedback from users and progress with the Christmas Fair. Also see **Minute 8** above showing the current Village Hall Hiring projected income on current booking up to the end of October plus those currently in the diary November to March.

17. Advert for the Lengthsperson. An update will be provided at the meeting following a response from company willing to be involved.

- 18. Demonstration of the Aubergine Website** – A date has been arranged for **Friday 10th October at 2.00 pm** at the Village Hall and via Teams. For those who cannot come to the Village Hall the Clerk will also provide them a link to Teams. The Clerk will also record the meeting. Aubergine will also deal with the .Gov.UK URL changes.
- 19. Office 365 and SharePoint.** Following approval at the last meeting this will be progressed by the Clerk following the Aubergine Website demonstration.
- 20. New Notice Boards.** This is being progressed with the Clerk in consultation with the PCC. in relation to the Parish Hall notice board
- 21. New Boundary Signs.** Now that Bank line is now up and running the Clerk will order the three signs via an on line payment.
- 22. Review of where we are with Social Media Management** - an update will be provided at the meeting.
- 23. Councillor's reports and items for future agenda**
Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).
- 24. To confirm the next Council meeting is**

Tuesday 11th November 2025
6.30pm at Nether Alderley Village Hall

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 14th October 2025 Schedule of Receipts and Payments

A1. Receipt of Income - Month of September for October

Bank Interest

Current Account Interest Nil

Unity Trust Bank at the end of September (interest Paid Quarterly) £128.15

Reserve Account. end of September £0.48

Vat Claim Reclaim for August £331.55

A2. Invoices for payment Now all on line by NatWest BankLine

On-line Payments	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
						
Oct. Clerks Salary & Expenses	D. Naylor Parish Clerk	£1,067.19	£1,017.45	Salary and Expenses see A4 below for a detailed breakdown	£49.74	H
Oct. Clerk Refund of payment to Hall Cleaner	D. Naylor	£75.00	£75.00	Test of on line payment to Clerk having paid cleaner.	£0.00	H
Oct. HMRC	HMRC	£512.23	£512.23	Clerk's Tax £418.00 & NI £94.23	£0.00	H
Oct. V. Hall Caretaker.	David Fairbotham	£228.000	£228.00	Village Hall Caretaking 1 st Oct Invoice	£0.00	H
Oct. Audit Fees	PKF Littlejohn LLP	£2,016. 00	£1,680.00	External Audit Fees	£336.00	H
Oct. Autumn Newsletter	Print IT (Northwest) Ltd.	£373.54	£373.54	Set up and Print Autumn Newsletter	£0.00	H
Oct. Payroll	Shires Accountants	£145.80	£121.50	Oct 25 – April 26 Fees	£24.30	H

Oct. Village Hall Hire Refund	J Taylor	£36.00	£36.00	Village Hall overpayment by Hirer of £36.00	£0.00	H
Oct. TV Licence	Tvlicensing .co.uk	£174.50	£174.50	TV Licence for Village Hall (Exempt from VAT)	£0.00	H
Bank Transfer	From Current Account to Unity Trust Bank to keep within the £85.000 Financial Services Protection Guarantee Limit Total in NatWest Current and Reserve Accounts and £111,096.01 and £519.95 respectively = £111,615.96. £27,000 to transfer.					

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
BT	£65.94	£54.95	September Broadband and Cloud Voice	£10.99	H
BT	£65.94	£54.95	Octoberr Broadband and Cloud Voice	£10.99	H
Scribe Accounts	£27.60	£23.00	Scribe Accounts Monthly	£4.60	H
Gas Invoice Crown Gas & Power	£197.48	£188.08	Sept (Oct bill)	£9.40@ 5%	H
Gas Invoice Crown Gas & Power	£97.17	£92.54	August (Sept bill)	£4.63@ 5%	H
Gas Invoice Crown Gas & Power	£98.87	£94.16	July (August I)	£4.17@ 5%	H
Electricity Invoice	No October bill yet for September				
Electricity Invoice Crown Gas & Power	£72.81	£69.34	August (Sept bill)	£3.47@ 5%	H
Electricity Invoice Crown Gas & Power	£77.25	£73.57	July (August bill)	£3.68@ 5%	H
NatWest Bank Line	£20.00	£20.00	Bank Charges	£0.00	H

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 148 Miles @ 45 pence per mile = **£66.60**

Phone Sim monthly £13.19 plus £2.64 VAT = **£15.83**

Cleaning Maid Easy 12th September Payment = **£75.00** (No VsAT)

1TB External Storage Drive £62.49 plus 12.50 VAT = **£74.99**

Poppy Factory Wreaths £151.33 plus £30.27 VAT = **£181.60**

Cartridge Discount £15.39 plus £3.08 VAT = **£18.47**

Printing Paper £6.25 plus 1.25 VAT = **£7.50**


Total Expenses £390.25 + £49.74 = £439.99

Plus, Salary - Contracted 65 hours @ 16.08 per hour = £1,045.20 (Gross)

Total Gross including expenses = £1,435.45 plus £49.74 VAT = £1,485.19

Less £418.00 Tax = £1017.45 plus £49.74 = **£1,067.19**

Signed.....
Chairman of Meeting


Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S