

**Nether Alderley
Parish Council**

Enclosures

1-4

**Council Meeting
12th December 2023**

Nether Alderley Parish Council

Clerk: Mr David Naylor
26 Barnside Way,
Tytherington
Macclesfield
Cheshire SK10 2TZ
Tel.: Tel.: 07717 244 537
Email: clerk.napc@gmail.com



5th December 2023

xxxxxxxxx Address Redacted
xxxxxxxxx
xxxxxxxxx

Dear xxxxxx

Nether Alderley Neighbourhood Plan

The Council has asked me to write to you to urge you to complete the work you were commissioned to do: the preparation of our Neighbourhood plan (NP) to a standard capable of it being presented to a planning inspector following its Section 14 consultation.

As you know this s14 consultation raised issues from Cheshire East Council regarding verbatim references to the Cheshire East Local Plan (CELP), which need to be corrected. Despite numerous requests for you to address these, including promises by you to do this, we have not received this help and you are no longer responding to our communications.

We have just engaged with AECOM to produce design codes which will sit under our NP and, consequently, have a breathing space of a few months to rectify the issues within the NP. As you will appreciate these are technical in nature and require a planning professional's input from someone such as yourself.

We are very disappointed at being placed in this situation. We are also involved in a major and expensive renovation of our Grade II* Parish Hall and cannot be forced into engaging someone else to do this work.

I urge you to contact me urgently and agree to meet me and representatives of the Parish Council and for you to provide a firm and relative short timetable for completing this work.

The Council has no wish to fall out with you. However, I have been asked to point out that our only other option would be to consult our solicitor to secure the recovery of the fee paid to you to complete this work.

Your sincerely



David Naylor
Nether Alderley Parish Clerk
07717 244 537

ENCLOSURE 2

BALANCE SHEET 2023/24 - Nether Alderley Parish Council for December 2023 Council Meeting

PAYMENTS Negative Values are projected underspends shown in **green** in Variance Col **Red** is projected overspend

Cost Code	Annual Budget 2022/23	Budget Out turn 2022/23	Annual Budget 2023/24	Quarter's Budget (annual divided by 4)	Qtr1 April to June incl	Qtr 2 July to Sept Inc	Qtr 3 October to End December 	Estimated Qtr 4 Jan to End March	Projection to year end based on Qtr 1x 4 or known actuals	Projected Cumulative Variance to year end
01 Staff Costs										
5 Clerk's Salary	13250	11419.35	12,125.00	3,031.22	2,804.05	2765.05	3104.95	2915.25	11,589.30	-535.70
6 Employer Pension	3000	1099.09	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
7 Employer NI	689	431.29	200.00	49.97	90.46	76.99	180.91	80.00	498.36	298.36
42 Overtime	0	1285.21	1,500.00	375.00	125.45	66.8	146.93	150.00	489.18	-1,010.82
43 Back Pay	0	604.55	0.00	0.00	0.00	0	333.00	0.00	333.00	333.00
Sub total	£16,939.00	£14,839.49	£13,825.00	£3,456.19	£3,019.96	£2,908.84	£3,765.79	£3,145.25	£12,909.84	-915.16
02 Administration										
8 Pension Ill Health Insuranc	150	124.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9 Staff Training	180	0.00	180.00	45.00	0.00	0.00	0.00	0.00	0.00	-180.00
12 Payroll Services	194	246.50	300.00	75.00	97.50	56.50	112.50	0.00	266.50	-33.50
13 Stationery	250	372.27	450.00	112.50	96.76	83.77	88.17	96.76	365.46	-84.54
14 Staff Travelling Expenses	400	618.75	750.00	187.50	199.35	134.10	157.50	160.00	650.95	-99.05
16 Staff Mobile Phone (Clerk	154	127.62	150.00	37.50	27.51	27.51	27.51	27.51	110.04	-39.96
17 Office Equipment	625	543.32	460.00	115.03	276.99	20.83	59.29	50.00	407.11	-52.89
18 Insurance	1466	1,053.18	1,450.00	362.53	2,538.06	0.00	0.00	0.00	3,000.00	1,550.00
19 Audit Fees	573	538.50	600.00	150.00	275.00	0.00	315.00	0.00	590.00	-10.00
20 Annual Subscriptions	593	854.58	1,200.00	300.00	288.00	288.64	0.00	0.00	576.64	-623.36
25 Honours Board	150	0.00	150.00	37.50	0.00	0.00	0.00	150.00	0.00	-150.00
32 Bank Safety Deposit	25	25.00	25.00	6.28	2.73	0.00	0.00	0.00	0.00	-25.00
37 Cloud Storage	0	£4.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total	£4,760.00	£4,508.82	£5,715.00	£1,428.84	£3,801.90	£611.35	£759.97	£484.27	£5,966.70	251.70
03 Parish Hall										
21 Hire of P.Hall (Public Eve	280	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22 Parish Hall Expenses	3769	416.23	1,000.00	250.03	0.00	109.37	0.00	0.00	109.37	-890.63

Cost Code	Annual Budget 2022/23	Budget Out turn 2022/23	Annual Budget 2023/24	Quarter's Budget (annual divided by 4)	Qtr1 April to June incl	Qtr 2 July to Sept Inc	Qtr 3 October to End December ↓	Estimated Qtr 4 Jan to End March	Projection to year end based on Qtr 1x 4 or known actuals	Projected Cumulative Variance to year end
47 Insurance Excess	£250.00	£0.00	250.00	62.5	£0.00	0.00	0.00	0.00	0.00	-250.00
48 Asset Managmnt Conting	£1,500.00	£0.00	1500.00	375	£0.00	0.00	0.00	0.00	0.00	-1,500.00
49 External Audit Contingen	£200.00	£0.00	200.00	50	£0.00	0.00	0.00	0.00	0.00	-200.00
50 Parish Hall Contingency	£2,000.00	£0.00	0.00	0	£0.00	0.00	0.00	0.00	0.00	0.00
51 Boundary Signage	£0.00	£0.00	2213.46	553.365	£0.00	0.00	0.00	0.00	0.00	-2,213.46
52 Kings Coronation	£0.00	£0.00	0.00	0	£0.00	0.00	0.00	0.00	0.00	0.00
51 Bus Shelter Contingency	£1,000.00	£0.00	1000.00	250	£0.00	0.00	0.00	0.00	0.00	-1,000.00
52 Parish Hall Electrcy Con	£2,500.00	£0.00	0.00	0	£0.00	0.00	0.00	0.00	0.00	0.00
53 Tree Cutting	£1,000.00	£0.00	1000.00	250	£0.00	0.00	0.00	0.00	0.00	-1,000.00
54 Parish Hall Renovation	£94,216.00	£0.00	130000.00	32500	£0.00	0.00	0.00	0.00	0.00	-130,000.00
Sub Total	£102,666.00	£0.00	£136,163.46	£34,040.87	£0.00	£0.00	£0.00	£0.00	£0.00	-136,163.46
15 General Reserves										
45 Unallocated General	£5,200.00	£0.00	20,000.00	5000.00	£0.00	0.00	0.00	£0.00	0.00	-20,000.00
Sub Total	£5,200.00	£0.00	£20,000.00	5000.00	£0.00	0.00	0.00	0.00	0.00	-20,000.00
PAYMENT TOTALS	£169,358.00	£46,793.28	£219,038.91	£54,221.02	£24,457.21	£22,901.15	£13,147.95	£5,721.32	£66,731.01	-152,307.90
Less Earmarked Reserves	£61,492.00	£46,793.28	£62,875.45	£15,180.15	£24,457.21	£22,901.15	£13,147.95	£5,721.32	£66,731.01	£3,855.56
RECEIPTS Note Negative Figures are a reduction income over the budget and shown in Red in Variance Col										
01 Correction of under/over Pension Contributions	£0.00	£313.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02 Ill Health Insurance refund	£0.00	£0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03 P/Hall Electricity refund	£0.00	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03 Parish Hall Fund Donations	£0.00	312.62	0.00	0.00	1000.00	0.00	0.00	0.00	1,000.00	1,000.00
Sub Total	£0.00	£625.92	£0.00	£0.00	£1,000.00	£0.00	£0.00	£0.00	£1,000.00	1,000.00
06 Burial Ground										
28 Burial Ground Fees	3135	3110	3,200.00	799.97	1530.00	1,200.00	30.00	60.00	2,820.00	-380.00

Cost Code	Annual Budget 2022/23	Budget Out turn 2022/23	Annual Budget 2023/24	Quarter's Budget (annual divided by 4)	Qtr1 April to June incl	Qtr 2 July to Sept Inc	Qtr 3 October to End December ↓	Estimated Qtr 4 Jan to End March	Projection to year end based on Qtr 1x 4 or known actuals	Projected Cumulative Variance to year end
Sub Total	£3,135.00	£3,110.00	£3,200.00	£799.97	£1,530.00	£1,200.00	£30.00	£60.00	£2,820.00	-380.00
08 Neighbourhood Plan										
30 Neighbourhood Plan	3500	1290	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total	£3,500.00	£1,290.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00
09 Community										
35 Community Fund (News)	200	195	215.00	53.72	0	0.00	0.00	0.00	0.00	-215.00
36 Community Fund Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total	£200.00	£195.00	£215.00	£53.72	£0.00	£0.00	£0.00	£0.00	0.00	-215.00
10 Precept										
26 Precept	54650	54,650	59,412.00	14853.00	29706.00	29706.00	0.00	0.00	59,412.00	0.00
Sub Total	£54,650.00	£54,650.00	£59,412.00	£14,853.00	£29,706.00	£29,706.00	£0.00	£0.00	£59,412.00	0.00
11 Community										
31 Community Infrastructure	0.00	25521.96	0	0.00	19,507.97	0.00	26,253.12	0.00	45,761.09	45,761.09
Sub Total	£0.00	£25,521.96	£0.00	£0.00	£19,507.97	£0.00	£26,253.12	£0.00	£45,761.09	45,761.09
12 Bank Interest										
38 Reserve Bank Account	7	109.65	100.00	25.03	67.60	87.17	62.10	82.17	299.04	199.04
39 Current Bank Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40 Skipton Building Society	0.00	1444.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41 Unity Bank Savings					0.00	82.88	0.00	248.00	330.88	330.88
Sub Total	£7.00	£1,553.68	£100.00	£25.03	£67.60	£170.05	£62.10	£330.17	£629.92	529.92
13 VAT Repaid										
41 VAT to be repaid by HMP	706.6	706.6	£5096.06	0.00	0.00	0.00	In Bank	0.00	0.00	0.00
	£706.60	£706.60	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0.00	0.00
RECEIPT TOTALS	£62,198.60	£87,653.16	£62,927.00	£15,731.72	51,811.57	31,076.05	26,345.22	390.17	109,623.01	£46,696.01
Cumulative Net Variencer (i.e difference between Income and Expenditure) Green = Positive & RED = Negative					Qtr 1	Qtr2	Qtr3	Qtr4	Cumulative	Net Variance
					£27,354.36	£8,174.90	£13,197.27	-£5,331.15	£42,892.00	£199,003.91

For the detail supporting these figures see the attached NAPC Balance Sheet 2023/24 for the December Council Meeting

2023/24 NAPC Total expected Resources	
Earmarked Reserves	£136,163.46
Section 106	£163,727.70
CIL October	£0.00
Alderley Institute Trust	£47,750.00
PWLB Grant	£250,000.00
Vat Reclaim 22/23	£5,096.06
Vat Reclaim 2023/24	£5,581.93
JMC Capital	£18,000.00
Projtd Underspend 23/24	£42,892.00
General Reserves	£20,000.00
Total	£669,211.15
Costs	
Tender	£586,715.00
Updated Architects Fees	£22,542.00
Architect CDM cost to add	
QS Extra	£350.00
Principal Designer	£650.00
WML Structural Engineer	£1,026.00
Building Control STMC	£2,408.00
Archeaological Survey	£3,500.00
Extra Contingency to cover Provisional Sums	
Total	£617,191.00
Surplus of Resouces less Cost =	£52,020.15

As of November 2023 with interest - now assured by CEC

Now included in the above budget

Approved

Now received and he in bank

Now received and he in bank

Projected income less projected expenditure from Spreadsheet

Not Included in total - we should avoid spending this if possible

£2500 pc Sum removed - Direct Payment by PC to Fulcrum

Stage 4 is included in the above table. This is for stages 5&6 plus VAT which we will recover.

Clerk to clarify with Architect

Original estimate 1.25% of £550,000 =£6,875. Based on £578,000 would be £7,225 an increase of £350

Supplied Figure

WML Supplied Figure

Quote was £3440 plus VAT less payment of £1032 plus VAT cember

Architect Prudent Estimate

Provisional sums in the tender of £42,511 plus £30,000 of contingencies equates to £72,511 (12.55 % of the tender figure) should be sufficient to guard against cost overruns and may reduce the price if not used.

Nether Alderley Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 16/12/2023		
	Cash in Hand 01/04/2023		161,464.28
	ADD		
	Receipts 01/04/2023 - 16/12/2023		119,910.83
			281,375.11
	SUBTRACT		
	Payments 01/04/2023 - 16/12/2023		67,237.94
	Cash in Hand 16/12/2023 (per Cash Book)		214,137.17
B	Cash in hand per Bank Statements		
	Petty Cash	01/11/2022	0.00
	Unity Trust Bank Savings Acc. No.	29/11/2023	20,082.88
	Skipton Building Society	29/11/2023	84,994.03
	Reserve Account Nat West Acc. No.	29/11/2023	25,259.65
	Current Account Nat West Acc. No.	29/11/2023	91,857.64
			222,194.20
	Less unpresented payments		8,057.03
			214,137.17
	Plus unpresented receipts		
	Adjusted Bank Balance		214,137.17
	A = B Checks out OK		

ENCLOSURE 3

Section 106 Assurance - Response Generated by via Interim Chief Exec Cheshire East Council

From: **Planning BC Investigation Team** <rlluk@cheshireeast.gov.uk>
Date: Fri, 24 Nov 2023 at 10:20
Subject: Enquiry (ref: 22938513)
To: <clerk.napc@gmail.com>
Cc: <eoc@cheshireeast.gov.uk>

Date: 24 November 2023
Our Reference: 22938513
Your reference: Nether Alderley Parish Council

Dear Mr Naylor

Your case reference: 22938513

Thank you for your enquiry received on 16 November 2023, regarding the s106 monies for Nether Alderley Parish Council. The Interim Chief Executive has asked that I provide a response on their behalf.

I agree this is an exciting and interesting project, but must be considered within the context of resourcing and competing priorities which you will understand.

Having contacted the s106 Officer I am aware you have previously been reassured that the monies are safely with Cheshire East Borough Council (CEBC) for expenditure on the project and this still remains the case.

As you have explained, the Parish Council is not in a position to forward fund the project and draw down periodical reimbursements which would be the preferred approach, therefore, the s106 Officer is currently liaising with colleagues in Corporate Finance, Legal and Procurement to understand the simplest way to do this - in effect, whether invoices should come to CEBC from the Contractor directly, or from the Parish Council and whether any further formal expenditure arrangements/agreements are required.

The s106 Officer would anticipate that arrangements can be put in place in January for when the project starts.

I trust this answers your enquiry and thank you for contacting the Council.

Yours sincerely

Anita Ralphs
Planning & Business Support Team
Cheshire East Council

Budget Working Group 5th December 2023

The Budget Working Group met on 5th December. it consisted of:

Cllr. Angela Farrell (Chairman)

Cllr. Lesley Geave (Deputy Chairman)

Cllr. Jackie Wilkinson (Cllr. with budget Responsibility)

David Naylor (Parish Clerk & RFO)

A draft budget report had been prepared by the Clerk/RFO. This was considered by the working group and additions were made.

The attached budget report is now recommended for all members to consider at the Council Meeting on 12th December at 1.30pm at Alderley Park's Glass House meeting room. Members will be able suggest any further additions or reductions and the Clerk will advise of the impact these will have on the overall budget.

Against the budget lines are note references which explain the changes in relation to the 2023/24 budget.

It is unusual that the Parish Council has already advised in the Hall Renovation publications that the Precept will not rise in 2024/25 because of the £250,000 Public Works Loan Board Loan repayments. However, this does not mean that the precept could not be raised because of other financial pressures such as inflation or a transfer of a cost issue from Cheshire East Council etc.

However, the current budget remains strong in terms of the affordability of the Hall's renovation and next year budget adds to this year's assembled resources. This of course depends on an early Faculty approval for the works. Having to re-tender and lose the very attractive submission from B & E Boys could risk that affordability. The Progress with the Faculty Application is Agenda Item 8.3 on this December Parish Council Meeting.

The Working Group recommends that the precept remains at £90.08 for 2024/25. year.

Cheshire East Council requires the Parish Council to submit its precept request by Friday 15th January. This allows the final decision to be taken at the Parish Council's meeting on the 9 January.

Note

Ref.

- 1) Includes Salary Increase £1 per hour.
- 2) Back Pay of £1 per hour added for 2024/25 - potential cost of living increase.
- 3) Insurance increase for this year for the Hall being closed and for next year (2024/25) a contingency has been added.
- 4) Parish Hall (and Mausoleum) expenses for new Hall tables chairs, Hall cleaning and Hall caretaking costs. Also, handrails to the Mausoleum crypt steps and repairs to a small roof leak.
- 5) A Gas provider with good tariff will be needed. A generous allowance is included for energy which should be less given the closure of the Hall until July.

- 6) All Hall renovation costs from now on will be from Earmarked Reserves, S106, Loans and grants.
- 7) Loan Charges may be cheaper than currently budgeted for if interest rates drop. The key will be to choosing the right moment to draw down the loan.
- 8) A Highways contingency is added, including the cost of a sign on Congleton Road to the Hall.
- 9) The cost of Neighbourhood Plan type setting and printing of the Inspector copies has been added to the current 2023/24 4th QTR budget. This will be carried into 2024/25 if we don't use it.
- 10) Newsletters – the cost of an edition in the 4th QTR of 2023/24 added and an increase for 2024/25. The frequency next year will be 4 Newsletters.
- 11) A contingency in case we need Mr Beeby to do work for us – such as installing more boundary signs.
- 12) All the earmarked reserves are currently allocated to the Parish Hall until the work is complete. However, we have a £50k buffer which should not be needed after we have managed the cash flow of VAT recovery. We can then re-populate the earmarked reserves with potential purchases we need such as more boundary signage etc.
- 13) Burial fees we will probably have further income during QTR 4 January to March 2023/24. They have been increased in 2024/25 to address the burial fee increases approved at the November Meeting.
- 14) No Newsletter income this year but expected next year.
- 15) This is the Precept unless members wish to adjust. Downward would not be my recommendation.
- 16) Bank interest circa £1000 included but could be more depending on the renovation spend during January to March 2023/24, the Skipton is an annual statement at the end of the financial year circa £1,4440 and the Unity Trust Bank is a quarterly statement at circa £85 per month. The Unity Trust Statement expected later this month.
- 17) 2024/25 Budget Surplus may be more when this year's budget outturn is confirmed in March. Electricity costs are expected to be lower than the 2023/24 budget.

Note: We are expecting fees from our solicitor for the final push to complete the Faculty Contract and Deed of Covenant – this will be funded from the earmarked reserves. An update on the Faculty Process is on the December Council Agenda.

As usual a prudent approach has been included in the preparation of the budget figures.

David Naylor
Clerk RFO
December 2023

Nether Alderley Parish Council

Estimated Expenditure to 31/3/23 and Forecast Budget 2023/24

Budget Heading	Actual 2022/23	Budget 2023/24	Total to 31/12/23	Estimated to 31/03/2024	Budget 2024/25	Notes Ref
All Figures are excluding VAT which are shown in light grey for information						
PAYMENTS						
Staff Costs						
1 Clerks Salary	£11,419.35	£12,125.00	8674.05	£11,589.30	£12,500.00	1
Employer Pension	£785.79	£0.00	0.00	£0.00	£0.00	
Employer NI	£431.29	£200.00	348.36	£498.36	£500.00	
Overtime	£1,285.21	£1,500.00	339.18	£489.18	£500.00	
Back Pay	£604.55	£0.00	333.00	£333.00	£333.30	2
	£14,526.19	£13,825.00	£9,694.59	£12,909.84	£13,833.30	
Adminstration						
2 Pension Ill Health Insurance	£124.12	£0.00	0.00	£0.00	£0.00	
Staff Training	£0.00	£180.00	0.00	£0.00	£100.00	
Payroll Services	£295.80	£300.00	266.50	£266.50	£350.00	
Stationery	£417.86	£450.00	268.70	£365.46	£450.00	
Staff Travelling Expenses	£618.75	£750.00	490.95	£650.95	£700.00	
Staff Mobile Phone	£153.11	£150.00	82.53	£110.04	£130.00	
Other Admin costs/Office Equipment	£651.98	£460.00	357.11	£407.11	£500.00	
Insurance	£1,053.18	£1,450.00	2538.06	£3,000.00	£3,250.00	3
Audit Fees	£646.20	£600.00	590.00	£590.00	£650.00	
Annual Subscriptions	£924.91	£1,200.00	576.64	£576.64	£650.00	
Honours Board	£0.00	£150.00	0.00	£0.00	£150.00	
Bank Safety Deposit	£25.00	£25.00	2.73	£0.00	£0.00	
Cloud Storage	£5.97	£0.00	0.00	£0.00	£0.00	
	£4,916.88	£5,715.00	5,173.22	£5,966.70	£6,930.00	
Parish Hall						
3 Hire of Hall (Public Events)	£0.00	£300.00	0.00	£0.00	£300.00	
Parish Hall Expenses	£451.48	£2,000.00	109.37	£109.37	£6,000.00	4
Parish Hall Heating	£2,799.74	£5,500.00	1418.51	£2,618.51	£6,000.00	5
Parish Hall Elect Cub Cost	£2.40		2.00	£2.00		
	£3,253.62	£7,800.00	£1,529.88	£2,729.88	£12,300.00	
Parish Hall Re-development						
4 Renovation Costs	£6,449.39	27,000.00	13,302.00	14,002.00	0.00	6
Professional Fees	£17,525.44		23,793.67	23,793.67		
	£23,974.83	£27,000.00	£37,095.67	£37,795.67	£0.00	
Parish Hall Loan Charges						
	£0.00	£0.00	£0.00	£0.00	£17,750.00	7
5						
Highways						
Highways and ROW	£0.00	£3,000.00	£0.00	£0.00	£1,500.00	8
6						
Burial Ground Expenses						
	£1,557.27	£2,540.00	£1,682.12	£1,682.12	£1,800.00	
Cllr Expenses & Training						
8 Cllr Training	£50.00	£180.00	£0.00	£100.00	£180.00	
Chaiman's Allowance	£0.00	£100.00	£0.00	£0.00	£100.00	
Cllr Travelling	£0.00	£0.00	£0.00	£0.00	£0.00	
	£50.00	£280.00	£0.00	£100.00	£280.00	
Neighbourhood Plan						
	£1,118.56	£0.00	£72.94	£800.00	£0.00	9
9						
Community						
Newsletter	£677.23	800	£555.00	£746.80	£1,200.00	10
Community Fund Other	£1,501.46	1000	£4,702.89	£4,000.00	£3,000.00	11
	£2,178.69	£1,800.00	£5,257.89	£4,746.80	£4,200.00	
Earmarked Reserves						

Nether Alderley Parish Council

Estimated Expenditure to 31/3/23 and Forecast Budget 2023/24

10	Insurance Excess	£250.00	250.00	£0.00	£0.00	£0.00	} 12
	Asset Mangmnt Conting	£1,500.00	1500.00	£0.00	£0.00	£0.00	
	External Audit Conting	£200.00	200.00	£0.00	£0.00	£0.00	
	Hall Contingency	£2,000.00	0.00	£0.00	£0.00	£0.00	
	Boundary Signage	£0.00	2213.46	£0.00	£0.00	£0.00	
	Kings Coronation					£0.00	
	Bus Shelter Conting	£1,000.00	1000.00	£0.00	£0.00	£0.00	
	Hall Heating Contingency	£2,500.00	0.00	£0.00	£0.00	£0.00	
	Tree Cutting Conting	£1,000.00	1000.00	£0.00	£0.00	£0.00	
	Hall Renovation	£94,216.00	130000.00	£0.00	£0.00	£136,136.36	
		£102,666.00	£136,163.46	£0.00	£0.00	£136,136.36	
	General Reserves	£5,200.00	£20,000.00	£0.00	£0.00	£20,000.00	
	Totals with Earmarked and General Reserves	£159,442.04	£218,123.46	£60,506.31	£66,731.01	£214,729.66	
	Total without Earmarked and General Reserves	£51,576.04	£61,960.00	£60,506.31	£66,731.01	£58,593.30	
	VAT on payments	£5,096.05	> £10677.99	£10,677.99			
		£56,672.09		£71,184.30			
	RECEIPTS						
	Corr. of under/over payment Pension Contributions	£0.00	£0.00	£0.00	£0.00	£0.00	
	Ill Health Insurance refund	£0.00	£0.00	£0.00	£0.00	£0.00	
1	P/Hall Electricity refund	£0.00	£0.00	£0.00	£0.00	£0.00	
2	Parish Hall Donations	£312.62	£0.00	£1,000.00	£1,000.00	£0.00	
3	Parish Hall Rental Income					£4,000.00	
6	Burial Fees	£3,110.00	£3,200.00	£2,760.00	£2,820.00	£3,800.00	13
	Neighbourhood Plan	£1,290.00	£0.00	£0.00	£0.00	£0.00	
6	Community Newsletter	£195.00	£215.00	£0.00	£0.00	£215.00	14
8	Precept	£54,650.00	£59,412.00	£59,412.00	£59,412.00	£59,662.00	15
9	CEC Gran/Section 106/CIL	£25,521.96	£0.00	£45,761.09	£45,761.09	£0.00	
10	Bank interest	£1,553.68	£100.00	£299.75	£629.92	£1,000.00	16
11	Clean-up Grant	£0.00	£0.00	£0.00	£0.00	£0.00	
12	Refund - Hi-Viz Jackets	£0.00	£0.00	£0.00	£0.00	£0.00	
	Other: - Advertising Fee	£0.00	£0.00	0.00	£0.00	£0.00	
		£86,633.26	£62,927.00	£109,232.84	£109,623.01	£68,677.00	
	Plus VAT repaid	£706.60	£5,096.06	£10,677.99			
		£87,339.86	£68,023.06	£119,910.83			
	Budgeted Difference between income and expenditure				£10,083.70	17	
	All Figures exclude VAT						
	Summary of Resouces 2024/25						
	Bank Reconcillation	£214,137.17	As at the end of the third quarter of 2022/23 see attached				
	Add Receipts 24/25	£68,677.00					
	Add Rceipts Expected in Final QTR of 23/24	£390.17	Not included in the Bank Reconciliation				
	Sub Total	£282,814.17					
	Less Earmarked Reserves	£139,136.36					
	Less General Reserves	£20,000.00					
	Less Final QTR Payments 23/24	£6,224.70					
	Less Paymnts Budget 24/25	£58,593.30					
	Total	£58,859.81	Surplus to add to add back into General or Parish Hall Reserves				

Nether Alderley Parish Council

Estimated Expenditure to 31/3/23 and Forecast Budget 2023/24

The current precept of £90.08 will raise £59,662 in 2024/25			
The budget is strong but there are uncertain pressures on next year's budget including inflation, the Parish Hall refurbishment. Increases have been included in the budget lines. However, members may wish to adjust the funding area and amounts			
Each £1 on the precept accounts for £662.32			
The Parish Council has committed not to raise the precept this year and it would be prudent not to reduce it with the hall renovation in prospect			
The Recommended Precept for 2023/24 is therefore £90.08			
Resources for Parish Hall Renovation		Costs of Parish Hall Renovation	
Bank Reconciliation	£214,137.17	Tender	£586,715.00
Add Fees 2024/25	£68,677.00	Updated Architects Fees	£22,542.00
Fees Expected in Final Qtr of 2023/24	£390.17	Architect CDM cost to add	
	£285,580.17	QS Extra	£350.00
		Principal Designer	£650.00
Less Earmarked Reserves	£139,136.36	WML Structural Engineer	£1,026.00
Less General Reserves	£20,000.00	Building Control STMC	£2,408.00
Less Qtr 4 23/24 paymts Est.	£7,625.87	Archeological Survey	£3,500.00
Less Payments Budget 2024/25	£58,443.30	Total	£617,191.00
	£225,205.53		
		Difference Between Resources and Cost at Projected Outturn 2024/25	
2024/25 Surplus to add to General of Parish Reserves	£60,374.64	£61,797.70	
Parish Hall Renovation Budget			
2023/25 Surplus	£60,374.64		
Section 106	£163,727.70		
A E T Grant	£47,750.00		
PWB Loan	£250,000.00		
JMC Capital	£18,000.00		
Earmarked Reserves	£139,136.36		
	£678,988.70		
Signed			
Chairman			
Signed			
Clerk/RFO			
Dated			

Budget Working Group

Explanatory Notes to the 2024/25 Budget Report

Note
Ref.

- 1) Includes Salary Increase £1 per hour.
- 2) Back Pay of £1 per hour also added for next year's potential cost of living increase in the 2024/25 budget.
- 3) Insurance increase possibly next year.
- 4) Parish Hall expenses for tables and chairs
- 5) We will need a gas as well as an electric tariff. Hall will be closed until June.
- 6) All Hall renovation costs will be from Earmarked Reserves, S106, Loans and grants.
- 7) Loan Charges may be cheaper if interest rates drop.
- 8) A Highways contingency in case we need it..
- 9) Neighbourhood Plan type setting and printing of Inspector Copies.
- 10) Newsletters - is this the correct cost – what is the intended frequency of editions.
- 11) A contingency in case we need Mr Beeby to do work for us.
- 12) All the earmarked reserves are currently allocated to the Parish Hall until the work is complete. However, we have a £50k buffer which should not be needed after we have managed the cash flow of VAT recover and we can then re-populate the earmarked reserves with things we need such as more boundary signage etc.
- 13) Burial fees are we expecting further receipts during January to March 23/24.
- 14) No Newsletter income this year?
- 15) This is the Precept unless members wish to adjust it downward which would not be my recommendation.
- 16) Bank interest will be more than this - Skipton will be circa £1,000 and Unity Trust Bank is a quarterly statement at circa £85 per month. Statement expected later this month.
- 17) 2024/25 Budget Surplus could be more when this year's budget outturn is confirmed in mid-January.