

NETHER ALDERLEY PARISH COUNCIL

Bank Reconciliation as at 30th September 2021

Cash Book

	£
Cash book balance b/f at 1/4/2021	84,640.34
Add Receipts per cash book	
Q1	27,114.16
Q2	26,514.40
Less Payments per cash book	
Q1	-10,786.26
Q2	-5,456.58
Balance c/f	122,026.06

Bank Balances

	£
Current Account	47,096.39
Deposit Account	74,929.67
Less u/p cheques:	
Balance at 30.06.19	122,026.06

Signed: _____

Clerk and RFO

Signed: _____

Councillor with verification responsibility

Signed: _____

Chairman of the Meeting

Nether Alderley Parish Council								
Budget Head	Actual FY 2020/21	Budget 2021/22	Q1 To 30.06.21	Q2 To 30.09.21	Q3 To 31.12.21	Q4 To 31.03.22	TOTAL	
PAYMENTS								
1 Clerk's salary/pension/HMRC	15,142.06	14970	4258.45	4036.88			8295.33	
2 Payroll Services	176.00	194	59.00	39.00			98.00	
3 Stationery/travel/phone	533.28	804	245.86	218.04			463.90	
4 Other admin expenses	27.08	125		25.00			25.00	
5 Insurance	1,142.11	1236	1179.80				1179.80	
6 Audit fees	499.00	549	220.50				220.50	
7 Annual Subscripn	636.60	584	344.60	100.00			444.60	
8 Parish Hall expenses	1,158.19	2814	231.25	96.44			327.69	
9 Highways	2,548.00	3000						
10 Burial Ground expenses	2,103.50	2209		809.35			809.35	
11 Councillor/Clerk courses	240.00	360	155.00				155.00	
12 Hall Re-development	872.00	28696						
13 Hall hire public event		90						
Community Fund: - Ald. Pk Notice Board								
14 - Newsletter		500		75.52			75.52	
15 Bank Safety deposit	25.00	25						
16 Chairman's allowance		100						
17 Neighbourhood Plan	2,500.00	3500	4000.00				4000.00	
18 s137 - Honours Board								
s137 - Newsletter	262.09							
Total	27,864.91	59756	10694.46	5400.23			16094.69	
VAT on expenditure	602.39		91.80	56.35			148.15	
	28467.30		10786.26	5456.58			16242.84	
RECEIPTS								
1 Precept	53,400.00	53025	26512.50	26512.50			53025.00	
2 Bank interest	7.03	2	1.87	1.90			3.77	
3 Burial Fees	1,790.00	3229						
4 Ill Health Insurance refund								
5 P/Hall Electricity Refund	60.58							
6 2018/19 Adjustment								
7 CEC Grant:								
Neighbourhood Plan	6,500.00	3500						
Clean-up Grant								
8 Refund - Hi-Viz Jackets								
VAT on income	2.60							
Total	61760.21	59756	26514.37	26514.40			53028.77	
VAT repaid	1,293.86		599.79				599.79	
	63054.07		27114.16	26514.40			53628.56	
Signed:								
Clerk and RFO								
Signed:								
Councillor with verification responsibility								

	Signed:						
	Chairman						

Nether Alderley Parish Council

Quarterly Analysis of Expenditure and Receipts compared with budget headings at 30th September 2021

RECEIPTS

	Q1	Q2
1. Half precept has been received for 2019-20:	£26,512.50	£26,512.50
2. Bank interest on reserve account total:	£1.87	£1.90
3. Burial Fees: Purchase EROB (NP)		
4. Ill Health Insurance refund: Nil		
5. P/Hall Elec. refund: Nil		
6. 2018/19 Adjustment		
7. CEC Grant: Neighbourhood Plan Clean-up Grant Donation		
8. Refund – Hi-viz Jkts		

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PAYMENTS

1. Clerk's salary and pension:

	Q1	Q2
Salary	2,482.35	2,482.35
Overtime	942.02	661.96
Employer Pension	731.12	674.39
Employer N.I.	167.44	130.78
Annual payment ill health insurance		
Additional 'sweep up' ill health insurance		
CE Pension Fund adjustment (+overpaid/-underpaid)	- 64.48	6.86
HMRC Account Credit		
Total	£4,258.45	£4,036.88

2. Payroll service to SPS:

	Q1	Q2
3 Months payroll service	£30.00	£30.00
GDPR Software – 1 st employee	£9.00	£9.00
Acting pension delegate (auto enrolment)	£20.00	
Total	£59.00	£39.00

3. Stationery/Travel/Phone Expenses: £294.04

	Q1	Q2
HP Instant Ink	£46.00	£19.50
Mobile Phone	£30.94	£29.25
Icloud Storage	£4.98	£4.98
Stationery/Postage	£22.58	£18.12
Ink Cartridge	£66.66	£84.99
Travel	£74.70	£61.20
Total	£245.86	£218.04

4. Other Admin costs:

	Q1	Q2
Plaque for bench		£25.00
Anti-virus software		
		£25.00

5. Insurance:

Q1
£1,179.80
£1,179.80

6. Audit Fees:

	Q1
Internal Audit 2020/21:	£220.50
External Audit still to be paid	
Total	£220.50

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7. Annual Subscription: £342.60

	Q1	Q2
Cheshire Association of Local Councils (ChALC)	£200.60	
Cheshire Community Action		£10.00
Society of Local County Clerks (SLCC)	£144.00	
Information Commissioner's Data Protection		£40.00
Cheshire Community Action (Village Hall)		£50.00
Web hosting still to be paid		
Total	£344.60	£100.00

8. Hall Expenses:

	Q1	Q2
Electricity	£231.25	£55.65
COVID-19 Equipment/consumables		£15.79
Keys cut for new lock		£25.00
Total	£231.25	£96.44

9. Highways: [None to date](#)

10. Burial Ground expenses:

	Q1	Q2
Grounds maintenance		£760.00
Annual fire equipment inspection		£49.35
		£809.35

11. Councillor/Clerk courses:

Q1
£155.00

12. Hall Re-development: [None to date](#)

13. Hall hire (Public event): [None to date](#)

14. Community Fund:

	Q1	Q2
Alderley Park notice board		
Newsletter (printing)		£75.52
		£75.52

15. Bank Safety Deposit fee: [Paid at end of financial year](#)

16. Chairman's Allowance: [None to date](#)

17. Neighbourhood Plan:

Q1
£4,000.00

18. S137 Expenditure: [None to date](#)