# NETHER ALDERLEY PARISH COUNCIL Bank Reconciliation as at 31st March 2022

Casii Book		When the same of t	
Cash book balance b/f at 1/4/2022	1	£	£ 84,640.34
Add Receipts per cash book:			
	Q1	27,114.16	
	Q2		
	Q3	16150	
	Q4_	1,921.56	70,722.74
Less Payments per cash book:			
Less Fayments per cash book.	01	10.796.26	
	Q1		
	Q2	600	
	Q3	850	
	Q4 <b>-</b>	-91,800.71	-114,662.62
Skipton Building Society			
As at 31.03.22			85,000.00
Balance c/f			125,700.46
Bank Balances			
		£	£
Nat West Current Account			16,007.33
Nat West Deposit Account			24,933.13
Less u/p cheques:	1593	-96.00	
	1594 -	-144.00	-240.00
Skipton Building Society			85,000.00
Balance at 31.03.22			125,700.46
Dalance at 31.03.22			125,700.40
Signed:			
Clerk and RFO			
Signed:			
Councillor with verification re	eșponsi	ibility	
Signed:			
Chairman of the Meeting			

	1						
Budget Head	Actual	Budget	Q1	Q2	Q3	Q4	TOTAL
	2020/21	2021/22	To 30.06.21	To 30.09.21	To 31.12.21	To 31.03.22	
POLICE AND CONTROL OF THE REAL PROPERTY OF THE							
Clerk's salary/pension/HMRC	15,142.06	14970	4,258.45	4,036.88	4,032.31	4,184.01	16,511.65
Payroll Services	176.00	194	59.00	39.00	39.00	59.00	
Stationery/travel/phone	533.28	804	245.86	218.04	135.85	142.11	741.86
Other admin expenses	27.08	125		25.00	9.57		34.57
Insurance	1,142.11	1236	1,179.80				1,179.80
Audit fees	499.00	549	220.50		300.00		520.50
Annual Subscripn	636.60	584	344.60	100.00		200.00	
Parish Hall expenses	1,158.19	2814	231.25	96.44	711.80		
Highways	2,548.00	3000					2,201.0
Burial Ground expenses	1			809.35	910.00	585.00	2,304.35
Councillor/Clerk courses	+		155.00	000,000			305.00
	+		133.00		75.00	75.00	303.00
	0,2.00						
Community Fund:		30					
		500		75 53	106.76		102.20
	25.00			75.52	106.76	25.00	182.28
	23.00					25.00	25.00
	2 500 00		4.000.00		53.11		
		3500	4,000.00		62.44	113.40	4,175.84
	262.09						
Oxipton Building Coolety						85,000.00	85,000.00
Total	27,864.91	59756	10,694.46	5,400.23	6,382.73	91,478.60	113,956.02
VAT on expenditure	602.39		91.80	56.25	226.24	222 11	706.60
The state of the s							
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	Payroll Services Stationery/travel/phone Other admin expenses Insurance Audit fees Annual Subscripn Parish Hall expenses Highways Burial Ground expenses Councillor/Clerk courses Hall Re-development Hall hire public event Community Fund: - Ald. Pk Notice Board - Newsletter Bank Safety deposit Chairman's allowance Neighbourhood Plan s137 - Newsletter s137 - Honours Board Skipton Building Society	Clerk's salary/pension/HMRC 15,142.06 Payroll Services 176.00 Stationery/travel/phone 533.28 Other admin expenses 27.08 Insurance 1,142.11 Audit fees 499.00 Annual Subscripn 636.60 Parish Hall expenses 1,158.19 Highways 2,548.00 Burial Ground expenses 2,103.50 Councillor/Clerk courses 240.00 Hall Re-development 872.00 Hall hire public event Community Fund: - Ald. Pk Notice Board - Newsletter Bank Safety deposit 25.00 Chairman's allowance Neighbourhood Plan 2,500.00 s137 - Newsletter 262.09 s137 - Honours Board Skipton Building Society	2020/21   2021/22	2020/21   2021/22   To 30.06.21	PAYMENTS   To 30.06.21   To 30.09.21	PAYMENTS   Clerk's salary/pension/HMRC   15,142.06   14970   4,258.45   4,036.88   4,032.31     Payroll Services   176.00   194   59.00   39.00   39.00     Stationery/travel/phone   533.28   804   245.86   218.04   135.85     Other admin expenses   27.08   125   25.00   9.57     Insurance   1,142.11   1236   1,179.80   300.00     Annual Subscripn   636.60   584   344.60   100.00     Parish Hall expenses   1,158.19   2814   231.25   96.44   711.80     Highways   2,548.00   3000     Burial Ground expenses   2,103.50   2209   809.35   910.00     Councillor/Clerk courses   240.00   360   155.00   75.00     Hall hire public event   90   Councillor/Supriment   872.00   28696     - Ald. Pk Notice Board   Newsletter   500   75.52   106.76     Bank Safety deposit   25.00   25   Chairman's allowance   100     Neighbourhood Plan   2,500.00   3500   4,000.00   62.44     \$137 - Newsletter   262.09   5137 - Honours Board   Skipton Building Society   59756   10,694.46   5,400.23   6,382.73     VAT on expenditure   602.39   91.80   56.35   236.34	2020/21   2021/22   To 30.06.21   To 30.09.21   To 31.12.21   To 31.03.22

Budget Head	Actual	Budget	Q1	Q2	Q3	Q4	TOTAL
	2020/21	2021/22	To 30.06.21	To 30.09.21	To 31.12.21	To 31.03.22	
RECEIPTS							
1 Precept	53,400.00	53025	26,512.50	26,512.50			53,025.00
2 Bank interest	7.03	2	1.87	1.90	1.90	1.56	7.23
3 Burial Fees	1,790.00	3229			30.00	1,800.00	1,830.00
4 III Health Insurance refund							
5 P/Hall Electricity Refund	60.58						
6 2018/19 Adjustment							
7 CEC Grant:							
Neighbourhood Plan	6,500.00	3500					
Clean-up Grant							
CIL					15,020.72		15,020.72
8 Refund - Hi-Viz Jackets							100 mm 1
9 Advertising Fee (Newsletter)					120.00	120.00	240.00
VAT on income	2.60						0.00
Total	61760.21	59756	26,514.37	26,514.40	15,172.62	1,921.56	70,122.95
VAT repaid	1,293.86		599.79				599.79
	63054.07	AMONG LANGUAGE	27,114.16	26,514.40	15,172.62	1,921.56	70,722.74
Signed:							
Clerk and RFO							
Signed:							
Councillor with verification	responsibilit	у					
Signed:							
Chairman							

# Quarterly Analysis of Expenditure and Receipts compared with budget headings at 31st March 2022

RECE	<u>IPTS</u>	Q1	Q2	Q3	Q4
1.	Half precept has been received for 2019-20:	£26,512.50	£26,512.50		
2.	Bank interest on reserve account total:	£1.87	£1.90	£1.90	£1.56
3.	Burial Fees: Transfer of Deed (NBG 299)			£30.00	£1800.00
4.	III Health Insurance refund: Nil				
5.	P/Hall Elec. refund: Nil				
6.	2018/19 Adjustment: Nil				
7.	CEC Grant:				
	Neighbourhood Plan Clean-up Grant Donation CIL			£15,020.70	
8.	Refund – Hi-viz Jkts: Nil				
9.	Advertising Fee (Newsletter)			£120.00	£120.00

#### **PAYMENTS**

1.	Clerk's salary and pension:				
		Q1	Q2	Q3	Q4
	Salary	2,482.35	2,482.35	2,482.35	2,482.35
	Overtime	942.02	661.96	674.69	801.99
	Employer Pension	731.12	674.39	674.04	701.22
	Employer N.I.	167.44	130.78	128.56	148.13
	Annual payment ill health insurance				
	Additional 'sweep up' ill health insurance			65.37	
	CE Pension Fund adjustment (+overpaid/-underpaid)	- 64.48	6.86	7.30	-26.88
	CE Pension adjustment at EOY				77.20
	HMRC Account Credit				
	Total	£4,258.45	£4,036.88	£4,032.31	C4 404 04
	Total	14,230.43	24,030.00	£4,032.31	24,104.01
2.	Payroll service to SPS:				
	r dyron ocrytoc to or o.	Q1	Q2	Q3	Q4
	3 Months payroll service	£30.00	£30.00	£30.00	£30.00
	GDPR Software – 1st employee	£9.00	£9.00	£9.00	£9.00
	Acting pension delegate (auto enrolment)		£9.00	£9.00	
	Acting pension delegate (auto enfolhent)	£20.00	-		£20.00
	Total	£59.00	£39.00	£39.00	£59.00
3.	Stationery/Travel/Phone Expenses: £294.04	04	00		
	LID Instant lak	Q1	Q2	Q3	Q4
	HP Instant Ink	£46.00	£19.50	£38.50	£19.50
	Mobile Phone	£30.94	£29.25	£29.70	£30.00
	Icloud Storage	£4.98	£4.98	£4.98	£6.64
	Stationery/Postage	£22.58	£18.12	£18.12	£31.52
	Ink Cartridge	£66.66	£84.99		
	Travel	£74.70	£61.20	£44.55	£54.45
	Total	£245.86	£218.04	£135.85	£142.11
				2.100.00	2172111
4.	Other Admin costs:	Q1	Q2	Q3	
	Plaque for bench Anti-virus software		£25.00		
	Anti-virus sonware			£9.57	
			£25.00	£9.57	
5.	Insurance:	Q1			
		£1,179.80			
		,			
		£1,179.80			
6.	Audit Fees:	04	02	02	
	Internal Audit 2020/21:	Q1	Q2	Q3	
	External Audit 2020/21:	£220.50	£3	00.00	
	Total	C220 50			
	Total	£220.50	£3	00.00	

7.	Annual Subscription:				
	Cheshire Association of Local Councils (ChALC)	<b>Q1</b> £200.60	C	Q2 Q3	Q4
	Cheshire Community Action Society of Local County Clerks (SLCC)		£1	0.00	
	Information Commissioner's Data Protection	£144.00	£4	0.00	
	Cheshire Community Action (Village Hall) Web hosting		£5	0.00	£120.00
	SSL Certificate 2020/23		-		£80.00
	Total	£344.60	£10	0.00	£200.00
8.	Parish Hall Expenses:				
		Q1	Q2	Q3	Q4
	Electricity COVID-19 Equipment/consumables	£231.25	£55.65 £15.79	£711.80	£1,081.12 £13.96
	Keys cut for new lock		£25.00		210.00
	Total	£231.25	£96.44	£711.80	£1,095.08
9.	Highways: None to date 130 Bus subsidy				
40	B				
10.	Burial Ground expenses:	Q1	Q2	Q3	Q4
	Grounds maintenance		£760.00	£910.00	£585.00
	Annual fire equipment inspection		£49.35		
			£809.35	£910.00	£585.00
11.	Councillor/Clerk courses:				
		Q1 £155.00	Q2	Q3 £75.00	Q4 £75.00
12.	Hall Re-development: None to date				
2,1 <del>, 22</del> ,1	None to date				
13.	Hall hire (Public event): None to date				
14.	Community Fund:				
	Alderley Park notice board	Q1	Q2	Q3	
	Newsletter (printing)	£	75.52 £	106.76	
		Ī	75.52 £1	106.76	
15.	Bank Safety Deposit fee:				Q4
	• • • • • • • • • • • • • • • • • • • •				£25.00
16.	Chairman's Allowerses News to de				
10.	Chairman's Allowance: None to date				39
17.	Neighbourhood Plan:				
1000ZZ 27	3	Q1	Q2	Q3	Q4
		£4,000.00	£	62.44	£113.40
18.	S137 Expenditure: None to date				

19. Skipton Building Society

Q1

Q2

Q3

Q4 £85,000.00