

Nether Alderley Parish Council

Clerk: Mr D Naylor
26 Barnside Way, Tytherington
Macclesfield,
Cheshire
SK10 2TZ
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5th October 2023


Meeting Summons

Dear Councillors

I hereby give notice that the Parish Council Meeting will be held in the Nether Alderley Parish Hall on:

Tuesday 10th October 1.30pm
At The Glass House Alderley Park
Note the Venue and time of the meeting.

All members of the Council are hereby summoned for the purpose of discussing and resolving upon the business to be transacted at the Meeting as set out hereunder.



David Naylor
Clerk to Nether Alderley Parish Council

AGENDA

Nether Alderley Parish Council Meeting

Tuesday 10th October 2023
at the Glass House Alderley Park

AGENDA

1. **To receive apologies for absence.**
2. **To receive Declarations of Interests**
 - 2.1 To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items).
 - 2.2 To declare interests conflicting with the Nolan principles/non-pecuniary interests.
 - 2.3 To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms.
3. **To consider and approve Applications for Dispensations**
4. **To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting held on 12th September as a true and accurate record of the meeting,**
5. **1.35 pm Public Presentation**

To adjourn the meeting to receive representation from members of the Nether Alderley Parish.
6. **To resume the meeting.**
7. **Neighbourhood Plan (NP) Progress**
 - 7.1 Update from the Clerk on the Production of Design Codes by AECOM and funded by locality.
 - 7.2 NAPC's Section 14 Consultation Responses – The Clerk to provide an update from Mr Proudfoot, the NP Co-ordinator, regarding the [Section 14 Responses including Cheshire East's response.](#)
8. **Parish Hall Renovation Progress**
 - 8.1 **Results of the Public Consultation** relating to borrowing between £250,000 and £300,000 over 30 years to aid in the renovation of the Parish Hall
 - 8.2 **Feedback from the Pre-contract** meeting on Tuesday 3rd October at 10 am via Zoom.
 - 8.3 **Resources and Cost.** The Clerk has updated the spreadsheet showing the Parish Council's resources to fund the Tender costs of the preferred supplier and the likely professional fees. Also attached are the Public Works current loan repayment rates for loans of £250,000, £275,000, and £300,000. **(Enclosures 1a, 1b, 1c and 1d in the Documents Pack).**
 - 8.4 **VAT Potential need to be VAT Registered - Steve Parkinson's Final**

Report (Enclosure 2 in the Documents Pack)

- 8.5 Resolution required** on the way forward relating to acceptance of the Tender of the preferred supplier, whether to apply for a loan from the PWLB and if so the loan amount and its repayment term.
- 8.6 Update on progress with the Heads of Terms and Faculty Application.**
The PCC has submitted the Faculty Application and the proposed agreed contract based on the Heads of Agreement is attached for transmission to them the PCC and the Faculty (**Enclosure 3 in the Documents Pack**).
- 8.7 Section 106 claiming procedure** from Judith Cosgrove. This is still awaited. Feedback would suggest that Cheshire East Council (CEC) is reorganising the whole of the s106 system and Judith is at the centre of this with a heavy workload. The Clerk will visit the Macclesfield Office before the Council meeting to try and have a face to face with her. Councillor Harrison is also seeking a meeting with her. Failing this we will need to proceed with what we have and try to register our contractor(s) as direct payees from the s106 allocation (£163k) so that CEC will pay them and recover the VAT.

9. Fund Raising Matters

- 9.1 Chell Perkins** - Update on progress. Letters have been sent to local developers considered to be stakeholders in the Parish who may be willing to help fund the Hall's renovation.

- 10. The Unity Trust Bank Account is now live with on-line access.** Cllr Signatories need to register for on-line banking -they will have had a registration letter.

11. Finance Schedule (Appendix A)

- 11.1 **To note receipt of income, as listed in schedule (A1)**
- 11.2 **To approve items for payments as listed in schedule (A2)**
- 11.3 **To approve direct debit/standing order as listed in schedule (A3)**
- 11.4 **To consider and approve the Clerk's expenses as listed in schedule (A4)**

12. Annual Governance and Accounts Review (AGAR) External Audit's Completion of Audit (Enclosure 4 in the Documents Pack)

This revealed to three issues:

- 1) Corrections to the staff cost payments and other payments due to a coding issue within the accounts system. Backpay and overtime were included in "other payments" rather than "staff costs payment" even though they were codes as Staff Payments.
- 2) [The Risk Assessment](#) for 2021/22 was done in April 2023.
These two issues have been corrected.
- 3) The Parish Council's Building Society Savings Account should be in name of the Parish Council and not in the name of four Councillor Trustees acting on behalf of the Council. However, there is no risk in this because two trustees are needed to sign for any withdrawal and withdrawals are restricted to a transfer to the Parish Council's Current account with a High Street Bank. Correcting this matter is still under review because the Building Society rules only allow trustees with full account authorisations to be a principal account contact and that excludes the Parish Clerk who should not have full account authorisation.
All the AGAR documentation is on the noticeboard and website which also shows how residents can be sent a copy of the accounts or can arrange with the Clerk to view them at the Parish Hall.

13. Quarterly Balance, Bank Reconciliation and Reserves Balance (Enclosure 5 in the Documents Pack). These show the finances of the Parish Council to be sound, in accordance with budget, bank holdings and in line with the projected end of year budget outturn.

14. Planning Applications

Application No:	23/3624T
Proposal:	Oak tree on the North border of garden - remove the broken branch.
Location:	1, Maisterson Drive, Nether Alderley, SK10 4HN
Response Deadline	No required response date provided – target decision date 19 th November 2023

Application No:	23/3567M
Proposal:	Variation of Condition 2 on approval 20/3208M for extension to ground and lower ground floor, provision of two outbuildings and associated landscaping
Location:	Bewdley, Congleton Road, Alderley Edge, SK9 7AL
Response Deadline	25 th October 2023

Application No:	23/3341M
Proposal:	Conversion of barn to 1 no. residential dwelling
Location:	Corbishley Farm, Nursery Lane, Nether Alderley, SK10 4TX
Response Deadline	5th October 2023 - Decision Date 30 th October 2023

Application No:	23/3619M
Proposal:	Proposed redevelopment of the site to create a single Integrated Retirement Community (Use Class C2) comprising 139 no. Extra Care units; associated healthcare, wellbeing, support and amenity facilities; pedestrian and vehicular access; with associated parking, landscaping, utility infrastructure and other associated works. (resubmission of application - 22/2819M)
Location:	Heatherley Woods, Alderley Park, Nether Alderley, Macclesfield, Cheshire, SK10 4TG
Decision Target Date	1 st November 2023

15. To consider any other Planning matters including decisions to Planning Applications:

[23/1685M](#) Refused

Decision Date: 25th September 2023

Beacon Lodge, Macclesfield Road, Nether Alderley, SK10

Two single storey outbuildings, associated hard standings, replacement entrance gates and boundary treatments.

[23/3181M](#) Approved with conditions

Decision Date 28th September 2023

April House, Congleton Road, Alderley Edge, Cheshire, SK9 7AL

Variation of condition 2 on approved application [22/3619M](#): Construction of new infill dwelling including landscaping, infrastructure, and access works.

[23/2598M](#) Approved with conditions

Decision Date 21st September 2023

4, Welsh Row, Nether Alderley, Cheshire, SK10 4TY

Removal of existing single garage to side. Erection of single storey side extension with open porch to front elevation.

[23/1967M](#) Approved with conditions

Decision Date 12th September 2023

Millers Gate, Congleton Road, Alderley Edge, SK9 7AD

Variation of Conditions 2,5,4,6a,9 &11 on [22/0739M](#) - Demolition of existing dwelling in a conservation area and its replacement with a detached dwelling, garage, landscaping and associated works.

[23/3049M](#) Approved with conditions

Decision Date 13th September 2023

6, Maisterson Drive, Nether Alderley, SK10 4HN

Single storey motorised aluminium bladed pergola roof located on the rear elevation.

16. Cheshire East Parking Review

The statutory public consultation for the parking review will run from Wednesday 20th September 2023 to Wednesday 1st November 2023.

The proposals will be on display at each car park as well as in local newspapers, and on the CEC website. The proposals will also be available to view in local libraries and further information will be provided as part of press releases issued to the local media and promoted by the council.

During the six-week statutory public consultation period, every ward councillor, town and parish council will be invited to make representations, alongside other stakeholders and the wider public.

[20/09/2023 - Council seeks your views on proposed changes to parking arrangements in Cheshire East](#)

17. Councillor's reports and items for future agenda.

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making at this meeting).

18. To confirm the next Council meeting is:

Tuesday 14th November 1.30 pm

The Glass House Alderley Park

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 10th October 2023

Schedule of Receipts and Payments

A1. Receipt of Income - Month of September

Current Account Nil

Reserve Account £29.00

Unity Trust Savings Account £82.88

A2. Invoices for payment

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1704	Shires Accountants	£135.00	£112.50	Payrole	£22.50	H
1705	Virus Checker	£9.99	8.32	Renewal McAfee for B Thorpe	£1.67	H
1711	123 Reg Cheque 1706 Cancelled	£61.16	£50.97	Domain Renewal Refund to the D M Naylor Clerk	£10.19	P
1707	David Naylor Parish Clerk	£720.26	£712.59	Clerk's Salary and Expenses July August payment	£7.67	H
1708	HMRC	£458.18	£458.18	Tax/Ni for September October Payment	£0.00	H
1709	Print IT	£285.00	£285.00	Newsletter and Flier	£0.00	H
1710	PKF Littlejohn	£378.00	£315.00	External Audit Intermedial Review	£63.00	H

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
No Direct Debit		Smart Meter not sending to EDF	EDF is visiting to resolve. (Meter is recording)		

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 103 miles @ 45 pence per mile = £46.35

The Cartridge People Ink Cartridges £19.23 plus £3.85 VAT = £23.08

Rymans Paper £5.83 plus £1.16 VAT = £6.99

Rymans Tippex Mouse £4.16 plus £0.83 VAT = £4.99

Phone Sim monthly £9.17 plus £1.83 VAT = £11.00

Total Expenses £100.18 plus £10.49 VAT = £92.41

Plus, Salary - Contracted 65 hours @ 13.95 per hour = £906.75 (Gross)

Plus, Overtime – 10 hours @ 13.95 per hour = £139.50 (Gross)

Total Gross including expenses = £1,138.66

Total Less Tax of £418.40 = £720.26 (£712.59 plus £7.67 VAT)

Signed.....

Chairman of Meeting

Signed.....

Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

B

Power to provide and maintain and Power to contribute towards expenses of cemeteries

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

C

Bus Shelters

Power to provide and maintain shelters

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

D

Crime prevention

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Q

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

Local Government (Miscellaneous Provisions) Act 1976 s.19

F

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

K

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

N

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S