

NETHER ALDERLEY PARISH COUNCIL

Bank Reconciliation as at 30th September 2020

Cash Book

	£	£
<i>Cash book balance b/f at 1/4/2020</i>		50,053.57
Add Receipts per cash book	Q1 29,198.81	
	Q2 26,900.37	56,099.18
Less Payments per cash book	Q1 -6,343.38	
	Q2 -5,230.38	-11,573.76
Balance c/f		94,578.99

Bank Balances

	£
Current Account	79,719.80
Deposit Account	14,924.19
Less u/p cheques:	
1488	-40.00
1499	-25.00
Balance at 30.09.20	94,578.99

Signed: _____

Clerk and RFO

Signed: _____

Councillor with verification responsibility

Signed: _____

Chairman of the Meeting

Nether Alderley Parish Council								
		Actual						
Budget Head	FY	Budget	Q1	Q2	Q3	Q4	TOTAL	
	2019/20	2020/21	To 30.06.20	To 30.09.20	To 31.12.20	To 31.03.21		
PAYMENTS								
1 Clerk's salary/pension/HMRC	11487.90	11538	3231.97	2768.49			6000.46	
2 Payroll Services	176.00	194	39.00	59.00			98.00	
3 Stationery/travel/phone	724.34	804	134.80	92.47			227.27	
4 Other admin expenses	83.96	125						
5 Insurance	1110.29	1155	1142.11				1142.11	
6 Audit fees	378.50	417	199.00	300			499.00	
7 Annual Subscripn	597.59	628	326.60	110.00			436.60	
8 Parish Hall expenses	2218.48	2558	433.03	35.77			468.80	
9 Highways	838.80	3000		100				
10 Burial Ground expenses	2458.84	2684	699.00	665.00			1364.00	
11 Councillor/Clerk courses	300.00	360		25.00				
12 Hall Re-development	6147.60	32039		607.00				
13 Hall hire public event	0	90						
Community Fund:								
14 Ald. Pk Notice Board	0	800						
15 Bank Safety deposit	25.00	25						
16 Chairman's allowance	170.79	100						
17 Neighbourhood Plan	0	9000						
18 s137 - Honours Board								
s137 - Newsletter	160.00	0		262.09				
Total	26878.09	65517	6205.51	5024.82			11230.33	
VAT on expenditure	1293.86		137.87	205.56			343.43	
	28171.95		6343.38	5230.38			11573.76	
RECEIPTS								
1 Precept	46000.00	53400	26700.00	26700.00			53400.00	
2 Bank interest	30.05	30	4.95	0.37			5.32	
3 Burial Fees	4800.00	3087	1200.00	200.00			1400.00	
4 Ill Health Insurance refund								
5 P/Hall Electricity Refund								
6 2018/19 Adjustment	0.10							
7 CEC Grant:	1910.71							
Neighbourhood Plan	24.99	9000						
Clean-up Grant	50.00							
8 Refund - Hi-Viz Jackets								
VAT on income								
Total	52815.85	65517	27904.95	26900.37			54805.32	
VAT repaid	1657.74		1293.86				1293.86	
	54473.59		29198.81	26900.37			56099.18	
Signed:								
Clerk and RFO								
Signed:								
Councillor with verification responsibility								
Signed:								
Chairman								

Nether Alderley Parish Council

Quarterly Analysis of Expenditure and Receipts compared with budget headings at 30th September 2020

RECEIPTS

	Q1	Q2
1. Half precept has been received for 2020-21:	£26,700.00	£26,700.00
2. Bank interest on reserve account total:	£4.95	£0.37
3. Burial Fees:		
Purchase EROB (NP)	£1,200.00	
Inter ashes in a grave + inscription		£140.00
Re-open existing ashes plot incl. inscription		<u>£60.00</u>
		£200.00
4. Ill Health Insurance refund: Nil		
5. P/Hall Elec. refund: Nil		
6. 2018/19 Adjustment		
7. CEC Grant:		
Neighbourhood Plan		
Clean-up Grant		
Donation		
8. Refund – Hi-viz Jkts		

Nether Alderley Parish Council

PAYMENTS

1. Clerk's salary and pension:

	Q1	Q2
Salary	1,610.70	1,610.70
Overtime	1,090.32	656.67
Employer Pension	576.68	484.11
Employer N.I.	79.52	19.67
Annual payment ill health insurance		
Additional 'sweep up' ill health insurance		
CE Pension Fund adjustment (+overpaid/-underpaid)	- 125.25	-8.83
HMRC Account Credit		6.17
Total	£3,231.97	£2,768.49

2. Payroll service to SPS:

	Q1	Q2
3 Months payroll service	30.00	30.00
GDPR Software – 1 st employee	£9.00	9.00
Acting pension delegate (auto enrolment)		20.00
Total	£39.00	£59.00

3. Stationery/Travel/Phone Expenses:

	Q1	Q2
HP Instant Ink	25.00	13.00
Mobile Phone	18.77	28.86
Microsoft One Cloud Storage		4.98
Stationery/Postage	31.18	14.58
Travel	59.85	31.05
Total	£134.80	£92.47

4. Other Admin costs: None to date

5. Insurance:

Q1
£1,142.11

6. Audit Fees:

	Q1	Q2
Internal Audit 2019/20	199.00	
External Audit 2019/20		300.00
Total	£199.00	£300.00

7. Annual Subscription:

	Q1	Q2
Cheshire Association of Local Councils (ChALC)	200.60	
Cheshire Community Action (CCA) - Network		50.00
Society of Local County Clerks (SLCC)	126.00	
Information Commissioner's Data Protection		40.00
Cheshire Community Action CCA - Village Hall		20.00
Web hosting still to be paid		
Total	£326.60	£110.00

Nether Alderley Parish Council

8. Hall Expenses:

	Q1	Q2
Electricity	433.03	35.77
Contribution to running costs for 2019		
Total	<u>£433.03</u>	<u>£35.77</u>

9. Highways:

	Q2
NAPC Contribution to repairs to Ladies Lane	£100 .00

10. Burial Ground expenses:

	Q1	Q2
Maintenance	699.00	665.00
Total	<u>£699.00</u>	<u>£665.00</u>

11. Councillor/Clerk courses:

	Q2
ChALC Course 27.08.20	£25.00

12. Hall Re-development:

	Q2
RIBA Work Stage 4 [Phase 3]	£607.00

13. Hall hire (Public event): None to date

14. Community Fund: None to date

15. Bank Safety Deposit fee: Paid at the end of financial year

16. Chairman's Allowance: None to date

17. Neighbourhood Plan: None to date

18. S137 Expenditure:

	Q2
Newsletter (Consumables)	£262.09