

NETHER ALDERLEY PARISH COUNCIL

Receipts and Payments Account - Year Ending 31st March 2021

2019/20		2020/21
£	RECEIPTS	£
46,000.00	Precept	53,400.00
30.05	Bank Interest	7.03
4,800.00	Burial Fees	1,790.00
	Ill Health Insurance Refund	
	Parish Hall Electricity Refund	60.58
0.10	Correction of over/under payment	
1,910.71	CEC Grant/Donations	
	Neighbourhood Plan Grant (Pt. 1)	6,500.00
24.99	Refund - Hi-viz Jackets (2018/19)	
50.00	Other - Sale of Radar Gun	
	VAT on electricity refund	2.60
1,657.74	VAT reclaimed	1,293.86
54,473.59		63,054.07
£	PAYMENTS	£
11,487.90	Clerk's salary/pension/payroll	15,142.06
176.00	Payroll Services	176.00
724.34	Stationary/travel/phone/broadband	533.28
83.96	Other administrative costs	27.08
1,110.29	Insurance	1,142.11
378.50	Audit fees	499.00
597.59	Annual subscription	636.60
2,218.48	Hall expenses	1,158.19
838.80	Highways and ROW	2,548.00
2,458.84	Burial Ground expenses	2,103.50
300.00	Courses	240.00
6,147.60	Hall re-development	872.00
0.00	Hire of hall - public events	
0.00	Community Fund	
25.00	Storage of documents fee	25.00
170.79	Chairman's allowance	
0.00	Neighbourhood Plan	2,500.00
160.00	s137 Update Honours Board	
	s137 Newsletter	262.09
1,293.86	VAT on payments	602.39
28,171.95		28,467.30

NETHER ALDERLEY PARISH COUNCIL

Receipts and Payments Account - Year Ending 31st March 2021

£		
26,301.64	Surplus/(Deficit) of Receipts over Payments	34,586.77
23,751.93	Bank Balance brought forward	50,053.57
0	Less overpaid cheque	
50,053.57	Bank Balance carried forward	84,640.34
35,134.70	Held in Current account	9,891.44
14,918.87	Held in Reserve account	74,925.90
0.00	Less outstanding cheques:	
		1530 -157.00
		1535 -20.00
50,053.57		84,640.34

Signed:

Clerk and RFO

Signed:

Councillor with verification responsibility

Signed:

Chairman

Nether Alderley Parish Council

Explanation of Accounts 2020/21 and Comparison of End of Year Accounts 2020/21 with 2019/20

RECEIPTS

1. Precept

	2019/20	2020/21
Precept	£46,000.00	£53,400.00

2020/21: The Taxbase increased from 510.66 (2019/20) to 592.83 (2020/21). Band D Council tax remained the same in both years (£90.08)

2. Bank Interest

	2019/20	2020/21
Bank Interest	£30.05	£7.03

2020/21: Reserve account interest rate decreased

3. Burial Fees

	2019/20	2020/21
New exclusive right graves	£1,800.00	£1,200.00
New exclusive right ashes plots, and graves over 75 years for ashes only	£300.00	
Burial in existing grave	£2,400.00	£440.00
Interment in existing ashes plot		£60.00
Additional Inscription	£300.00	£90.00
Payment made in error		
TOTAL	£4,800.00	£1,790.00

- Burial income unpredictable

4. Ill Health Insurance Refund

	2019/20	2020/21
'Sweep up'	£0	£0

2020/21: No 'Sweep up'

5. Parish Hall Electricity refund

	2019/20	2020/21
Electricity refund	£0	£60.58

2020/21: Electricity refund due to estimated bill

6. Correction of over/under payment

	2019/20	2020/21
Cheque: 1365	£0.10	£0

2020/21: No correction of over/under payment

7. CEC Grants/Donations

	2019/20	2020/21
CEC Grant to Develop a Neighbourhood Plan (Part 1)		£6,500.00
CEC Grants/Donations	£1,910.71	

2020/21: CEC Grant to develop a Neighbourhood Plan (Part 1: 2020/21 Part 2: 2021/22)

8. Refund: Hi-viz Jacket (from 2018/19)

	2019/20	2020/21
Refund re: Hi-viz Jacket (from 2018/19)	£24.99	£0

9. Other: Sale of Radar Gun

	2019/20	2020/21
Sale of Radar Gun	£50.00	£0.00

10. VAT on electricity refund

	2019/20	2020/21
VAT on electricity refund	£0.00	£2.60

2020/21: Estimated bill re: Overpaid (November 2020)

11. VAT reclaimed/repaid

	2019/20	2020/21
VAT reclaimed/repaid	£1,657.74	£1,293.86

PAYMENTS

1. Clerk's Salary/Pension

	2019/20	2020/21
Salary and approved overtime	£9,379.24	£12,025.34
Pension contribution	£1,931.20	£2,567.48
NI payments to HMRC	£124.09	£466.95
Annual payment to Ill Health Ins.	£76.24	£82.29
HMRC Account	-£22.87	
TOTAL	£11,487.90	£15,142.06

- **2020/21:** The Clerk's working hours increased from 10 to 15 hours per week. Therefore, pension payment/NI increased in line with salary.

2. Payroll

	2019/20	2020/21
Payroll provision	£176.00	£176.00

- **2020/21:** Payroll provider's basic costs remained the same as previous year.

3. Stationery/travel/phone

	2019/20	2020/21
Clerk's travel	£459.45	£196.20
Stationery/Postage	£107.92	£121.00
Mobile Phone	£71.97	£105.64
HP Instant Ink	£85.00	£95.50
Cloud Storage		£14.94
TOTAL	£724.34	£533.28

4. Other Admin Costs

	2019/20	2020/21
Anti-virus software		£10.41
Laptop repair		£16.67
Time Capsule Competition	£20.00	
Domain renewal	£63.96	
TOTAL	£83.96	£27.08

5. Insurance

	2019/20	2020/21
Insurance	£1,110.29	£1,142.11

- Premium paid in the year it is due
- **2020/21:** Second year of a 3 year agreement

6. Audit Fees

	2019/20	2020/21
Internal Audit	£178.50	£199.00
External Audit	£200.00	£300.00
TOTAL	£378.50	£499.00

7. Annual Subscriptions

	2019/20	2020/21
Cheshire Association Local Councils	£200.60	£200.60
Cheshire Community Action (PC)	£20.00	£20.00
Data Protection	£40.00	£40.00
SLCC	£122.00	£126.00
Website provision	£120.00	£120.00
SSL Website Certificate		£80.00
Cheshire Community Action (Buildings Network)	£45.00	£50.00
Anti-virus software	£49.99	
TOTAL	£597.59	£636.60

2020/21: Anti-virus software included in Other Admin Costs

8. Parish Hall Expenses

	2019/20	2020/21
Electricity	£1,923.48	£1,107.03
Waste		
Contribution to running costs (2020)		
Electrical Inspection Report		
Parish Hall maintenance	£295.00	£51.16
TOTAL	£2,218.48	£1,158.19

9. Highways and ROW

	2019/20	2020/21
Telephone Kiosk (Materials)	£188.80	
Telephone Kiosk (Labour)	£650.00	
Contribution to repairs (Ladies Lane)		£100.00
Replacement circular bench		£850.00
Defibrillator (Monks Heath)		£1,441.00
Installation of Defib. (Monks Heath)		£157.00
TOTAL	£838.80	£2,548.00

10. Burial Ground Expenses

	2019/20	2020/21
Burial Ground maintenance	£2,295.00	£2,103.50
Mausoleum fire extinguisher check	£42.19	
Compost Bin	£121.65	
TOTAL	£2,458.84	£2,103.50

11. Courses

	2019/20	2020/21
Courses	£300.00	£240.00

- Clerk/Councillors attended appropriate courses (2020/21: Virtual)

12. Hall Re-development

	2019/20	2020/21
Bat Survey and Report - updated		£265.00
RIBA Stage 3 (75% of fee)	£1,886.25	
RIBA Stage 3 (25% of fee)	£603.75	
RIBA Stage 3 (Phase 1)	£636.30	
RIBA Stage 3 (Phase 2) and Stage 4 (Phase 3)	£3,021.30	£607.00
RIBA Stage 4 (Phase 3)		
TOTAL	£6,147.60	£872.00

2020/21: Bat Survey and Report updated re: Planning Application

13. Hire of hall (public events)

	2019/20	2020/21
Hire of Hall public event	£0.00	£0.00

14. Community Fund

	2019/20	2020/21
Radar Gun		
Hi-viz NAPC Jackets		
TOTAL	£0.00	£0.00

15. Storage of Documents fee

	2019/20	2020/21
Storage of documents fee	£25.00	£25.00

16. Chairman's Allowance

	2019/20	2020/21
Xmas Carol Event - Refreshments	£170.79	£0.00

17. Neighbourhood Plan

	2019/20	2020/21
Neighbourhood plan	£0.00	£2,500.00

2021: Neighbourhood Plan Development

18. S137 Expenditure

	2019/20	2020/21
Update the Honours Board	£160.00	
Newsletter (consumables)		£262.09
TOTAL	£160.00	£262.09

19. VAT on Payments

	2019/20	2020/21
VAT on Payments	£1,293.86	£602.39

2020/21: VAT Reclaim £602.39 - £2.60 = **£599.79**