

NETHER ALDERLEY PARISH COUNCIL

Receipts and Payments Account - Year Ending 31st March 2022

2020/21		2021/22
£	RECEIPTS	£
53,400.00	Precept	53,025.00
7.03	Bank Interest	7.23
1,790.00	Burial Fees	1,830.00
	Ill Health Insurance Refund	
60.58	Parish Hall Electricity Refund	
	CEC Grant/Donations/CIL	15,020.72
6,500.00	Neighbourhood Plan Grant (Pt. 1)	
	Advertising Fee (Newsletter)	240.00
2.60	VAT on electricity refund	
1,293.86	VAT reclaimed	599.79
63,054.07		70,722.74
£	PAYMENTS	£
15,142.06	Clerk's salary/pension/payroll	16,511.65
176.00	Payroll Services	196.00
533.28	Stationary/travel/phone/broadband	741.86
27.08	Other administrative costs	34.57
1,142.11	Insurance	1,179.80
499.00	Audit fees	520.50
636.60	Annual subscription	644.60
1,158.19	Hall expenses	2,134.57
2,548.00	Highways and ROW	
2,103.50	Burial Ground expenses	2,304.35
240.00	Courses	305.00
872.00	Hall re-development	
	Hire of hall - public events	
	Community Fund:	-
	Newsletter	182.28
25.00	Storage of documents fee	25.00
	Chairman's allowance	
2,500.00	Neighbourhood Plan	4,175.84
262.09	s137 Newsletter	
	Skipton Building Society - Opening deposit	85,000.00
602.39	VAT on payments	706.60
28,467.30		114,662.62

NETHER ALDERLEY PARISH COUNCIL
Receipts and Payments Account - Year Ending 31st March 2022

£			£
34,586.77	Bank Surplus/(Deficit) of Receipts over Payments		-43,939.88
50,053.57	Bank Balance brought forward		84,640.34
	Skipton Building Society		85,000.00
84,640.34	Bank Balance carried forward		125,700.46
9,891.44	Held in Current account		16,007.33
74,925.90	Held in Reserve account		24,933.13
	Less outstanding cheques:		
-157.00		1593	-96.00
-20.00		1594	-144.00
	Skipton Building Society		85,000.00
84,640.34			125,700.46

Signed:
Clerk and RFO

Signed:
Councillor with verification responsibility

Signed:
Chairman

Nether Alderley Parish Council

Explanation of Accounts 2021/22 and Comparison of End of Year Accounts 2021/22 with 2020/21

RECEIPTS

1. Precept

	2020/21	2021/22
Precept	£53,400.00	£53,025.00

2021/22: The Taxbase decreased from 592.83 (2020/21) to 588.64. Band D Council tax remained the same in both years (£90.08)

2. Bank Interest

	2020/21	2021/22
Bank Interest	£7.03	£7.23

2021/22: Reserve account interest rate decreased

3. Burial Fees

	2020/21	2021/22
New exclusive right graves	£1,200.00	£1,200.00
New exclusive right ashes plots, and graves over 75 years for ashes only		
Burial in existing grave	£440.00	£600.00
Interment in existing ashes plot	£60.00	
Additional Inscription	£90.00	
Payment made in error		
Transfer of Deed		£30.00
TOTAL	£1,790.00	£1,830.00

- Burial income unpredictable

4. Ill Health Insurance Refund

	2020/21	2021/22
'Sweep up'	£0	£0

2021/22: No 'Sweep up'

5. Parish Hall Electricity refund

	2020/21	2021/22
Electricity refund	£60.58	£0

2021/22: No electricity refund due

6. CEC Grants/Donations/CIL

	2020/21	2021/22
CIL	£0.00	£15,020.72

2021/22: Not expected to be paid CIL

7. Neighbourhood Plan Grant

	2020/21	2021/22
CEC Grant to Develop a Neighbourhood Plan (Part 1)	£6,500.00	
CEC Grant to Develop a Neighbourhood Plan (Part 2)		£0.00

2021/22: CEC Grant to develop a Neighbourhood Plan to be paid in 2 parts. No further grant due in 2021/22

8. Advertising Fee (Newsletter)

	2020/21	2021/22
Advertisement in the Newsletter	£0.00	£240.00

9. VAT on electricity refund

	2020/21	2021/22
VAT on electricity refund	£2.60	£0.00

2021/22: No refund due

10. VAT reclaimed/repaid

	2020/21	2021/22
VAT reclaimed/repaid	£1,293.86	£599.79

PAYMENTS

1. Clerk's Salary/Pension

	2020/21	2021/22
Salary and approved overtime	£12,025.34	£13,010.06
Pension contribution	£2,567.48	£2,780.77
NI payments to HMRC	£466.95	£574.91
Annual payment to Ill Health Ins.	£82.29	£145.91
HMRC Account		
TOTAL	£15,142.06	£16,511.65

- **2021/22:** Additional overtime required to complete tasks. Please note, this does not include the National Salary Award for 2021/22, as confirmation of award not received until after March 2022 payroll completed.

2. Payroll

	2020/21	2021/22
Payroll provision	£176.00	£196.00

- **2021/22:** Payroll provider's basic costs remained the same as previous year and includes acting as Pension Delegate for 2022/23 (£20.00)

3. Stationery/travel/phone

	2020/21	2021/22
Clerk's travel	£196.20	£234.90
Stationery/Postage	£121.00	£90.34
Mobile Phone	£105.64	£119.89
HP Instant Ink	£95.50	£123.50
Cloud Storage	£14.94	£21.58
Ink Cartridge		£151.65
TOTAL	£533.28	£741.86

4. Other Admin Costs

	2020/21	2021/22
Anti-virus software	£10.41	£9.57
Laptop repair	£16.67	
Plaque		£25.00
TOTAL	£27.08	£34.57

5. Insurance

	2020/21	2021/22
Insurance	£1,142.11	£1,179.80

- Premium paid in the year it is due
- **2021/22:** Third and final year of a 3 year agreement

6. Audit Fees

	2020/21	2021/22
Internal Audit	£199.00	£220.50
External Audit	£300.00	£300.00
TOTAL	£499.00	£520.50

7. Annual Subscriptions

	2020/21	2021/22
Cheshire Association Local Councils	£200.60	£200.60
Cheshire Community Action (PC)	£20.00	£10.00
Data Protection	£40.00	£40.00
SLCC	£126.00	£144.00
Website provision	£120.00	£120.00
SSL Website Certificate	£80.00	£80.00
Cheshire Community Action (Buildings Network)	£50.00	£50.00
Anti-virus software		
TOTAL	£636.60	£644.60

2021/22: Anti-virus software included in Other Admin Costs

8. Parish Hall Expenses

	2020/21	2021/22
Electricity	£1,107.03	£2,079.82
Electrical Inspection Report		
Parish Hall maintenance	£51.16	
COVID-19 equip./consumables		£29.75
Keys cut for new lock		£25.00
TOTAL	£1,158.19	£2,134.57

9. Highways and ROW

	2020/21	2021/22
Telephone Kiosk (Materials)		
Telephone Kiosk (Labour)		
Contribution to repairs (Ladies Lane)	£100.00	
Replacement circular bench	£850.00	
Defibrillator (Monks Heath)	£1,441.00	
Installation of Defib. (Monks Heath)	£157.00	
TOTAL	£2,548.00	£0.00

10. Burial Ground Expenses

	2020/21	2021/22
Burial Ground maintenance	£2,103.50	£2,255.00
Mausoleum fire extinguisher check		£49.35
Compost Bin		
TOTAL	£2,103.50	£2,304.35

11. Courses

	2020/21	2021/22
Courses	£240.00	£305.00

- Clerk/Councillors attended appropriate courses (2021/22: Virtual)

12. Hall Re-development

	2020/21	2021/22
Bat Survey and Report - updated	£265.00	
RIBA Stage 3 (75% of fee)		
RIBA Stage 3 (25% of fee)		
RIBA Stage 3 (Phase 1)		
RIBA Stage 3 (Phase 2) and Stage 4 (Phase 3)	£607.00	
RIBA Stage 4 (Phase 3)		
TOTAL	£872.00	£0.00

2020/21: Bat Survey and Report updated re: Planning Application

13. Hire of hall (public events)

	2020/21	2021/22
Hire of Hall public event	£0.00	£0.00

14. Community Fund

	2020/21	2021/22
Newsletter - printing		£182.28
TOTAL	£0.00	£182.28

15. Storage of Documents fee

	2020/21	2021/22
Storage of documents fee	£25.00	£25.00

16. Chairman's Allowance

	2020/21	2021/22
Xmas Carol Event - Refreshments	£0.00	£0.00

17. Neighbourhood Plan

	2020/21	2021/22
Neighbourhood Consultant	£2,500.00	£4,000.00
Neighbourhood Plan - Printing		£175.84
TOTAL	£2,500.00	£4,175.84

2021/22: Neighbourhood Plan Development/printing

18. S137 Expenditure

	2020/21	2021/22
Update the Honours Board		
Newsletter (consumables)	£262.09	
TOTAL	£262.09	£0.00

19. Other

	2020/21	2021/22
Skipton Building Society – Opening Deposit		£85,000.00
TOTAL		£85,000.00

20. VAT on Payments

	2020/21	2021/22
VAT on Payments	£602.39	£706.60