

Nether Alderley Parish Council

Minutes of the Parish Council Meeting held on Tuesday 9th September 2025 at 6.30pm at The Village Hall Church Lane Nether Alderley

In the Chair Cllr. Lesley Gleave .

Parish Councillors present: Cllrs: Geoff Linnel, Mandy Kirk, Angela Farrell and Sue Joseph.

Also present: David Naylor Parish Council Clerk.

Members of the Public: None

1. **Apologies for absence:** Cllrs. Rachel Horsefield, Sue Clarke and Melanie Connor; Cheshire East Chelford Ward Councillor (which includes Nether Alderley) Cllr. Anthony Harrison.
2. **To receive Declarations of Interests**
 - To declare disclosable pecuniary interests (Councillors with disclosable pecuniary interest(s) must leave the room for the relevant items). There were none.
 - To declare interests conflicting with the Nolan principles/non-pecuniary interests. There were none.
 - To allow Councillors to consider amendments required to their Declaration of Pecuniary Interest forms. There were none except for Cllrs. Horsefield and Clarke who would be submitting forms which the Clerk had supplied.
3. **To consider and approve Applications for Dispensations.** There were none.
4. **To resolve to approve that the Minutes of the Nether Alderley Parish Council Meeting** held on 8th July 2025.
It was **RESOLVED** to approve the Minutes
5. **Public Presentation**
To adjourn the meeting to receive representation from members of the Nether Alderley Parish.
No members of the public were present and the meeting was not adjourned.
6. **Filling the Vacancy for the Parish Clerk.** Interviews are on 16th September in the evening. The application forms had been circulated to all members. The interview panel will comprise: the Chairman, Cllr. Farrell and the Clerk. The Vice Chairman had recused herself because of knowing one of the candidates. The candidates were now two because one had now informed the Clerk that she could not now make the 16th or in fact an date in September. The first interview would now take place at 6pm at The Village Hall in the Main Hall.
7. **Neighbourhood Plan Progress**
The Neighbourhood Plan, the Consultation Statement, the Basic Conditions Statement and the Design Codes and Guidance documents have now been sent the Cheshire East's Neighbourhood Planning Team. [Click on this link to view the Documents](#)
Cheshire East has now accepted them as ready for the Section16 Consultation which will run until 20th October, The Clerk will, as required by the process, contact the individuals and organisations who submitted recommended changes at the Section 14 stage giving them the opportunity to review the above documents and potentially request further amendments. The Clerk has also posted access to the documents and full details of the consultation

process on the Council's website Click [on this link to access the Website](#)

The documents will then be sent to an independent inspector before a local referendum is held. There may be small amendments made following the Section 16 and Independent Inspection before the referendum. However, a lot of work, aided by Kirkwells Planning Consultancy, has gone into ensuring the Design Codes and Guidance, are fully integrated into the Plan and the Plan's Policies are appropriate and not in conflict with the National Planning Policy Framework (NPPF), Cheshire East's Local Plan Strategy (CELPS) and Cheshire East's Site Allocations and Development Policies Document. (SADPD). The fact that Cheshire East has accepted them as ready for the Section 16 consultation is a very positive development.

- 8. Net Budget Provision 01/04/25 to 30/09/25 and Bank Reconciliation Enclosure 1 in the Agenda Documents Pack.** This is an accurate budget position statement up to the end of September given that all payments and receipts will have been approved up to that date at this September Council meeting. The reports continue to show a very health budget situation which will allow the Council to fulfill its program of capital works and also keep within its revenue spending budget.

In terms of Village Hall Hire income the Clerk had also included in **Enclosure 1** a forecast for the whole year based on actual booking received to date comprising those in Scribe Accounts up to the end of October plus those in the booking diary from November to March. The Report was received and approved by the Council.

- 9. Approval of the VAT Claim for the month of July Enclosure 2 in the Agenda Documents Pack.** The Report was received and approved by the Council

10. Annual Governance and Accountability Review (AGAR)

The external auditor had received the AGAR submission from the Parish Council and acknowledged receipt. They will report in September after requesting any further information required such as copy invoices etc. In spite of the Clerk providing a full breakdown of payments and receipts associated with the Hall Renovation, which is the primary reason for the variances between 2023/24 and 2024/25, additional information has been requested. The Clerk has now sent them a full breakdown of all payments and receipts sorted by cost centre and cost code for the two years. The Auditors Report will need to be received and posted on our notice boards and website by 30th September 2025 providing electors with the rights and process to view or have copies of our audited accounts. It is hoped and expected that this will show a clean audit and will be reported to members when received.

- 11. Finance Schedule (Appendix A). Note:** this is reporting on both August and September because there was no August Council Meeting. The August Appendix A was circulated in August to all members for comment will be approved at this meeting. Approval to deal with August Payments retrospectively at this meeting was provided at the July 2025 Council meeting Minute 29.

11.1 To note receipt of income, as listed in schedule (A1)

Proposed Cllr. Gleave **Seconded.** Cllr. Joseph

11.2 To approve items for payments as listed in schedule (A2)

Proposed Cllr. Gleave **Seconded.** Cllr. Farrell I

11.3 To approve direct debit/standing order as listed in schedule (A3)

Proposed Cllr. Farrell **Seconded.** Cllr. Linnell

11.4 To consider and approve the Clerk's expenses as listed in schedule (A4)

Proposed Cllr. Farrell **Seconded.** Cllr. Joseph

12. Broadband.

The full-fibre Broadband and Cloud Voice phone are both working well.

It was raised at the meeting that we needed a terms and conditions of its use policy. The Clerk will confirm that a pop up of such a policy could be shown to a customer on their log in. Also Cllr Linnell asked the Clerk to see if an adult sites block could also be set on the router. The Clerk will confirm.

13. Planning Applications

Application No:	25/2442/HOUS
Proposal	Erection of single storey extension to side elevation and erection of single storey extension to rear elevation.
Location	1 Oval Place, Nether Alderley, Macclesfield, Cheshire East, SK10 4YT
Response Deadline	2nd September 2025
NAPC Response	No Objections

Application No:	25/3032/HOUS
Proposal:	Erection of atwo storey rear extension, erection of first floor terrace area, associated landscaping works and alterations to external finishes and external windows and doors
Location:	The Smithy Bradford Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4TR
Response Deadline	10 th September 2025
NAPC Response	No Objection - note re contractor care needed with the proximity of the School

Application No:	25/2856/VOC
Proposal:	Variation of Condition 3 on 25/0368/FUL - Change of use to food and drink provision for sale and consumption on and off the premises (Use Class E) including provision of car parking spaces.
Location:	Alderley Park Conference Centre Congleton Road, Macclesfield, Cheshire East, SK10 4TG
Response Deadline	10 th September 2025
NAPC Response	No Objection - the Council welcomes this development

Application No:	25/0803/HOUS Refused and Appeal Lodged
Appeal Ref	APP/R0660/D/25/3371653
Proposal:	Proposed two rear dormers and one side dormer.
Location:	Tara Welsh Row, Nether Alderley, Macclesfield, Cheshire East, SK10 4TY

Response Deadline	Appeal deadline for response 8 weeks from 27 th August i.e. 22 nd October To Planning Inspectorate Planning Inspectorate Quoting APP/R0660/D/25/3371653
NAPC Response	The Council had no objection to the original refused planning application and that view was confirmed at the September meeting - no intended response to the appeal.

Application No:	23/3554M Refused now appealed
Appeal Ref	APP/R0660/W/25/3372571 Appeal Date 8 th September 2025
Proposal:	Erection of haybarn adjacent to stables for the storage of Haylage
Original NAPC Response	<p>The Parish Council is concerned about this application as are local neighbours.</p> <p>It amounts to the provision of a haybarn for stables which have been built following a 2019 Planning Approval. Also advertising signs had appeared advertising the rental of these stables, in spite of a 2019 condition that they could only be used for personal and non-business use.</p> <p>It also appears that the 2019 planning application should have lapsed because the concrete base for the stables was very late in being provided. The land is also too small for grazing 3 horses, however, it was pointed out by the applicant in the 2019 application that show horses do not require as much grazing!</p> <p>The Parish Council feels that there is no justification for this application and can only suggest that this is a process to secure future residential use of the Haybarn and stables. The Parish Council recommends refusal.</p>
Location:	Street Record Sand Lane, Nether Alderley, Cheshire East,
Appeal Response Deadline	3 rd November 2025
NAPC Response to the Appeal Draft Response to be approved or amended at the October Meeting	<p>To Planning Inspectorate Planning Inspectorate quoting Appeal Ref APP/R0660/W/25/3372571</p> <p>The Parish Council remains very concerned about this application as are local neighbours. It amounts to the provision of a haybarn for stables which have been built following a 2019 Planning Approval but have not been used and advertising signs had appeared advertising the rental of these stables, in spite of a condition that they only be used for personal and non-business use.</p> <p>It also appears that the 2019 planning application should have lapsed because the concrete base for the stables was very late in being provided. The land unit is small with limited grazing and the Parish Council and neighbours are of the opinion there is absolutely no justification for this Haybarn which seems totally focused on securing future residential use of the Haybarn and stables. The applicant would also appear to have less than the appropriate regard for the planning process.</p> <p>The Parish Council continues to ask for refusal</p>

14. To consider any other Planning matters including decisions to Planning Applications: All There were noted

[25/2511/TCA](#) 6 week period expired and therefore approved

Decision Date 15/08/25

1. Silver Birch at the rear of the property - Fell to ground level. 2. Spruce at the front corner of the property - Reduce in height by 3 metres and clip property side by 1 metre. 4. Beech at the side of the barn - Reduce in height by 3 metres and prune to clear the building by a minimum of 1.5 metres. Pruning the rest of the canopy to shape.

Eagle And Child Cottage Congleton Road, Nether Alderley, Macclesfield, Cheshire East, SK10 4TW

25/2235/DSC all conditions discharged

Decision Date 20/08/25

Discharge of conditions 4-10 on approved application [23/3086M](#): New Electricity Sub-Station

National Trust Car Park Macclesfield Road, Nether Alderley, Cheshire East,

Decision Date 20/08/25

25/2217/DSC Approved with conditions

Decision Date 07/07/25

Discharge of condition 6 on approval [23/1864/M](#)

Holme Acre Congleton Road, Alderley Edge, Cheshire East, SK9 7AL

25/1131/VOC Approved with conditions

Decision Date 08/07/25

Variation of condition 2 and removal of condition 7 on approval [23/3973M](#): Condition 2 is to be varied by using the new proposed plans and elevations. Condition 7 is to be removed.

Sandle Heath Farm Bollington Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4TB

25/0986/VOC Approved with conditions

Decision Date 08/07/25

Variation of condition 2 on application [21/6227M](#)

North Barn Bollington Lane, Nether Alderley, Macclesfield, Cheshire East, SK10 4TB

15. The Hall Booking Diary

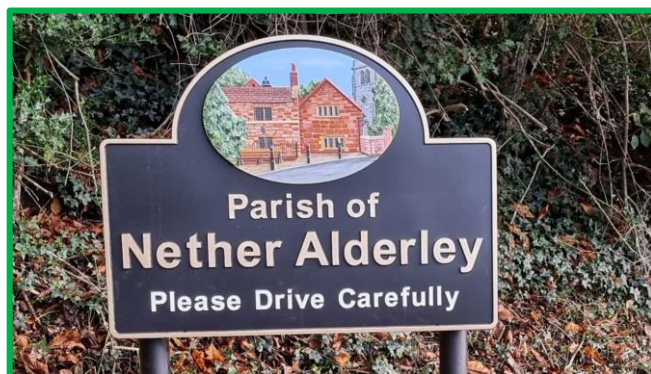
Work is continuing to go live with the Scribe Bookings Module as soon as possible. The Clerk was continuing to add and refine the coding and information about venues, their fees and the customer-type codes which calculate the discount which allows the accurate invoice to be produced and the payment to be sent to the Scribe accounts module. These are all largely complete and have now been approved by Scribe support which had been asked to log into the system to confirm. However, still lacking are pictures of the Hall's venues in actual use. The system will encourage users to upload their own photos of their event at the Hall so it will self-populate to some extent but needs these starting images. Also some use policies and other information needs adding. Scribe also uses Stripe Payments which will receive and confirm to the Scribe system that payments have been made. This will be the subject of a report to the October Council meeting.

The Caretaker also needs a phone dedicated to the Hall bookings which he can pass on or transfer the calls to someone else during his holidays, The Clerk will progress this comprising a basic smart phone purchase and a sim card probably on the EE network.

It was confirmed that Hall bookings would not be free of charge for anyone except for the Church who would have 12 events per year free in accordance with the existing agreement with them. Discounts would be offered for regular block bookers of the Hall and its upstairs accommodation.

The Church Car Park was due to be equipped with a gate and padlock. It was important that the Parish Council had a key.

- 16. Hall Marketing Group.** The content of the Autumn Newsletter had been finalised and a copy will be provided to all members. A copy is on the Website and Facebook to access it [click on this link](#). The Hall is being promoted in this publication as a well-equipped venue of choice and wherever else we can. All this is paying dividends with many bookings, including repeat bookings, coming in. The Scribe booking system will also assist with its pictures and videos. The Christmas Fair is also being promoted and bookings for tables are going well.
- 17. The Role and Advert for the Lengthsperson.** This has been advertised in the summer newsletter and the autumn one as well. The post will be self-employed and the rate of pay will be £18.00 per hour and the hours of work still needs to be decided. A well-equipped company for this work, who may be able to help, has been in contact and it is looking positive regarding them carrying our pieces of work following quotations. An update will be provided to the October Meeting.
- 18. Demonstration of the Aubergine Website –** This will be at the Village Hall now that we have broadband and is booked for Friday 10th October 2pm. It will be via Teams and shown on the large Main Hall screen or it can be accessed from members own homes by logging in. Aubergine would also deal with our .Gov.uk URL purchase. The Clerk will record the demonstration and will share it with anyone not able to be present or able to log in.
- 19. Office 365 and SharePoint.** Following approval at the last meeting this will be progressed by the Clerk following the Aubergine Website demonstration.
- 20. New Notice Boards.** This is being progressed with the Clerk in consultation with the PCC in relation to the one adjacent to the Village Hall. He has a named PCC contact.
- 21. New Boundary Signs.** The Clerk is ready to order the three new boundary signs, however, a point has been raised that the image on the two existing signs is out of date particularly because of the bush to the left which has been removed. This image can be replaced but this would be at a cost because we had paid the design and set up costs when purchasing the previous two. Guidance had been requested at the Council meeting. **The purchase of the three with the current image was approved by the meeting.**



- 22. Review of where we are with Social Media Management –** Our social media presence was expanding. Cllr. Connor was not present at the meeting and an update will be provided at the next meeting.
- 23. Progress with Bank Line.** The Clerk had made the application mandate and set up users. Activation codes, smart cards, smart card readers, smart cards pins should have been provided to all users well before the next meeting and it is expected that the Appendix A

Document on the October Agenda will have a list of on-line payments to approve and no more cheques.

The way the system will work is that Cllr. Gleave and the Clerk will be admin users, both with master access. This master access provides full rights to the system although the Clerk will not be provided with authority to approve payments only to set them up. Any system changes set up by the Clerk will need to be approved by Cllr. Gleave and vice versa because the Admin Role is shared.

Two councillors are required to authorise any payments which is in full compliance with Audit Rules and our Financial Regulation (which will be amended to permit on line banking).

Councillors will log into the system using their Customer ID, User ID, and then by using the smart card reader with the Smart Card and their smart card pin and characters or numbers from their password to log into the system. This will allow them to see and approve payments waiting to be approved and view our Current and Reserve accounts and their detailed transactions.

At present only the Clerk, Cllrs Gleave, Cllr. Farrell, Cllr. Joseph, Cllr. Linnell and Cllr. Clarke have been included in the on-line mandate. The Clerk will be adding the remaining three councillors and of course our new Clerk. Don't be concerned about the process, David, the existing Clerk, will provide help to all users to get the best out of the system.

24. Councillor's reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas (not for debate or decision making).

25.To confirm the next Council meeting is

Tuesday 14th October 2025
6.30pm at Nether Alderley Village Hall

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 9th September 2025

Schedule of Receipts and Payments [August 2025](#) - No Meeting in August.

A1. Receipt of Income - Month of July For August

Bank Interest

Current Account Interest Nil

Unity Trust Bank at the end of August Nil (interest Paid Quarterly)

Reserve Account. End of July £0.47

Vat Claim Reclaim for June £785.44

Bank Transfer £26,000 from Current account to Unity Trust Bank to keep within the £85,000

Financial Services Protection Scheme 14th July 2025

A2. Invoices for payment [August](#)

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1879	Scribe Accounts	£262.80	219.00	Booking Module	£43.80	H
1880	David Fairbotham	192.00	192.00	Hall Caretaking	£0.00	H
1881	Susan Clarke	£200.00	£166.67	Skip for Rubbish Clearance	£33.33	H
1882	Cancelled Cheque			Coat Hangers See Cheque 1885 Below		
1883	HMRC	£494.55	£494.55	Tax/NI for July August Payment	£0.00	H
1884	Clerk	£1006.47	£979.09	Salary and for August Expenses in A4 below	£27.38	H
1885	Payment to Cllr Gleave.	£74.20	£61.84	Coat Hangers for Village Hall	£12.36	E

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
Crown Gas & Gas Invoice	£113.15	£107.76	Gas Supply	£5.39 @5%	H

Crown Gas and Power Electricity Invoice	£85.69	£81.61	Electricity Supply	£4.08 @5%	H
Nat West Bank	£10.15	£10.15	Bank Charges	£0.00	H

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 158 Miles @ 45 pence per mile = **£71.10**

Phone Sim monthly £13.19 plus £2.64 VAT = **£15.83**

BT Phone & Broadband £118.71 plus £23.74 VAT = **£142.45**

Cleaning Maid Easy 3rd July Payment = **£75.00** (No VAT)

Cleaning Maid Easy 17th July Payment = **£75.00** (No VAT)

Rymans A4 Printing Paper £4.99 plus £1.00 VAT = **£5.99**

Rymans Postage Stamps = **£13.60** (No VAT)

Total Expenses £371.59 + £27.38 VAT = £398.97

Plus, Salary - Contracted 65 hours @ 15.58 per hour = £1012.70 (Gross)

Total Gross including expenses = £1,384.29 plus £27.38 VAT = £1,411.67

Less £405.20 Tax = £979.09 plus 27.38 VAT = **£1006.47**



Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

APPENDIX A

Nether Alderley Parish Council Meeting Tuesday 9th September 2025

Schedule of Receipts and Payments [September 2025](#)

A1. Receipt of Income - Month of August for September

Bank Interest

Current Account Interest Nill

Unity Trust Bank at the end of August Nill (interest Paid Quarterly)

Reserve Account. End of July £0.43

Vat Claim Reclaim for June £35.08

AP Grant for Village Hall Furniture £6,000.00

A2. Invoices for payment [August](#)

Ch. No.	Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
1886	Alpha Furnishings Ltd.	£1,704.00	£1,420.00	Additional 20 Chairs for Village Hall	£284.00	E
1887	Rosehill Furnishings	£463.92	£386.60	Additional 4 tables for Village Hall	£77.32	E
1888	David Fairbotham	£169.50	£169.50	Village Hall Caretaking July Invoice	£0.00	H
	David Fairbotham	£160.50	£160.50	Village Hall Caretaking August Invoice	£0.00	H
1889	David Naylor Parish Clerk	£929.60 Includes Back Pay. See Clerk's Expenses	£923.71	Salary and Expenses	£5.89	H
1890	HMRC	£601.80	£601.80	Tax/NI for July August Payment	£0.00	H
1891	B&E Boys	£7,656.19	£6,380.16	Hall Renovation Valuation12	£1,276.03	E
1892	G Beeby	£487.00	£487.00	Supply and Fit Mirrors in the Village Hall Toilets	£0.00	
1893	Recompense to Clerk D M Naylor for on line purchase	£200.00	£200.00	Poppies from Royal British Legion No VAT	£00.00	H

A3. Direct Debits/Standing Orders for approval

Provider	Total Cost	Net of VAT	Service Provided	VAT	Power
BT	£65.94	£54.95	Broadband and Cloud Voice	£10.99	
Scribe Accounts	£27.60	£23.00	Scribe Accounts Monthly	£4.60	H
Crown Gas & Gas Invoice	£98.87	£94.16	Gas Supply	£4.71 @5%	H
Crown Gas and Power Electricity Invoice	£77.25	£73.57	Electricity Supply	£32.68 @5%	H
Nat West Bank	£6.65	£6.65	Bank Charges	£0.00	H

A4. Approval to forward to Payroll provider for inclusion in Payroll Report for Clerk's expenses/salary: Power H

Travel 44 Miles @ 45 pence per mile = **£19.80**

Phone Sim monthly £13.19 plus £2.64 VAT = **£15.83**

Cleaning Maid Easy 31st July Payment = **£75.00** (No VAT)

Cleaning Maid Easy 17th August Payment = **£75.00** (No VAT)

Cartridge Discount £16.23 plus £3.25 VAT = **£19.47**

Total Expenses £199.21 + £5.89 VAT = £205.10

Plus, Salary - Contracted 65 hours @ 16.08 per hour = £1,045.20 (Gross)

Plus Back Pay April to August 5 months @ £32.50 per month = £162.50 (Gross)

Total Gross including expenses = £1,406.91 plus £5.89 VAT = £1,412.80

Less £483.20 Tax = £923.71 plus £5.89 = **£929.60**



Signed.....
Chairman of Meeting

Signed.....
Clerk and Responsible Financial Officer

Parish Council Powers for Expenditure and Activity

Note that the Parish Council has adopted the Power of Competence

Audit

[Audit Regulations 1996]

I

Benches

Power to provide and maintain roadside seats and shelters [Parish Councils Act 1957, s.1]

K

Burial Grounds, Cemeteries and Crematoria

Power to acquire, provide and maintain [Open Spaces Act 1906, ss9 and 10]

A

Power to agree to maintain monuments and memorials

B

Parish Councils and Burial Authorities (Miscellaneous Provisions) Act 1970, s.1

Power to provide and maintain and Power to contribute towards expenses of cemeteries

C

Local Government Act 1972, s.214

Local Authorities Cemeteries Order 1977 (no 204) C1 Memorials (16 (1) (a) and 16 2 (b))

Bus Shelters

Power to provide and maintain shelters

D

Local Government (Miscellaneous Provisions) Act 1953, s.4

Parish Councils Act 1957, s.1

Crime prevention

Q

Local Government and Rating Act 1997 s31, Crime and Disorder Act 2000

Community Centres

Power to provide and equip community buildings [Local Government Act 1972, s.133]

E

Power to provide buildings for clubs having athletic, social or educational objectives

F

Local Government (Miscellaneous Provisions) Act 1976 s.19

Power to provide a range of recreational facilities [Local Government (Misc Provisions) Act 1975 s19]

G

General Administration/Running Costs

Subsidiary powers of local authorities – to facilitate, or conducive or incidental to, the discharge of functions
LGA 1972 s111

H

Parish Hall – public meetings

K

1. LGA 1972 s 142 “ arrange for the delivery of lectures and addresses and the holding of discussions on such matters - provision of information etc relating to matters affecting local government
2. s133 ‘Power to provide buildings for public meetings and assemblies or contribute towards the expenses of providing such buildings’
3. LGA 1972 S111

Litter bins Provision of litter bins [Litter Act 1983, ss 5, 6]

L

Neighbourhood Plans [Localism Act 2011 Sch 9]

R

Research and collection of information

Power to carry out research [LGA 1972 S 141]

M

Parish Plans [LGA 1972 S 141]

J

Section 137

N

Local Government Act 1972. Power of Local Authorities to incur expenditure for certain purposes not otherwise authorised. Power to do something that will benefit the community where there is no other specific power covering the action; Set at £8.12 per elector in 2019/20. Expenditure must be commensurate with the benefit

Websites Local Government Act 1972 s142

P

Life-saving appliances – Power to provide life-saving appliances (e.g. life belts, defibrillators)
[Public Health Act 1936, s234]

S