

Nether Alderley Parish Council

Enclosures

1- 2

Council Meeting

9th September 2025

Nether Alderley Parish Council

Prepared by: David Naylor
Name and Role (Clerk/RFO etc)

Date: 9th September 2025

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: 9th September 2025

A	Bank Reconciliation at 09/09/2025		
	Cash in Hand 01/04/2025		52,578.34
	ADD Receipts 01/04/2025 - 09/09/2025		94,140.05
	SUBTRACT Payments 01/04/2025 - 09/09/2025		146,718.39
			42,076.05
	Cash in Hand 09/09/2025 (per Cash Book)		104,642.34
B	Cash in hand per Bank Statements		
	Petty Cash 09/09/2025	0.00	
	Current Account Nat West Acc. No. 09/09/2025	85,795.10	
	Reserve Account Nat West Acc. No. 09/09/2025	519.47	
	Skipton Building Society 09/09/2025	0.00	
	Unity Trust Bank Savings Acc. No. 09/09/2025	26,552.28	
			112,866.85
	Less unrepresented payments		11,779.71
			101,087.14
	Plus unrepresented receipts		3,555.20
	Adjusted Bank Balance		104,642.34
	A = B Checks out OK		

Nether Alderley Parish Council
Net Position by Cost Centre and Code
1st April 2025 - 9th September 2025

ENCLOSURE 1

Cost Centre Name

01 Staff Costs

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
5	Clerk's Salary				13,700.00	6,171.10	7,528.90
6	Employer Pension				2,500.00		2,500.00
7	Employer NI				600.00	511.15	88.85
42	Overtime						
43	Back Pay				400.00	97.50	302.50
					17,200.00	£6,779.75	10,420.25

02 Administration

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
8	Pension Ill Health Insuran						
9	Staff Training				200.00		200.00
12	Payroll Services				250.00	84.00	166.00
13	Stationery				500.00	149.21	350.79
14	Staff Travelling Expenses				650.00	335.25	314.75
16	Staff Mobile Phone (Clerk				140.00	63.06	76.94
17	Office Equipment				700.00	242.00	458.00
18	Insurance				3,750.00		3,750.00
19	Audit Fees				800.00	464.00	336.00
20	Annual Subscriptions				1,100.00	754.20	345.80
25	Honours Board				160.00		160.00
32	Bank Safety Deposit						
37	Cloud Storage						
57	Council Meeting Expenses				400.00		400.00
63	Councillor Training				300.00		300.00
85	Office 365 and Annual Sup				3,812.00		3,812.00
					12,762.00	£2,091.72	10,670.28

03 Village Hall

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
21	Village Hall (Public Event)						
22	Village Hall Expenses				3,000.00	61.83	2,938.17
61	Residual Renovation Cost				3,000.00	9,674.79	-6,674.79
66	Village Hall Gas				4,000.00	755.52	3,244.48
70	Village Hall Refreshments				300.00	348.80	-48.80
71	Village Hall AV Equipment				6,633.00	3,545.30	3,087.70
73	Village Hall Electricity				3,000.00	337.44	2,662.56
76	Village Hall Hire Income		10,000.00	4,692.67			-5,307.33
77	Hall Caretaker Self Emplo				6,000.00	1,122.75	4,877.25
78	Hall Cleaner Self Employe				6,000.00	788.25	5,211.75
79	Village Hall Rates & Water				3,000.00		3,000.00
80	Village Hall Marketing				1,500.00		1,500.00
81	Village Hall Safety Checks				1,500.00		1,500.00
96	Funds Transfer from Forr		20,910.00	20,910.00			
97	Donations			6,240.00			6,240.00
100	Broadband & Cloud Voice					183.61	-183.61
101	Village Hall Equipment					1,806.60	-1,806.60
			30,910.00	£31,842.67	37,933.00	£18,624.89	20,240.78

04 Village Hall Loan Charges

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
23	Village Hall Loan Charges				16,885.36	8,442.68	8,442.68
					16,885.36	£8,442.68	8,442.68

05 Possible Extra Gritting

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
82	Possible Extra Gritting				2,000.00		2,000.00
					2,000.00		2,000.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Nether Alderley Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

06 Highways

Code Title

83 Highways and PROW

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			1,500.00		1,500.00
			1,500.00		1,500.00

07 Burial Ground

Code Title

28 Burial Fees
34 Burial Ground Expenses

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	4,000.00	400.00			-3,600.00
			2,500.00	2,604.00	-104.00
	4,000.00	£400.00	2,500.00	£2,604.00	-3,704.00

08 Election Costs

Code Title

84 Election Costs

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

09 Councillor Expenses

Code Title

11 Chairman's Allowance
15 Councillor Travelling Expe

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			100.00		100.00
			100.00		100.00

10 Bank Fees

Code Title

64 Unity Trust Savings Accou
74 Nat West Current Account

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			50.00	47.95	2.05
			50.00	£47.95	2.05

10 Precept

Code Title

26 Precept

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	69,790.00	34,895.00			-34,895.00
	69,790.00	£34,895.00			-34,895.00

11 Community Infrastructure Levy/sectic

Code Title

31 Community Infrastructure |
67 Section 106

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

11 Neighbourhood Plan

Code Title

30 Neighbourhood Plan

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
			500.00		500.00
			500.00		500.00

12 Bank Interest

Code Title

27 Bank Interest
38 Reserve Bank Account

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
	25.00	2.37			-22.63

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Nether Alderley Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

39 Current Bank Account			
40 Skipton Building Society	1,331.87	1,332.51	0.64
56 Unity Trust Bank	175.00	3.21	-171.79
	1,531.87	£1,338.09	-193.78

12 Community Fund/assets

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
35	Community Fund (Newsle		300.00		2,500.00
36	Community Fund Other				363.54
55	Unity Trust Savings Accou				
98	Community Fund Lengths				2,500.00
			300.00	5,000.00	£363.54
					4,336.46

13 Earmarked Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
47	Insurance Claims Excess				500.00
48	Triangel of Land Planting				1,500.00
49	Potential Land Purchas e				15,000.00
51	Purchase of Defib Machin				1,500.00
53	2nd Part of Hall Contract				16,660.76
86	Broadband Poles and Opt				3,000.00
87	New Website and dot Gov				3,250.00
88	Office 365 & SharePoint S				2,430.00
89	Village Hall Energy Contin				2,000.00
90	Boundary Signage				3,000.00
91	2 New Notice Boards				2,000.00
92	Village Hall Signage from				500.00
93	Christmas Lights				1,500.00
94	Remembrance Day wreath				1,000.00
				53,840.76	53,840.76

13 VAT Repaid

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
41	VAT Repaid by HMRC				

14 General Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
95	General Reserves				20,000.00
					20,000.00

15 Mausoleum

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
99	Expenses				166.67
				£166.67	-166.67

Other Community Projects

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>	<u>Payments</u>	<u>Current Balance</u>
			Budget	Actual	Budget
75	Donations				

Nether Alderley Parish Council
Net Position by Cost Centre and Code

<u>Cost Centre Name</u>	Receipts		Payments		
	Budgeted	Actual	Budgeted	Actual to date	
NET TOTAL	106,531.87	£68,475.76	£170,271.12	£39,121.20	93,093.81
		£38,056.11	£131,149.92		

Notes:

Bank Reconciliation **£104,642.34** up to the end of September because all Septembers payments and receipts are approved at this September Council meeting and are in Scribe Accounts and in the above Bank Reconciliation

Plus not yet received but budgeted for receipts of **£38,056.11** = **£142,698.45** Total Resources for 2025/26

Total Resources of **£142,698.45** less budgeted payments of **£131,149.92** = a surplus of **£11,548.53**

This surplus of **£11,548.53** is unallocated

September 2025 Council

Village Hall Income Forecast 2025/26

In addition to the Scribe Net Budget Report up to the end of October included in the September Agenda (which runs from 1st April 2025 up to the end of October 2025), below is the forecast November to the year-end . All are based on current year Calendar bookings as of the End of August.

Net Budget Report from Scribe

Apr 25 – Oct 25 **£4,692.67**

Plus:

November **£794.00**

December **£520.00**

January **£574.00**

February **£457.00**

March **£464.00**

Forecast **£7,501.67**

A shortfall of £2,498.33 compared with the £10,000 Village Hall Hire Income Budget

It should be noted that the actuals are only up to the end of August and Hall use is increasing and new booking are likely to come in although we may have some cancellations or reduction in hours of regular users.

David Naylor
Clerk and RFO
31st August 2025

Nether Alderley Parish Council
VAT between 01/07/2025 to 31/07/2025

ENCLOSURE 2

PAYMENTS

Voucher	Code	Date	Bank	Minute	Description	Supplier VAT Number & Name	Vat Type	Net	Vat	Total
60	Stationery	08/07/2025	Current Accoun	11 - 08/07/25	Postage Stamps	672523729 Ryman Stationery	E	13.60		13.60
64	Staff Mobile Phone (C	08/07/2025	Current Accoun	11 - 08/07/25	Clerks Sim Card O2	778603785 O2 (Telefonica UK Ltd)	S	9.17	1.83	11.00
65	Staff Travelling Expens	01/07/2025	Current Accoun	11 - 08/07/25	Clerks Mileage	Nether Alderley Parish Council	X	59.40		59.40
66	VAT Repaid by HMRC	08/07/2025	Current Accoun	11 - 08/07/25	HMRC VAT Payment Difference	HMRC	R		54.33	54.33
67	Community Fund (New	08/07/2025	Current Accoun	11 - 08/07/25	Print Summer Newsletter	941 3110 66 PrintIt	X	363.54		363.54
68	Annual Subscriptions	08/07/2025	Current Accoun	11 - 08/07/25	Cheshire Community Action Mei	Cheshire Community Action	Z	20.00		20.00
70	Annual Subscriptions	08/07/2025	Current Accoun	11 - 08/07/25	Data Protection Registration Re	Information Commissioner	X	52.00		52.00
71	Clerk's Salary	08/07/2025	Current Accoun	11 - 08/07/25	HMRC Tax	HMRC	X	405.20		405.20
72	Employer NI	08/07/2025	Current Accoun	11 - 08/07/25	HMRC Ni Payment	HMRC	X	89.35		89.35
73	Clerk's Salary	08/07/2025	Current Accoun	11 - 08/07/25	Clerks Salary	Nether Alderley Parish Council	X	607.90		607.90
74	Office Equipment	28/07/2025	Current Accoun	11 - 09/09/25	Scribe Accounts Hall Booking M	941745120 Scribe Starboard Systems Ltd	S	219.00	43.80	262.80
75	Hall Caretaker Self Em	31/07/2025	Current Accoun	11 - 09/09/25	Village Hall Caretaking	Not VAT Registered David Fairbotham Wizzy Park Phot	X	192.00		192.00
76	Expenses	28/07/2025	Current Accoun	11 - 09/09/25	Skip Hire Payment for Clearing I	974268676 Bill and Ben Skip Hire Ltd	S	166.67	33.33	200.00
77	Clerk's Salary	28/07/2025	Current Accoun	11 - 09/09/25	Clerks Salary	Nether Alderley Parish Council	X	607.50		607.50
78	Staff Mobile Phone (C	28/07/2025	Current Accoun	11 - 09/09/25	Clerks Sim Card O2	Nether Alderley Parish Council	S	13.19	2.64	15.83
79	Staff Travelling Expens	28/07/2025	Current Accoun	11 - 09/09/25	Clerks Mileage	Nether Alderley Parish Council	X	71.10		71.10
80	Broadband & Cloud Vc	28/07/2025	Current Accoun	11 - 09/09/25	BT Business Cloud Voice Broad	GB 245719348 British Telecommunications plc	S	118.71	23.74	142.45
81	Hall Cleaner Self Empl	28/07/2025	Current Accoun	11 - 09/09/25	Village Hall Cleaning	NOT VAT REGISTERED Cleaning Maid Easy /Nicole Athertc	X	75.00		75.00
82	Hall Cleaner Self Empl	28/07/2025	Current Accoun	11 - 09/09/25	Village Hall Cleaning	NOT VAT REGISTERED Cleaning Maid Easy /Nicole Athertc	X	75.00		75.00
83	Stationery	28/07/2025	Current Accoun	11 - 09/09/25	Printing Paper	672523729 Ryman Stationery	S	4.99	1.00	5.99
84	Stationery	28/07/2025	Current Accoun	11 - 09/09/25	Postage Stamps	672523729 Ryman Stationery	Z	13.60		13.60
85	Clerk's Salary	28/07/2025	Current Accoun	11 - 09/09/25	HMRC Tax	HMRC	X	402.20		402.20
86	Employer NI	28/07/2025	Current Accoun	11 - 09/09/25	HMRC Ni Payment	HMRC	X	89.35		89.35
87	Village Hall Gas	17/07/2025	Current Accoun	11 - 09/09/25	Gas Supplier	188886622 Crown Gas & Power	L	107.76	5.39	113.15
88	Village Hall Electricity	14/07/2025	Current Accoun	11 - 09/09/25	Electric Supplier	188886622 Crown Gas & Power	L	81.61	4.08	85.69
89	Nat West Current Acco	04/07/2025	Current Accoun	11 - 09/09/25	Bank Charges	Nat West Bank	X	10.15		10.15
90	Village Hall Expenses	28/07/2025	Current Accoun	11 - 09/09/25	Coat Hanger Stands for Parish I	660 4548 36 Argos	S	61.83	12.37	74.20
94	Hall Cleaner Self Empl	31/07/2025	Current Accoun	11 - 09/09/25	Village Hall Cleaning	NOT VAT REGISTERED Cleaning Maid Easy /Nicole Athertc	X	75.00		75.00
									128.18	

RECEIPTS

Voucher	Code	Date	Bank	Minute	Description	Customer Name	Vat Type	Net	Vat	Total
31	Reserve Bank Account	01/07/2025	Reserve Accou	11 - 08/07/25	Interest Payment	Nat West Bank	Z	0.48		0.48
61	Reserve Bank Account	07/07/2025	Reserve Accou	11 - 09/09/25	Interest Payment	Nat West Bank	X	0.47		0.47
64	VAT Repaid by HMRC	10/07/2025	Current Accoun	11 - 09/09/25	Vat Reclaim May 2025	HMRC	R		785.44	785.44

Nether Alderley Parish Council
VAT between 01/07/2025 to 31/07/2025

Amount of VAT you can claim for this period is: £128.18
