

NETHER ALDERLEY PARISH COUNCIL

Bank Reconciliation as at 31st December 2021

Cash Book

	£
Cash book balance b/f at 1/4/2021	84,640.34
Add Receipts per cash book	
Q1	27,114.16
Q2	26,514.40
Q3	15,172.62
Less Payments per cash book	
Q1	-10,786.26
Q2	-5,456.58
Q3	-6,619.07
Balance c/f	130,579.61

Bank Balances

	£
Current Account	55,812.78
Deposit Account	74,931.57
Less u/p cheques:	
1579	-74.74
1581	-90.00
Balance at 31.12.21	130,579.61

Signed: _____
Clerk and RFO

Signed: _____
Councillor with verification responsibility

Signed: _____
Chairman of the Meeting

Nether Alderley Parish Council								
Budget Head	Actual 2020/21	Budget 2021/22	Q1 To 30.06.21	Q2 To 30.09.21	Q3 To 31.12.21	Q4 To 31.03.22	TOTAL	
PAYMENTS								
1 Clerk's salary/pension/HMRC	15,142.06	14970	4,258.45	4,036.88	4,032.31			12,327.64
2 Payroll Services	176.00	194	59.00	39.00	39.00			137.00
3 Stationery/travel/phone	533.28	804	245.86	218.04	135.85			599.75
4 Other admin expenses	27.08	125		25.00	9.57			34.57
5 Insurance	1,142.11	1236	1,179.80					1,179.80
6 Audit fees	499.00	549	220.50		300.00			520.50
7 Annual Subscripn	636.60	584	344.60	100.00				444.60
8 Parish Hall expenses	1,158.19	2814	231.25	96.44	711.80			1,039.49
9 Highways	2,548.00	3000						
10 Burial Ground expenses	2,103.50	2209		809.35	910.00			1,719.35
11 Councillor/Clerk courses	240.00	360	155.00		75.00			230.00
12 Hall Re-development	872.00	28696						
13 Hall hire public event Community Fund:		90						
14 - Ald. Pk Notice Board - Newsletter		500		75.52	106.76			182.28
15 Bank Safety deposit	25.00	25						
16 Chairman's allowance		100						
17 Neighbourhood Plan	2,500.00	3500	4,000.00		62.44			4,062.44
18 s137 - Newsletter	262.09							
s137 - Honours Board								
Total	27,864.91	59756	10,694.46	5,400.23	6,382.73			22,477.42
VAT on expenditure	602.39		91.80	56.35	236.34			384.49
	28467.30		10,786.26	5,456.58	6,619.07			22,861.91
RECEIPTS								
1 Precept	53,400.00	53025	26,512.50	26,512.50				53,025.00
2 Bank interest	7.03	2	1.87	1.90	1.90			5.67
3 Burial Fees	1,790.00	3229			30.00			30.00
4 Ill Health Insurance refund								
5 P/Hall Electricity Refund	60.58							
6 2018/19 Adjustment								
7 CEC Grant:								
Neighbourhood Plan	6,500.00	3500						
Clean-up Grant								
CIL					15,020.70			15,020.70
8 Refund - Hi-Viz Jackets								
9 Advertising Fee (Newsletter)					120.00			120.00
VAT on income	2.60							
Total	61760.21	59756	26,514.37	26,514.40	15,172.60			68,201.37
VAT repaid	1,293.86		599.79					599.79
	63054.07		27,114.16	26,514.40	15,172.60			68,801.16

	Signed:							
	Clerk and RFO							
	Signed:							
	Councillor with verification responsibility							
	Signed:							
	Chairman							

Nether Alderley Parish Council

Quarterly Analysis of Expenditure and Receipts compared with budget headings at 31st December 2021

RECEIPTS

	Q1	Q2	Q3
1. Half precept has been received for 2019-20:	£26,512.50	£26,512.50	
2. Bank interest on reserve account total:	£1.87	£1.90	£1.90
3. Burial Fees:			
Transfer of Deed (NBG 299)			£30.00
4. Ill Health Insurance refund: Nil			
5. P/Hall Elec. refund: Nil			
6. 2018/19 Adjustment: Nil			
7. CEC Grant:			
Neighbourhood Plan			
Clean-up Grant			
Donation			
CIL			£15,020.70
8. Refund – Hi-viz Jkts: Nil			
9. Advertising Fee (Newsletter)			£120.00

Nether Alderley Parish Council

PAYMENTS

1. Clerk's salary and pension:

	Q1	Q2	Q3
Salary	2,482.35	2,482.35	2,482.35
Overtime	942.02	661.96	674.69
Employer Pension	731.12	674.39	674.04
Employer N.I.	167.44	130.78	128.56
Annual payment ill health insurance			
Additional 'sweep up' ill health insurance			65.37
CE Pension Fund adjustment (+overpaid/-underpaid)	- 64.48	6.86	7.30
HMRC Account Credit			
Total	£4,258.45	£4,036.88	£4,032.31

2. Payroll service to SPS:

	Q1	Q2	Q3
3 Months payroll service	£30.00	£30.00	£30.00
GDPR Software – 1 st employee	£9.00	£9.00	£9.00
Acting pension delegate (auto enrolment)	£20.00		
Total	£59.00	£39.00	£39.00

3. Stationery/Travel/Phone Expenses: £294.04

	Q1	Q2	Q3
HP Instant Ink	£46.00	£19.50	£38.50
Mobile Phone	£30.94	£29.25	£29.70
Icloud Storage	£4.98	£4.98	£4.98
Stationery/Postage	£22.58	£18.12	£18.12
Ink Cartridge	£66.66	£84.99	
Travel	£74.70	£61.20	£44.55
Total	£245.86	£218.04	£135.85

4. Other Admin costs:

	Q1	Q2	Q3
Plaque for bench		£25.00	
Anti-virus software			£9.57
		£25.00	£9.57

5. Insurance:

Q1
£1,179.80
£1,179.80

6. Audit Fees:

	Q1	Q2	Q3
Internal Audit 2020/21:	£220.50		
External Audit 2020/21:			£300.00
Total	£220.50		£300.00

Nether Alderley Parish Council

7. Annual Subscription:

	Q1	Q2	Q3
Cheshire Association of Local Councils (ChALC)	£200.60		
Cheshire Community Action		£10.00	
Society of Local County Clerks (SLCC)	£144.00		
Information Commissioner's Data Protection		£40.00	
Cheshire Community Action (Village Hall)		£50.00	
Web hosting still to be paid			
Total	£344.60	£100.00	

8. Parish Hall Expenses:

	Q1	Q2	Q3
Electricity	£231.25	£55.65	£711.80
COVID-19 Equipment/consumables		£15.79	
Keys cut for new lock		£25.00	
Total	£231.25	£96.44	£711.80

9. Highways: [None to date](#)

130 Bus subsidy

10. Burial Ground expenses:

	Q1	Q2	Q3
Grounds maintenance		£760.00	£910.00
Annual fire equipment inspection		£49.35	
		£809.35	£910.00

11. Councillor/Clerk courses:

	Q1	Q2	Q3
	£155.00		£75.00

12. Hall Re-development: [None to date](#)

13. Hall hire (Public event): [None to date](#)

14. Community Fund:

	Q1	Q2	Q3
Alderley Park notice board			
Newsletter (printing)		£75.52	£106.76
		£75.52	£106.76

15. Bank Safety Deposit fee: [Paid at end of financial year](#)

16. Chairman's Allowance: [None to date](#)

17. Neighbourhood Plan:

	Q1	Q2	Q3
	£4,000.00		£62.44

18. S137 Expenditure: [None to date](#)